



LEAD MEMBER FOR EDUCATION AND INCLUSION, SPECIAL EDUCATIONAL NEEDS AND DISABILITY

DECISIONS to be made by the Lead Member for Education and Inclusion, Special Educational Needs and Disability, Councillor Bob Standley

TUESDAY, 29 APRIL 2025 AT 11.00 AM

REMOTE MEETING VIA MICROSOFT TEAMS

AGENDA

1. Decisions made by the Lead Cabinet Member on 25 March 2025 (*Pages 3 - 6*)
2. Disclosures of interests
Disclosure by all Members present of personal interests in matters on the Agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct
3. Urgent items
Notification of items which the Lead Member considers to be urgent and propose to take at the end of the appropriate part of the Agenda
4. Post-16 Transport Policy Statement 2025-2026 (*Pages 7 - 42*)
Report by the Director of Children's Services
5. Any urgent items previously notified under agenda item 3

PHILIP BAKER
Deputy Chief Executive
County Hall, St Anne's Crescent
LEWES BN7 1UE

17 April 2025

Contact Summer Kelly, Governance and Democracy Officer,
01273 336654
Email: summer.kelly@eastsussex.gov.uk

NOTE: *As part of the County Council's drive to increase accessibility to its public meetings, this meeting will be broadcast live on its website. The live broadcast is accessible at:*
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LEAD MEMBER FOR EDUCATION AND INCLUSION, SPECIAL EDUCATIONAL NEEDS AND DISABILITY

DECISIONS made by the Lead Member for Education and Inclusion, Special Educational Needs and Disability, Councillor Bob Standley, on 25 March 2025 at Remote Meeting via Microsoft Teams

Councillors Field and Redstone spoke on item 6 (see minute 52)

Councillors Redstone and Shuttleworth spoke on item 7 (see minute 53)

46. DECISIONS MADE BY THE LEAD CABINET MEMBER ON 10 FEBRUARY 2025

46.1 The Lead Member approved as a correct record the minutes of the meeting held on 10 February 2025.

47. DISCLOSURES OF INTERESTS

47.1 Councillor Redstone declared a personal interest as a Co-Opted Governor for The Genesis Federation (Beckley and Peasmarsh primary schools). He did not consider this to be prejudicial.

47.2 Councillor Field declared a personal interest in item 5 as a Member of the County Council's Planning Committee. She did not consider this to be prejudicial.

48. URGENT ITEMS

48.1 There were none.

49. REPORTS

49.1 Reports referred to in the minutes below are contained in the minute book.

50. HOUSEHOLD SUPPORT FUND 2025/26

50.1 The Lead Member considered a report by the Director of Children's Services.

DECISIONS

50.2 The Lead Member RESOLVED to:

- 1) Approve the proposed plan for the use of funding from the Household Support Fund to provide support to households with children in East Sussex in 2025-26 as set out in the report; and
- 2) Delegate to the Director of Children's Services authority to implement the scheme for the Children's Services part of the Fund.

REASONS

50.3 The announcement of an extension to the Household Support Fund scheme provides an opportunity to support households with children, households with pensioners, households with a disabled person and other vulnerable households within East Sussex who are experiencing financial challenges and will be welcomed by partners.

50.4 The report sets out an overall approach to allocating the Fund in East Sussex which builds on the successful delivery of previous years and enables East Sussex County Council to ensure the Fund is administered effectively and efficiently in the forthcoming year from 1 April 2025.

51. GROVE PARK SCHOOL

51.1 The Lead Member considered a report by the Director of Children's Services.

DECISIONS

51.2 The Lead Member RESOLVED to approve the proposal to lower Grove Park School's age range from 4-19 to 2-19 and relocate its secondary phase to the school's Church Road premises to accommodate additional pupils by September 2027, contingent upon planning permission being granted for the new block by the Local Authority's Planning Committee.

REASONS

51.3 The Local Authority is proposing to reorganise Grove Park School by lowering its age range and enlarging its Church Road premises by building a new block on the site to accommodate secondary age pupils by 1 September 2027.

51.4 In accordance with the EIA 2006 and the 2013 Regulations, the Local Authority, as the responsible body, is required to determine the statutory proposal within 2 months of the end of the representation period. The Regulations set out the options the decision-maker has to consider when making a decision. The decision-maker can:

- reject the proposal
- approve the proposal without modification
- approve the proposal with modifications, or
- approve the proposal, with or without modification, subject to certain conditions being met.

51.5 Approving the proposal without modification will bring Grove Park School's primary and secondary phases together on one site, and add nursery provision. This will have several benefits for the pupils attending the school:

- The increasing pupil numbers at Grove Park School and Beacon Academy has meant that the intended integration of both cohorts of pupils is no longer practical.
- Pupils attending the secondary provision have limited access to shared spaces, such as the sports facilities and specialist rooms. A single site for primary and secondary pupils at Grove Park School would afford ownership of those facilities and the flexibility to timetable spaces with the needs of the pupils at the centre of the decision making.
- The school's budget can be used more effectively as some services could be centralised, for example, one reception area at Church Road for primary and secondary. Teaching, administration, and site staff would work across 2 sites rather than 3, leading to better utilisation and deployment of staff.
- Currently, the ability to share learning resources is limited, for example, the school has 3 Physical Education (PE) storage areas with similar resources, which on 2 sites, could more easily be shared, leading to better utilisation of learning resources.
- For regular visitors, for example therapists, being able to visit 2 sites would reduce travel time and increase the access to therapy for those pupils that need it.
- Bringing the primary and secondary phases together on one site would give pupils and their families an enhanced sense of community, belonging and identity.

51.6 In this instance, a planning application for the proposed enlargement of the Church Road premises was submitted in November 2024 and is due to be determined by the Local Authority's Planning Committee on 30 April 2025.

52. EAST SUSSEX CHILDCARE SUFFICIENCY DUTY 2025

52.1 The Lead Member considered a report by the Director of Children's Services.

DECISIONS

52.2 The Lead Member RESOLVED to approve the publication of the East Sussex Childcare Sufficiency Duty 2025.

REASONS

52.3 The Council has a duty to publish a Childcare Sufficiency Duty report annually. The draft document at Appendix 1 of the report supports the Council's statutory obligation of ongoing assessment of childcare provision for children aged 0-14 years old (and up to 18 years old for children with Special Educational Needs and Disability) in East Sussex.

53. EAST SUSSEX ALL AGE AUTISM ACTION PLAN

53.1 The Lead Member considered a report by the Director of Children's Services.

DECISIONS

53.2 The Lead Member RESOLVED to approve the East Sussex All Age Autism Action plan, prior to it being launched in Autism Acceptance Week in early April 2025.

