



LEAD MEMBER FOR ADULT SOCIAL CARE AND HEALTH

DECISIONS to be made by the Lead Member for Adult Social Care and Health,
Councillor Carl Maynard

WEDNESDAY, 8 DECEMBER 2021 AT 10.00 AM

COUNCIL CHAMBER, COUNTY HALL, LEWES

++Please note that this meeting will be taking place remotely++

AGENDA

1. Decisions made by the Lead Member on 9 November 2021 (*Pages 3 - 4*)
2. Disclosure of interests
Disclosure by all Members present of personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
3. Urgent items
Notification of any items which the Lead Member considers urgent and proposes to take at the appropriate part of the agenda.
4. Procurement of the Integrated Community Equipment Service (*Pages 5 - 8*)
5. Any urgent items previously notified under agenda item 3

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30 November 2021

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NOTE: *As part of the County Council's drive to increase accessibility to its public meetings, this meeting will be broadcast live on its website. The live broadcast is accessible at:*
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LEAD MEMBER FOR ADULT SOCIAL CARE AND HEALTH

DECISIONS made by the Lead Member for Adult Social Care and Health, Councillor Carl Maynard, on 9 November 2021 at County Hall, Lewes

Councillors Johnny Denis and John Ungar spoke on item 4 (see minute 30)

27. DECISIONS MADE BY THE LEAD MEMBER ON 21 SEPTEMBER 2021

27.1 The minutes of the meeting held on 21 September 2021 were agreed as a correct record.

28. DISCLOSURE OF INTERESTS

28.1 Councillor Carl Maynard declared a personal interest in item 4, in that he is a member of Rother District Council, but he did not consider this to be prejudicial.

28.2 Councillor Johnny Denis declared a personal interest in item 4, in that he is a member of Lewes District Council, but he did not consider this to be prejudicial.

28.3 Councillor John Ungar declared a personal interest in item 4, in that a family member is an employee of Eastbourne Borough Council, but he did not consider this to be prejudicial.

29. REPORTS

29.1 Reports referred to in the minutes below are contained in the minute book.

30. HOUSEHOLD SUPPORT FUND

30.1 The Lead Member considered a report by the Director of Adult Social Care which set out the County Council's allocation from the Household Support Fund and the development of schemes to distribute grant funding.

DECISIONS

30.2 The Lead Member RESOLVED to approve the proposed use of a proportion of the Household Support Fund and to delegate to the Director of Adult Social Care authority to implement the scheme.

Reasons

30.3 The Fund provides an opportunity to support East Sussex families and individuals who are experiencing financial challenges. The creation of a multi-faceted scheme working with VCSE organisations and District and Borough Councils allows the Council to support residents in a targeted manner, supporting residents not in contact with statutory agencies and the discretionary element creates an additional safety net for residents who may not already receiving support.

30.4 The timetable for implementation necessitates broad delegation to be provided to the Director of Adult Social Care to finalise, implement and adjust the scheme as necessary.

Report to: Lead Member for Adult Social Care and Health

Date: 8 December 2021

By: Director of Adult Social Care

Title: Procurement of the Integrated Community Equipment Service

Purpose of Report: To seek Lead Member approval to procure the Integrated Community Equipment Service (ICES) via the Kent County Council Framework Agreement (KCS) and delegate authority to the Director of Adult Social Care

RECOMMENDATIONS:

The Lead Member for Adult Social Care and Health is recommended to:

- 1. Approve the procurement of the Integrated Community Equipment Service (ICES) for adults via the KCS Professional Services framework**
 - 2. Delegate authority to the Director of Adult Social Care to take all necessary actions to progress the procurement process.**
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1. Background

1.1 Community Equipment provides a vital element of health and social care support by way of facilitating people to remain independent in the community.

1.2 In 2016 a competitive tender exercise was undertaken for the provision of the Integrated Community Equipment Service (ICES) for adults living in East Sussex.

1.3 The contract was awarded to Millbrook Healthcare and commenced on the 30th September 2016 for a period of 4 years and 6 months until 31st March 2021. In 2020 a two-year extension was agreed until the 31st March 2023.

