

Notice of Meeting



Orbis Joint Committee

Date & time

Friday, 6 July 2018
at 2.00 pm

Place

Council Chamber,
BHCC, Hove Town
Hall, Norton Road,
BN3 3BQ

Contact

Mark Wall
Room 167, Hove Town Hall
Tel 01273 291006

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Brighton & Hove
City Council

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Mark Wall on 01273 291006.

Members of the Committee

Councillor David Elkin (East Sussex County Council), Councillor Bob Standley (East Sussex County Council), Councillor Helyn Clack (Surrey County Council), Councillor Denise Turner-Stewart (Surrey County Council), Councillor Les Hamilton (Brighton & Hove City Council) and Councillor Andrew Wealls (Brighton & Hove City Council)

AGENDA

1 PROCEDURAL BUSINESS

(a) Apologies for Absence: To receive apologies for absence where Councillors are unable to attend a meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public:

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2 MINUTES

(Pages 5
- 12)

To consider the minutes of the meeting held on the 12th April, 2018 (copy attached).

3 2017/18 BUDGET OUTTURN

(Pages
13 - 20)

To inform the Joint Committee of the 2017/18 Orbis Outturn and to seek

approval of transfers to and from the Orbis operating budget.

- 4 PROPERTY SERVICE UPDATE** (Pages 21 - 36)
This report provides an update of the progresses made to-date and an outline of the key outcomes expected for the Financial year 2018/19.
- 5 ORBIS PERFORMANCE FRAMEWORK** (Pages 37 - 42)
To provide an update to the Joint Committee on the development of the Orbis Performance Framework.
- 6 CONSISTENCY OF SERVICE DELIVERY** (Pages 43 - 62)
To ensure the Joint Committee is informed on progress being made in the integration and transformation of service delivery within the partnership.
- 7 SURREY COMMERCIAL SERVICES** (Pages 63 - 66)
This report is to ensure that the Joint Committee continues to be informed on developments within the partnership.
- 8 ORBIS REVIEWS** (Pages 67 - 70)
A number of reviews will be taking place throughout May to September 2018. This report is to ensure that the Joint Committee continues to be informed on developments within the partnership.
- 9 ORBIS JOINT COMMITTEE FORWARD WORK PROGRAMME** (Pages 71 - 74)
For Members to consider and comment on the Committee's Forward Plan.

Geoff Raw
Chief Executive
Brighton & Hove City Council

Philip Baker
Assistant Chief Executive
East Sussex County Council

Joanna Killian
Chief Executive
Surrey County Council

Published: Thursday, 28 June 2018

FIRE / EMERGENCY EVACUATION PROCEDURE

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- **You should proceed calmly; do not run and do not use the lifts;**
- **Do not stop to collect personal belongings;**
- **Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and**
- **Do not re-enter the building until told that it is safe to do so.**

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Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

Thank you for your co-operation