REASONS

53.3 The approach taken to develop the plan recognises the importance and value of input from people with lived experience and wider public consultation to deliver a meaningful action plan which responds to local priorities.

53.4 Since the action plan covers both children and adults, the Lead Member for Adult Social Care and Health considered and approved the action plan on 11 March 2025. The approved East Sussex All Age Autism Action plan will be launched in Autism Acceptance Week in early April 2025.

Report to:	Lead Member for Education and Inclusion, Special Educational Needs and Disability
Date:	29 April 2025
By:	Director of Children's Services
Title of Report:	Post-16 Transport Policy Statement 2025-2026
Purpose of Report:	To approve the proposed Post-16 Transport Policy Statement for the 2025-2026 academic year

RECOMMENDATION:

The Lead Member is recommended to approve the Post-16 Transport Policy Statement ("the Statement") for the 2025-26 academic year as set out in Appendix 3 of this report.

1. Background

1.1 Once young people reach school leaving age, the assistance local authorities are required to provide with transport to school or college changes. There is no obligation to provide the free home to school transport that some younger children are entitled to (because of, for example, age and distance to the nearest school or because the walking route is not available). There is a duty, however, on the local authority to provide travel assistance to learners of sixth form age and adult learners if it is considered necessary to facilitate attendance.

1.2 The County Council exercises its discretion to determine what transport or financial support is necessary to facilitate young people's attendance at educational settings. To inform young people and their parent's what arrangements are available locally, the Statement must be published each year. The Statement aims to be a single point of reference that outlines the help that might be available through the County Council, schools, colleges and transport operators to help all young people of sixth form age and adult learners aged 19+ (up to 25) who have an Education, Health and Care plan ("EHC plan") to get to school and college. The Statement includes information about:

- fares and concessions.
- sources of financial help; and
- the Council's travel assistance policies for learners with an EHC plan.

1.3 The County Council is required to consult on the Statement annually before it is published, on or before 31 May.

2. Supporting information

2.1 The consultation asked for comments from secondary schools, colleges and special schools on the proposals. Additionally, they were asked to bring it to the attention of current Year 11 students as well as current sixth formers (and their parents or carers).

2.2 The consultation took place between 28 February 2025 and 28 March 2025 and sought views on the draft Statement which is set out in Appendix 1 of the report.

2.3 Changes in the draft Statement related to dates and contact details. Travel costs were correct at the time of consultation. It is permissible to update the document as and when changes are confirmed. This could either be prior to publication or after publication.

2.4 There were no substantial policy changes to the help from the County Council that is available to young people.

Consultation responses

2.5 There were 13 responses, and these are set out in Appendix 2.

2.6 Some comments related to rail concessions and for fares to be reduced. There is already a rail fare scheme which gives a 50% discount (the 16-17 Saver) and there are no proposed rises in the cost of bus fares which are already subsidised (detailed in paragraph 2.11 below).

2.7 Some users raised concerns about gaps in the transport network. The public transport network cannot cater for everyone's individual choices and timetables, and it is not feasible to provide more dedicated links to sixth form establishments due to limited funding and ongoing subsidy. The Council will bring specific examples to bus operators' attention for them to consider in any future review of services. The public transport options already available meet the needs of as many transport users as possible and most journeys can be completed. This might mean having to change buses or include a combination of bus, rail and walking i.e. not door-to-door.

2.8 There were comments relating to the operation of school coaches. Whilst places cannot be guaranteed, the criteria for offering places give priority to students who live in the area served by the school sixth form.

2.9 Some respondents felt that post-16 transport should be free. Students facing financial hardship can apply to their course provider for a discretionary bursary. The Statement signposts young people and their parents to sources of available financial help.

Coach prices, bus fares and contributions

2.10 The charge for a vacant seat on a school coach will remain at £188.70 per term. The amount reflects the true cost of seat on a coach under contract to the Council.

2.11 Since 1 April 2023, lower fares have operated on all bus services due to Government funding in response to the County Council's Bus Service Improvement Plan ("BSIP"). The Lead Member for Transport and Environment approved the BSIP2 on 17 March 2025 which included the continuation of all current BSIP fare reductions for a further 12 months. This includes the under 19s multi operator day ticket, the 19 to 29 multi operator day ticket and the Freedom weekly ticket.

2.12 Where assistance is agreed for a learner aged 16-19 with Special Educational Needs and Disabilities ("SEND"), a contribution towards the cost of travel is required. As the contribution is linked to the cost of a Freedom Ticket (£15 per week), the charge in 2025/26 will stay at £570. Low-income families are required to contribute £285 per academic year i.e. a 50% discount.

3. Conclusion and reason for recommendation

3.1 The County Council has carried out its legal duty to consult on the Statement.

3.2 The Lead Member is therefore recommended to agree the Statement as outlined in Appendix 3 of this report.

3.3 After publication, the County Council may amend the Statement to update prices or other information as considered necessary.

CAROLYN FAIR

Director of Children's Services

Contact Officer: Ian Crudge

Tel: 01273 337382

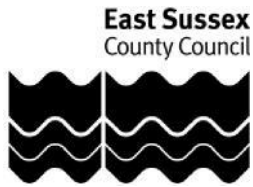
Email: ian.crudge@eastsussex.gov.uk

LOCAL MEMBERS

All

BACKGROUND DOCUMENTS

None



East Sussex County Council

Post-16 Transport Policy Statement

2025 - 2026

DRAFT

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Introduction

Local authorities do not have to provide free or subsidised post 16 travel support but do have a duty to prepare and publish an annual transport policy statement specifying the arrangements for the provision of transport or other support that the authority considers necessary to make to facilitate the attendance of all persons of sixth form age receiving education or training.

All young people carrying on their education post 16 must apply for travel support.

‘Sixth form age’ refers to young people who are over 16 years of age but under 19 or continuing learners who started their programme of learning before their 19th birthday (years 12,13,14).

Local authorities also have a duty to encourage, enable and assist young people with learning difficulties / disabilities to participate in education and training, up to the age of 25.

This policy uses the term 'Post 16' to include both learners of sixth form age and those with learning difficulties / disabilities up to the age of 25.

This policy document specifies the support that East Sussex County Council (the council) considers necessary to facilitate the attendance of Post 16 learners receiving education or training.

Education or training refers to learning or training at a school, further education institution, a council maintained or assisted institution providing higher or further education, an establishment funded directly by the Education Skills Funding Agency, learning providers delivering accredited programmes of learning which lead to positive outcomes and are funded by the council, for example, colleges, charities and private learning providers.