1.4 The scope of service provision covers procurement of community equipment, logistics, delivery, collections and warehousing services, electronic and stock management systems, decontamination, recycling and maintenance.

1.5 The service is available to any East Sussex resident over the age of 18 who has an ICES eligible need. Equipment is provided to assist with daily living needs and can be categorised as follows: beds and accessories; hoists and slings; bathing; mobility; moving and handling; pressure care; seating and toileting.

1.6 Almost 1000 health and social care practitioners access the service placing around 400-500 orders each week for approximately 1000 items, with an average of 190 orders per week being delivered on the same or next day. In addition, around 680 items are collected each week with an average reusable collection rate of 57% in 2020/2021.

2. Financial Overview

2.1 The adults Integrated Community Equipment Service (ICES) is funded on a 50/50 basis via a Section 75 Pooled budget agreement between East Sussex County Council Adult Social Care and East Sussex Clinical Commissioning Group.

2.2 As the lead organisation under this agreement, East Sussex County Council leads on the procurement and contract management of the service.

2.3 The financial contributions to the service are illustrated below.

ICES Budget 2021/22

	Final Budget 2020/21	Approved Budget 2021/22
CONTRIBUTIONS:		
East Sussex County Council	2,468,939	2,500,000
East Sussex CCG	2,468,939	2,500,000
Total Funding for ICES	4,937,878	5,000,000

2.4 The pooled budget provides the funding for the service, equipment costs and support provided by East Sussex County Council to manage the contract and associated business processes.

2.5 The current contract cost for the service is £1,743,745 per annum. Equipment costs are variable and managed by commissioners based on agreed eligibility criteria.

2.6 It is recommended for the contract to be procured for a 5-year term with and an option to further extend for an additional 2 years. The minimum value of the contract throughout the main contract term is expected to be £8.5m excluding equipment costs.

3. Service Review, Engagement and Equalities Impact Assessment

3.1 As part of the engagement plan, a review of the service was undertaken to inform the procurement and future requirements.

3.2 A service user survey was carried out in October 2020 and 97% of respondents rated their experience as very good or good. A survey of community equipment prescribers was also carried out and provided some recommendations for service developments which have been addressed within the future service requirements

3.3 An Equalities Impact Assessment has been completed and continues to be refreshed throughout the procurement process. The resulting action plan will be part of the service monitoring process.

4. Governance

4.1 The procurement of the service is governed by the ICES Commissioning Board acting as the project board. The board membership includes representation from ESCC Adult Social Care and the Clinical Commissioning Group alongside senior clinical managers from each of the NHS Trusts whose staff prescribe community equipment for East Sussex residents on a daily basis.

5. Procurement approach

5.1 The project board has considered a number of procurement options and have confirmed the preferred approach to be a limited competitive tender process utilising the KCS framework.

5.2 The KCS framework is a free, national framework for the provision of a full range of daily living health and social care equipment. Suppliers will supply, deliver, fit, adjust, install, service, collect, refurbish, recycle or dispose of items of equipment requisitioned by ESCC on behalf of Service Users. The framework is managed by a commercial arm of Kent County Council – KCS Professional Services and currently has 5 approved Suppliers:

- AJM Healthcare
- Medequip
- Millbrook Healthcare Group
- NRS Healthcare
- Ross Care

5.3 The project board agreed this approach as the option most likely to yield the greatest level of interest in providing the service in East Sussex.

6. Social Value and Carbon Reduction

6.1 Contributions towards Social Value ambitions will be evaluated as part of the bidders' responses to our local service requirements. Specific focus will be given to carbon reduction throughout the term of the contract.

7. Conclusion and reason for recommendations

7.1 Community Equipment offers vital and effective support enabling many people to remain independent at home. The current contract will end in March 2023 and the KCS framework provides an effective procurement approach.

The Lead Member is therefore recommended to:

1. Approve the procurement of the Integrated Community Equipment Service (ICES) for adults via the KCS framework
2. Delegate authority to the Director of Adult Social Care to take all necessary actions to progress the procurement process.

MARK STANTON

Director of Adult Social Care

Contact Officer

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