Aims and objectives

The council aims to have a clear policy that families understand, to enable learners to make decisions about where to study having considered the transport options available to them, and to signpost them to other support as appropriate.

The council has published separate policies outlining the transport assistance it provides to young people with special educational needs and disabilities (SEND). The policies can be found at: [Transport policies | East Sussex County Council](#)

These students may not be able to use public transport and/or may have long and expensive journeys to access a suitable course nearest to their home.

The council encourages young people to become more independent and offers training to students to help them to travel independently. This training will also help young people to access leisure facilities and provide opportunities for employment.

In addition to the published policies, for ease of reference, the eligibility criteria are set out in section called LA support for learners with an EHC plan see pages 9-13). Please note that learners of sixth form age have different eligibility criteria to adult learners.

Transport and travel support

Concessionary tickets for young people 16 - 25 from public transport providers including council run vehicles (*information checked in February 2025. Prices are subject to change*)

Bus travel discounts for young people and students

Which bus fare scheme is best for me?

The different bus companies in East Sussex each run different discounted fares for young people. The best choice will depend on:

- your age
- where you are going

- which buses you need to use,
- and how often you travel.

To find out more information on routes and bus companies, go to [Public transport routes and timetables](#)

The Freedom Ticket and proof of age for under 19s

The Freedom Ticket offers unlimited travel on nearly every bus* in East Sussex for seven days in a row, including weekends. The Freedom ticket is £15.00 per week (reduced under the [Bus Service Improvement Plan fare reductions](#)) and is issued on the bus as a paper ticket only.

If you need proof of age, under 19s can apply for a [3i-D card](#) or download the [East Sussex Age Verification App](#). These give you proof of age so you can purchase the Freedom ticket. You should show proof where your age may be questioned by a driver.

*Please contact the bus operator before travelling to ensure they issue and accept the Freedom Ticket.

To find out more about other discounts and applying for proof of age visit the [3i-D card](#) webpage or download the [East Sussex Age Verification App](#)

Brighton & Hove Bus fares

If you are between 5 and 18 travelling with Brighton & Hove Buses and you do not already have a 3i-D card, you can get discounts on one-way and journeys and Saver tickets with a free busID card until the age of 18. See [Brighton & Hove Buses - Young People](#)

If you are 18+ and you are a student or apprentice, visit [Brighton & Hove Buses - Student Travel](#) for details.

Stagecoach offers

Dayrider tickets - With suitable ID, like the [3i-D card](#) or the [East Sussex Age Verification App](#), you can travel on all Stagecoach buses in East Sussex and Kent with a South East dayrider U19 for just £6.50.

There are also U19 Dayrider reduced fares in your local travel area.

[Find out more about local Dayrider U19 and the app](#)

Student season tickets - Travelling for the whole school year on Stagecoach buses? A Stagecoach student ticket might be better for you. The student ticket is available to students in school, college or university, regardless of age with a valid ID (this can be a [3i-D](#) and the [East Sussex Age Verification App](#)).

Student passes are valid from September to July each academic year. To find out prices for your area visit the Stagecoach student bus travel pages. [More information from Stagecoach](#)

Compass travel

Please see Compass' website for their student ticket offers. [Fare deals for under 19s](#)

Train discounts and railcards

16 to 17 saver railcard

Costing £30 for one year, the 16 to 17 Saver is the national railcard for 16 and 17 year-olds. It gives 50% off standard Season tickets as well as Anytime, Off-Peak, Advance and tickets for travel at any time of the day.

The 16 to 17 Saver is valid for one year or up until your 18th birthday, whichever comes first. However, if you buy a season ticket with a 16 to 17 Saver discount before it expires, you can continue to use it for up to 4 months after the expiry date. The expiry date and the date that you can use your season ticket until are shown on the 16 to 17 Saver.

Find out more and apply at [16 to 17 saver](#)

16 to 25 railcard

The [16 to 25 railcard](#) offers 33% off a wide range of tickets for those not travelling each day (subject to a minimum fare). This card is aimed at leisure travel - it cannot be used for season tickets.

This card costs £30 for one year or £70 for three years.

Unizone rail ticket (college and university students)

The Unizone ticket gives unlimited discounted travel for a fixed price to those who study in or around Brighton or Worthing. To qualify for a Unizone ticket, a student will need a 16-25 Railcard and valid ID confirming attendance in further or higher education.

Find out more on the [Southern website](#)

Disabled Persons Railcard

This card offers 33% off of adult rail fares for travel on the National Rail network in Great Britain. Companions also get 33% off their rail fare. There are no time restrictions on the Disabled Persons Railcard, so it can be used at any time of the day.

It costs £20 for a one-year card or £54 for a three-year card. [Disabled Persons Railcard website](#)

See [Transport if you're disabled - GOV.UK](#) for more information.

You may qualify for a card if you:

- receive disability-related benefits
- are registered as deaf or use a hearing aid
- are registered as visually impaired
- have epilepsy.

Coaches serving school sixth forms

Students attending schools with sixth forms, where hired vehicles are available, can purchase a travel permit for a vacant seat. The cost from September 2025 is yet to be finalised. The current cost is £188.70 per term based on a six-term year. Full details of buying a seat on school transport can be found online at [Request a vacant seat | East Sussex County Council](#)

Travel support from schools and colleges

Some schools and colleges provide their own transport for students. Details can be found below and are correct at the time of publication. However, they may be subject to change by the provider themselves without prior notification to the council. Students are advised to contact their school/college directly regarding any possible changes.

- Heathfield Community College - runs two services in conjunction with local bus companies. Payments for these services are made termly across the academic year. Students in receipt of the 16-19 Bursary can have help with transport costs. The services are partially subsidised by the College for all students.

Find out more at [Heathfield Community College](#) or by contacting the College directly.

If your school/college is not listed above, please contact them directly for up-to-date information regarding any transport and/or support they may be able to offer, particularly if the school or college is outside of East Sussex.

16 to 19 Bursary Fund

A bursary is money that you, or your education or training provider, can use to pay for things like:

- clothing, books and other equipment for your course
- transport and lunch on days you study or train

There are 2 types of 16 to 19 bursary:

1. Bursary for students in vulnerable groups - You could get up to £1,200 a year if at least one of the following applies:
 - you're in or you recently left local authority care
 - you get Income Support or Universal Credit because you're financially supporting yourself
 - you get Disability Living Allowance (DLA) in your name and either Employment and Support Allowance (ESA) or Universal Credit
 - you get Personal Independence Payment (PIP) in your name and either ESA or Universal Credit

The amount you may get depends on the costs you have and what you need for your course.

2. Discretionary bursary - To be eligible for the discretionary bursary young people must:

- be aged 16 and under 19 on 31 August 2025 or
- be over 19 on 31 August 2025 and have an Education, Health and Care plan (EHC plan)
- be over 19 on 31 August 2025 and continuing on a course you started aged 16 to 18 ('19+ continuer')
- study at a publicly funded school or college, or be on an unpaid training course

Schools and colleges are responsible for managing both types of bursary. You should contact your chosen school or college to make an application.

Further information can be found at [16 to 19 Bursary Fund: Overview - GOV.UK](https://www.gov.uk/guidance/16-to-19-bursary-fund)

Hardship Fund

The following colleges have been allocated extra council funds to assist the most disadvantaged learners to access their course. These funds can be issued **in addition to** Bursary Funds. You should make enquiries to Student Services at your college.

- East Sussex College Group - Eastbourne, Hastings and Lewes
- Plumpton College
- Bexhill 6th Form College
- DV8 Bexhill & Brighton

Care to Learn

Overview

The Care to Learn scheme can help with childcare costs while you study. You must be aged under 20 at the start of your course. You can get up to £180 per child per week.

Care to Learn can help with the cost of:

- Your childcare, including deposit and registration fees
- a childcare 'taster' session for up to 5 days
- keeping your childcare place over the summer holidays
- taking your child to their childcare provider

Payments

Childcare payments go directly to your childcare provider. Before they can be paid:

- your childcare provider needs to confirm your child's attendance
- your school or college needs to confirm that you're attending your course

Travel payments go direct to your school or college - they'll either pay you or arrange travel for you.

Payments end when:

- you stop attending your course
- you reach the end of your course
- your child stops attending childcare

Eligibility

You can get Care to Learn if all the following apply:

- you're a parent under 20 at the start of your course
- you're the main carer for your child
- you live in England
- you're either a British citizen or have a legal right to live and study in England
- your course qualifies
- your childcare provider qualifies

Your course

Care to Learn is only available publicly funded courses in England. This includes courses that take place in:

- schools
- school sixth-forms
- sixth-form colleges
- other colleges and learning providers, including Foundation Learning
- your community at Children's Centres

Your learning provider can tell you if your course is eligible.

Your childcare provider

To qualify, your childcare provider must be one of the following:

- registered with Ofsted
- registered with a childminder agency
- a school

They can be a:

- childminder
- preschool playgroup
- day nursery
- out of school club

For more information, please visit [Care to Learn: Overview - GOV.UK](https://www.gov.uk/care-to-learn)

LA support

LA support for young people without special educational needs or disabilities

The council regards where a student decides to study as an individual choice but considers it essential that students (and their parents) weigh up the home to college journey when deciding which school/college to attend as the council does not have a duty to provide transport assistance to post 16 students other than the arrangements contained in this policy.

The council has considered the needs of those for whom it would not be reasonably practicable to access education or training provision if no arrangements were made and considers that the various concessionary schemes available to students, coupled with financial support for those with genuine money difficulties results in there being

sufficient access for all students to attend the school/college of their reasonable choice, irrespective of its location and their home.

Public transport services cannot be tailored to meet individual timetables and students are expected to make suitable adjustments to their travel arrangements to facilitate attendance.

Journey length, rurality and the nature of the route are factors for families to consider and these issues do not, in themselves, confer an entitlement to transport assistance.

LA support for learners with an Education, Health and Care plan (EHC plan)

The council recognises that some students with an EHC plan may not be able to travel to school or college independently or may not yet be ready to do so.

Criteria for help (16-19 students)

The following gateway criteria must be met for an application for travel assistance to be considered.

- The student lives in East Sussex;
- The student has a current EHC plan;
- The student will be attending the equivalent of a full-time educational course which allows for appropriate progression;
- The placement is the nearest suitable college to their home address and named in the student's EHC plan;
- The student does not have the ability to travel independently.

If these gateway criteria are met, the council will then consider the circumstances of the student and the family and their broader network, to assess whether it is necessary to provide transport for the student. The council thinks it is reasonable for parents/carers to prioritise transporting the student over other commitments. In considering the eligibility of the student to receive an offer and what offer should be made, the following (and any other relevant factors) will be taken into account:

1. Nature of the journey for the student/family for example, the distance, likely journey time, and complexity of the journey by road, public transport or on foot; whether the journey on foot or public transport could be reasonably made if the student is accompanied.
2. Parent/carer/broader network availability to accompany for example, the current commitments of the parent(s)/carer(s) and broader network; whether the student's family or broader network is reasonably able to transport or accompany them, given all other factors. Parents/carers will be expected to prioritise transporting the student over other commitments such as (but not exclusively):
 - taking pre-school aged children to nursery;
 - voluntary work;

- undertaking work commitments that can reasonably be carried out at times other than at college start and end times, for example when self-employed or on flexible work contracts.

unless doing so is unreasonable in all the circumstances.

3. Available suitable vehicle and/or disability benefits for example, whether the family has a suitable vehicle, which may include a Motability vehicle; whether the student is receiving PIP with a component intended to support travel; any current social care support.
4. The student's needs relating to travel for example, whether the student has complex needs, and/or requires a second person on transport; if independent travel is a realistic goal, and whether this has been appropriately encouraged by the family.
5. Other relevant factors, for example, the health of the parent/carer and the potential impact of providing transport or accompanying the student, given all other factors.

The following evidence may be required in addition to the travel assistance application:

1. Recent evidence from a relevant health and/or educational professional regarding the SEND of the student and how this impacts on the need for travel assistance, their ability to walk or travel on public transport, accompanied or otherwise.
2. Recent evidence from a relevant health professional regarding a parent/carer's health, if this means that they are not able to accompany or transport the student themselves.
3. Evidence from the parent/carer's employer regarding their work commitments, to include working hours, days, times, location of work and distance in miles from home to work and from the placement to work.
4. Written evidence to demonstrate other commitments, although broader caring responsibilities would not normally be considered as a reason why a parent/carer would not be able to transport the student, as the family would be expected to find alternative solutions in most cases.

Contribution towards post 16 travel assistance

Where travel assistance is agreed, a contribution towards to the cost of travel is required for students of sixth form age - those over 16 years but under 19 years - or continuing learners who started their programme before their 19th birthday. The contribution is based on the current cost of a 'Freedom' bus ticket and is reviewed annually. The current cost is £570 per year. Should the cost change, the contribution will be adjusted accordingly. Payment can be made in 10 instalments. Transport will not be arranged until payment in advance is made. If subsequent payments are late, transport will be suspended or even cancelled.

Low-income families are required to contribute half of the amount - currently £285. To qualify as Low Income, the applicant must meet the same eligibility criteria as for Free School Meals. More information on eligibility can be found on ESCC's website at <https://www.eastsussex.gov.uk/freeschoolmeals>

Criteria for help (Adult learners)

The gateway criteria set out for the 16-19 students applies. If an adult learner meets the gateway criteria the Council will take into account the following (and any other relevant factors) when determining whether transport is necessary and if so, what offer should be made.

1. Nature of the journey for the adult learner for example, the distance, likely journey time, and complexity of the journey by road, public transport or on foot; whether the journey on foot or public transport could be reasonably made if the adult learner is accompanied.
2. Parent/carer/broader network ability to provide transport support, e.g. accompanying the learner on some journeys; transporting the learner on certain days.
3. Available suitable vehicle for example, whether the adult learner has a vehicle for their use, which may include a Motability vehicle.
4. The adult learner's needs relating to travel for example, whether the adult learner has complex needs, and/or requires a second person on transport; if independent travel is a realistic goal.
5. Any income available to the adult learner that can reasonably be expected to be used to fund transport to and from college. This may include, for example, a college bursary, disability benefits or the mobility component of personal independence payments (PIP).
6. The financial circumstances of the adult learner and potential impact of a declined application. A financial statement will be requested in support of the application to determine reasonable outgoings on essential items.
7. Advice from the college, for example, whether independent travel training is part of the learning programme.
8. Other relevant factors.

The following evidence may be required in addition to an application for travel:

- Recent evidence from a relevant health and/or educational professional regarding the SEND of the adult learner and how these impact on the need for travel assistance, their ability to walk or travel on public transport, accompanied or otherwise.
- A copy of the care and support plan (if applicable)
- Where the parent/carer is stated as being the primary carer/advocate for the adult learner and/or in receipt of Carer's Allowance, further evidence may be required regarding the support with transport they are able to provide (if any).

In the case of adult learners, if the council agrees transport is **necessary** it will be provided free of charge.

Type of help given

It is for the council to identify the most suitable, cost-effective mode of transport to get students between home and college, taking account of any special arrangements to support the student's particular needs. This may be one of the following:

- Independent Travel Training
- Personal Travel Budget
- Minibus or taxi

Please note that minibus or taxi travel will usually only be provided if necessity is proven and for students with severe disabilities and/or the most complex health needs. This type of transport is shared with other students unless a needs assessment determines that this is not reasonable and may not be a door-to-door service.

Service limitations

Students will usually only be transported at published school/college start and finish times, and they may be expected to enable sharing with other students through early arrival or delayed collection if safe to do so; or students may need to arrive earlier or leave later than their taught hours in college.

An offer of travel assistance may be part-week or involve a pick-up or drop-off point.

Transport will not be provided for the following:

- Temporary addresses. This is a domestic matter for families to resolve.
- Journeys to and from other destinations. Transport is not offered to or from points other than the college/education centre and home or pick up/drop off points.
- To take account of work/business commitments or domestic difficulties of parents/carers.
- To accommodate attendance at before or after school or college activities or homework clubs.
- Before or after medical appointments
- To accommodate work experience or off-site educational placements
- For pre-course visits, 'taster' days or parents' evenings/visits
- In the event of sickness where a student has to be collected from college
- Specific exam timetables that start or finish outside of the normal college day
- College trips or educational visits

Review of travel provision

A new application must be made if the student moves to a new home or other circumstances change.

Failure to inform us of a change of circumstances may result in having to pay back for costs incurred by the council.

The mode of travel assistance being offered will also be reviewed regularly to make sure that the service provided continues to be appropriate for the student's needs and the most cost effective for the council.

Refunds

We do not reimburse travel costs incurred before an application is made.

Travel training

Based on the information given in an application, students will be assessed for suitability for our Independent Travel Training (ITT) programme, which can provide a young person with the skills and confidence for greater independence in their adult life.

A young person who is ready for travel training may be offered temporary travel assistance until they have progressed to being independent on their journey to school or college.

What can travel training provide?

The trainer works with the student and family. They tailor the programme to their journey from home to their school or college. The training sessions with the student are one-to-one. The needs of the individual determine the length of the course. The student gains independence gradually over several weeks. Progress is closely monitored, and students only move on through the programme when the trainer feels they are ready. On the final journeys the trainer follows the student without any contact unless needed.

Find out more online about [What is independent travel training \(ITT\)? | East Sussex County Council](#)

Other travel assistance available if application declined

Where it is decided that travel assistance will not be provided by the council, but the gateway criteria as set out in the policy are met, the parent/carer may be offered a low-income mileage allowance.

This scheme is available to low-income parents/carers who have to travel long distances (over 10 miles) to transport the student to the college named in their EHC plan. The mileage allowance given will be 25p per mile for one return journey per day for the miles beyond the first 10 mile of the journey from home. For example, where the distance from home to college is 15 miles, the allowance given will be calculated as 2 journeys x 5 miles x 25p. Proof of attendance will be sought from the school/college.

If you think that you may be eligible for this low income mileage allowance, you can make an application via the online application form at: [Apply for travel assistance \(16-19\) | East Sussex County Council](#)

Apprenticeships

Students doing apprenticeships should apply to their employer or learning provider to have reasonable travel expenses met.

Non-transport solutions to facilitate learner access

Speak to your learning provider about non-transport solutions to support your access to education or training such as e-learning options. For those with an EHC plan, you can also speak to your Assessment and Planning Officer.

Applying for LA transport support

Applicants must use on our online form found at eastsussex.gov.uk/sendtravel For support with completing an application please email SEN.transport@eastsussex.gov.uk

Those without internet access can phone 01273 335530 to arrange for a form to be sent.

Appeals

If an application is declined, you can follow the two-stage [transport appeals](#) process.

Mainstream college and sixth form contact information

Bexhill 6th form College

Website: [Bexhill 6th Form College](#)

Telephone: 01424 214545

Email: enquiries@bexhillcollege.ac.uk

East Sussex College (Eastbourne, Lewes and Hastings)

Website: [East Sussex College](#)

Telephone (Eastbourne): 030 300 39300 - Email: Eastbourne.admissions@escg.ac.uk

Telephone (Lewes): 030 300 39200 - Email: Lewes.admissions@escg.ac.uk

Telephone (Hastings): 030 300 39400 - Email: hastings.admissions@escg.ac.uk

Plumpton College

Website: [Plumpton College](#)

Telephone: 01273 890454

Email: enquiries@plumpton.ac.uk

DV8 Sussex

Website: [DV8 Sussex](#)

Telephone: 01424 213890 (Bexhill campus) Telephone: 01273 550432 (Brighton campus)

Beacon Academy sixth form

Website: [Beacon Academy sixth form](#)

Telephone: 01892 603018

Email: office@beacon-academy.org

Hailsham CC sixth form

Website: [Hailsham CC sixth form](#)

Telephone: 01323 841468

Email: hcc@hccat.net

Hailsham CC has decided to suspend new admissions to their sixth form in September 2025. Students currently in year 12 can continue into year 13 so they can complete their courses in Summer 2026. At this point the sixth form provision will fully close.

Heathfield CC sixth form

Website: [Heathfield CC sixth form](#)

Telephone: 01435 866066

Email: office@heathfieldcc.co.uk

Seaford Head School sixth form

Website: [Seaford Head School sixth form](#)

Telephone: 01323 872723

Email: reception@seafordhead.org

Uckfield College sixth form

Website: [Uckfield College sixth form](#)

Telephone: 01825 764844

Email: office@uckfield.college

Consultation

Each year the council is required to consult young people of sixth form age and their parents as well as other stakeholders on the Post 16 Transport Policy statement before it is finalised. Consultation lasts for a minimum of 4 weeks.

The policy could be changed in the future and the current support available does not amount to a legitimate expectation that it will continue to be offered.

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Responses to consultation on East Sussex County Council's proposed Post-16 Transport Policy Statement 2025-2026

Comments were sought on any aspect of the Post 16 Transport Policy Statement 2025/26

Thirteen respondents left comments on the consultation. The results are as follows:

- 1) A parent contacted me to say that she had enquired about the HE4 bus for her Y11 son who in September hopes to join our Sixth Form. ESCC told her that as it is a closed bus it would cost her £1,132.20 per academic year. She was extremely upset when she contacted me. I was amazed we want our young people to stay in education and this mother does not know how she would pay this amount to keep her son in education.

Why are sixth formers not taken into account on school transport.

- 2) The link in page 6 to request a vacant seat in East Sussex doesn't work.
I need to do this for my child attending Beacon sixth form otherwise I can't get her there as I'm a teacher myself.
Please advise on who I need to contact.
Many thanks
- 3) I would like reassurance we will be able to purchase a seat on the school coach for our daughter when she moves to Beacon Academy sixth form in September '25, but I understand we cannot request this until the end of term in July '25?.
- 4) We live in quite a remote location and as of September 2025 will have 2 children in Beacon Academy in years 7 and 10 and one in Beacon 6th form. As we have 3 children all attending the same school, I wondered if it is possible for transport for our children to and from school, either from our home address or from a nearby location, to ease pressure on personal transport arrangements? Look forward to hearing from you.
- 5) As a younger pupil, many people are left stranded in isolated areas such as Rotherfield and Groombridge as there is no buss connecting them to crowborough where shops, waitrose is for many parents and schools. The flexi buss is also not an option for under 18s so there is little solution.
- 6) Transport should be free for under 18.
- 7) Would be useful to send out what's available as a document to all parents of secondary school age before they need it. I.e turn 16yrs

Would also like more generalised support towards travel costs as parents just about managing still don't get support for their children financially. This can make it hard to access further education for some.

Support should also go beyond 4 months turning 18. This disproportionately impacts children born early in the school year so they miss out of a whole years discounts on travel.

Also this consultation paper is quite vague and open so having. Ore directive questions may encourage parents and young people to actively give feedback

- 8) The current public transport services for students who attend Varndean college and live in Lewes and surrounding area is quite frankly appalling. It can take up to 1.5 hours to get there (one way). There needs to be a direct bus service from Lewes to Varndean starting as soon as possible.
- 9) Is there a way the Council or the Government can pressure the train operators to acknowledge that most 16-17 year olds are still in education and/or training and therefore should be eligible for a child fare. It's ridiculous that they consider 16-17

year olds adults and as such the train fares to and from sixth form college is prohibitively expensive to many families.

- 10) As a parent in Ringmer with one child at Varndean College, another with an accepted place and a third who is likely to choose Varndean in three years, I would like to express my frustration that there has never been a way in which children from the Lewes area have been able to get to Varndean without using two buses, going via Brighton City Centre. This means our child has to often leave very early in the morning (6.30) and often arrives back rather late in the evening, meaning they are exhausted. I have heard anecdotal evidence from other parents as to how difficult their children find the trip to and from Varndean, and that some children choose to go to East Sussex (Lewes) College not because it's their first choice, but because of the stress of travelling to Varndean.

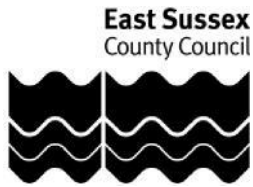
I would therefore ask ESCC to negotiate with the Brighton Bus Company, Compass Travel, Varndean School and Varndean College, Brighton and Hove City Council, and whoever else they need to to see if some provision could be put in place for parents of children going into Varndean from east of Brighton.

Thank you.

- 11) There is no support for bus fares for my son going to 6th form for me as a single parent with limited capacity for work and work related activities and on UC. My son has received free school meals through school. Why is nothing available how am I meant to pay this. It is a legal requirement now that my son attend college not a choice therefore just as at school free bus passes should be available
- 12) Why do post 16 (A-Level) students have to pay for a seat on the same bus service they have had free from year 7-11? They are getting on at exactly the same village stop, getting off at exactly the same school, carrying on in full time education for a further 2 years to complete their A-levels but are now subject to a £188 termly fee!? It makes no sense.
- 13) Ringmer does not provide a local 6th form provision. Therefore my daughter will need to travel by bus to access her next education placement.

It is a requirement to stay in education between the ages of 16-18 and there are considerable costs in meeting this expectation, not least the cost of travel and independence.

Contribution towards the cost of travel is invaluable in ensuring all pupils have fair access regardless of SEN and income. ESCC need to help establish a level playing field for all pupils who need to travel to access 6th form and equivalent.



East Sussex County Council

Post-16 Transport Policy Statement

2025 - 2026

PROPOSED

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Introduction

Local authorities do not have to provide free or subsidised post 16 travel support but do have a duty to prepare and publish an annual transport policy statement specifying the arrangements for the provision of transport or other support that the authority considers necessary to make to facilitate the attendance of all persons of sixth form age receiving education or training.

All young people carrying on their education post 16 must apply for travel support.

‘Sixth form age’ refers to young people who are over 16 years of age but under 19 or continuing learners who started their programme of learning before their 19th birthday (years 12,13,14).

Local authorities also have a duty to encourage, enable and assist young people with learning difficulties / disabilities to participate in education and training, up to the age of 25.

This policy uses the term 'Post 16' to include both learners of sixth form age and those with learning difficulties / disabilities up to the age of 25.

This policy document specifies the support that East Sussex County Council (the council) considers necessary to facilitate the attendance of Post 16 learners receiving education or training.

Education or training refers to learning or training at a school, further education institution, a council maintained or assisted institution providing higher or further education, an establishment funded directly by the Education Skills Funding Agency, learning providers delivering accredited programmes of learning which lead to positive outcomes and are funded by the council, for example, colleges, charities and private learning providers.

Aims and objectives

The council aims to have a clear policy that families understand, to enable learners to make decisions about where to study having considered the transport options available to them, and to signpost them to other support as appropriate.

The council has published separate policies outlining the transport assistance it provides to young people with special educational needs and disabilities (SEND). The policies can be found at: [Transport policies | East Sussex County Council](#)

These students may not be able to use public transport and/or may have long and expensive journeys to access a suitable course nearest to their home.

The council encourages young people to become more independent and offers training to students to help them to travel independently. This training will also help young people to access leisure facilities and provide opportunities for employment.

In addition to the published policies, for ease of reference, the eligibility criteria are set out in section called LA support for learners with an EHC plan (see pages 9-13). Please note that learners of sixth form age have different eligibility criteria to adult learners.

Transport and travel support

Concessionary tickets for young people 16 - 25 from public transport providers including council run vehicles (*information checked in April 2025. Prices are subject to change*)

Bus travel discounts for young people and students

Which bus fare scheme is best for me?

The different bus companies in East Sussex each run different discounted fares for young people. The best choice will depend on:

- your age
- where you are going

- which buses you need to use,
- and how often you travel.

To find out more information on routes and bus companies, go to [Public transport routes and timetables](#)

The Freedom Ticket and proof of age for under 19s

The Freedom Ticket offers unlimited travel on nearly every bus* in East Sussex for seven days in a row, including weekends. The Freedom ticket is £15.00 per week (reduced under the [Bus Service Improvement Plan fare reductions](#)) and is issued on the bus as a paper ticket only.

If you need proof of age, under 19s can apply for a [3i-D card](#) or download the [East Sussex Age Verification App](#). These give you proof of age so you can purchase the Freedom ticket. You should show proof where your age may be questioned by a driver.

*Please contact the bus operator before travelling to ensure they issue and accept the Freedom Ticket.

To find out more about other discounts and applying for proof of age visit the [3i-D card](#) webpage or download the [East Sussex Age Verification App](#)

Brighton & Hove Bus fares

If you are between 5 and 18 travelling with Brighton & Hove Buses and you do not already have a 3i-D card, you can get discounts on one-way and journeys and Saver tickets with a free busID card until the age of 18. See [Brighton & Hove Buses - Young People](#)

If you are 18+ and you are a student or apprentice, visit [Brighton & Hove Buses - Student Travel](#) for details.

Stagecoach offers

Dayrider tickets - With suitable ID, like the [3i-D card](#) or the [East Sussex Age Verification App](#), you can travel on all Stagecoach buses in East Sussex and Kent with a South East dayrider U19 for just £6.50.

There are also U19 Dayrider reduced fares in your local travel area.

[Find out more about local Dayrider U19 and the app](#)

Student season tickets - Travelling for the whole school year on Stagecoach buses? A Stagecoach student ticket might be better for you. The student ticket is available to students in school, college or university, regardless of age with a valid ID (this can be a [3i-D](#) and the [East Sussex Age Verification App](#)).

Student passes are valid from September to July each academic year. To find out prices for your area visit the Stagecoach student bus travel pages. [More information from Stagecoach](#)

Compass travel

Please see Compass' website for their student ticket offers. [More information from Compass](#)

Train discounts and railcards

16 to 17 saver railcard

Costing £35 for one year, the 16 to 17 Saver is the national railcard for 16 and 17 year-olds. It gives 50% off standard Season tickets as well as Anytime, Off-Peak, Advance and tickets for travel at any time of the day.

The 16 to 17 Saver is valid for one year or up until your 18th birthday, whichever comes first. However, if you buy a season ticket with a 16 to 17 Saver discount before it expires, you can continue to use it for up to 4 months after the expiry date. The expiry date and the date that you can use your season ticket until are shown on the 16 to 17 Saver.

Find out more and apply at [16 to 17 saver](#)

16 to 25 railcard

The [16 to 25 railcard](#) offers 33% off a wide range of tickets for those not travelling each day (subject to a minimum fare). This card is aimed at leisure travel - it cannot be used for season tickets.

This card costs £35 for one year or £80 for three years.

Unizone rail ticket (college and university students)

The Unizone ticket gives unlimited discounted travel for a fixed price to those who study in or around Brighton or Worthing. To qualify for a Unizone ticket, a student will need a 16-25 Railcard and valid ID confirming attendance in further or higher education.

Find out more on the [Southern website](#)

Disabled Persons Railcard

This card offers 33% off of adult rail fares for travel on the National Rail network in Great Britain. Companions also get 33% off their rail fare. There are no time restrictions on the Disabled Persons Railcard, so it can be used at any time of the day.

It costs £20 for a one-year card or £54 for a three-year card. [Disabled Persons Railcard website](#)

See [Transport if you're disabled - GOV.UK](#) for more information.

You may qualify for a card if you:

- receive disability-related benefits
- are registered as deaf or use a hearing aid
- are registered as visually impaired
- have epilepsy.

Coaches serving school sixth forms

Students attending schools with sixth forms, where hired vehicles are available, can purchase a travel permit for a vacant seat. The cost from September 2025 is £188.70 per term based on a six-term year. Full details of buying a seat on school transport can be found online at [Buy a vacant seat on a school coach | East Sussex County Council](#)

Travel support from schools and colleges

Some schools and colleges provide their own transport for students. Details can be found below and are correct at the time of publication. However, they may be subject to change by the provider themselves without prior notification to the council. Students are advised to contact their school/college directly regarding any possible changes.

- Heathfield Community College - runs two services in conjunction with local bus companies. Payments for these services are made termly across the academic year. Students in receipt of the 16-19 Bursary can have help with transport costs. The services are partially subsidised by the College for all students.

Find out more at [Heathfield Community College](#) or by contacting the College directly.

If your school/college is not listed above, please contact them directly for up-to-date information regarding any transport and/or support they may be able to offer, particularly if the school or college is outside of East Sussex.

16 to 19 Bursary Fund

A bursary is money that you, or your education or training provider, can use to pay for things like:

- clothing, books and other equipment for your course
- transport and lunch on days you study or train

There are 2 types of 16 to 19 bursary:

1. Bursary for students in vulnerable groups - You could get up to £1,200 a year if at least one of the following applies:
 - you're in or you recently left local authority care
 - you get Income Support or Universal Credit because you're financially supporting yourself
 - you get Disability Living Allowance (DLA) in your name and either Employment and Support Allowance (ESA) or Universal Credit
 - you get Personal Independence Payment (PIP) in your name and either ESA or Universal Credit

The amount you may get depends on the costs you have and what you need for your course.

2. Discretionary bursary - To be eligible for the discretionary bursary young people must:

- be aged 16 and under 19 on 31 August 2025 or
- be over 19 on 31 August 2025 and have an Education, Health and Care plan (EHC plan)
- be over 19 on 31 August 2025 and continuing on a course you started aged 16 to 18 ('19+ continuer')
- study at a publicly funded school or college, or be on an unpaid training course

Schools and colleges are responsible for managing both types of bursary. You should contact your chosen school or college to make an application.

Further information can be found at [16 to 19 Bursary Fund: Overview - GOV.UK](https://www.gov.uk/guidance/16-to-19-bursary-fund)

Hardship Fund

The following colleges have been allocated extra council funds to assist the most disadvantaged learners to access their course. These funds can be issued **in addition to** Bursary Funds. You should make enquiries to Student Services at your college.

- East Sussex College Group - Eastbourne, Hastings and Lewes
- Plumpton College
- Bexhill 6th Form College
- DV8 Bexhill & Brighton

Care to Learn

Overview

The Care to Learn scheme can help with childcare costs while you study. You must be aged under 20 at the start of your course. You can get up to £180 per child per week.

Care to Learn can help with the cost of:

- Your childcare, including deposit and registration fees
- a childcare 'taster' session for up to 5 days
- keeping your childcare place over the summer holidays
- taking your child to their childcare provider

Payments

Childcare payments go directly to your childcare provider. Before they can be paid:

- your childcare provider needs to confirm your child's attendance
- your school or college needs to confirm that you're attending your course

Travel payments go direct to your school or college - they'll either pay you or arrange travel for you.

Payments end when:

- you stop attending your course
- you reach the end of your course
- your child stops attending childcare

Eligibility

You can get Care to Learn if all the following apply:

- you're a parent under 20 at the start of your course
- you're the main carer for your child
- you live in England
- you're either a British citizen or have a legal right to live and study in England
- your course qualifies
- your childcare provider qualifies

Your course

Care to Learn is only available publicly funded courses in England. This includes courses that take place in:

- schools
- school sixth-forms
- sixth-form colleges
- other colleges and learning providers, including Foundation Learning
- your community at Children's Centres

Your learning provider can tell you if your course is eligible.

Your childcare provider

To qualify, your childcare provider must be one of the following:

- registered with Ofsted
- registered with a childminder agency
- a school

They can be a:

- childminder
- preschool playgroup
- day nursery
- out of school club

For more information, please visit [Care to Learn: Overview - GOV.UK](https://www.gov.uk/care-to-learn)

LA support

LA support for young people without special educational needs or disabilities

The council regards where a student decides to study as an individual choice but considers it essential that students (and their parents) weigh up the home to college journey when deciding which school/college to attend as the council does not have a duty to provide transport assistance to post 16 students other than the arrangements contained in this policy.

The council has considered the needs of those for whom it would not be reasonably practicable to access education or training provision if no arrangements were made and considers that the various concessionary schemes available to students, coupled with financial support for those with genuine money difficulties results in there being

sufficient access for all students to attend the school/college of their reasonable choice, irrespective of its location and their home.

Public transport services cannot be tailored to meet individual timetables and students are expected to make suitable adjustments to their travel arrangements to facilitate attendance.

Journey length, rurality and the nature of the route are factors for families to consider and these issues do not, in themselves, confer an entitlement to transport assistance.

LA support for learners with an Education, Health and Care plan (EHC plan)

The council recognises that some students with an EHC plan may not be able to travel to school or college independently or may not yet be ready to do so.

Criteria for help (16-19 students)

The following gateway criteria must be met for an application for travel assistance to be considered.

- The student lives in East Sussex;
- The student has a current EHC plan;
- The student will be attending the equivalent of a full-time educational course which allows for appropriate progression;
- The placement is the nearest suitable college to their home address and named in the student's EHC plan;
- The student does not have the ability to travel independently.

If these gateway criteria are met, the council will then consider the circumstances of the student and the family and their broader network, to assess whether it is necessary to provide transport for the student. The council thinks it is reasonable for parents/carers to prioritise transporting the student over other commitments. In considering the eligibility of the student to receive an offer and what offer should be made, the following (and any other relevant factors) will be taken into account:

1. Nature of the journey for the student/family for example, the distance, likely journey time, and complexity of the journey by road, public transport or on foot; whether the journey on foot or public transport could be reasonably made if the student is accompanied.
2. Parent/carer/broader network availability to accompany for example, the current commitments of the parent(s)/carer(s) and broader network; whether the student's family or broader network is reasonably able to transport or accompany them, given all other factors. Parents/carers will be expected to prioritise transporting the student over other commitments such as (but not exclusively):
 - taking pre-school aged children to nursery;
 - voluntary work;

- undertaking work commitments that can reasonably be carried out at times other than at college start and end times, for example when self-employed or on flexible work contracts.

unless doing so is unreasonable in all the circumstances.

3. Available suitable vehicle and/or disability benefits for example, whether the family has a suitable vehicle, which may include a Motability vehicle; whether the student is receiving PIP with a component intended to support travel; any current social care support.
4. The student's needs relating to travel for example, whether the student has complex needs, and/or requires a second person on transport; if independent travel is a realistic goal, and whether this has been appropriately encouraged by the family.
5. Other relevant factors, for example, the health of the parent/carer and the potential impact of providing transport or accompanying the student, given all other factors.

The following evidence may be required in addition to the travel assistance application:

1. Recent evidence from a relevant health and/or educational professional regarding the SEND of the student and how this impacts on the need for travel assistance, their ability to walk or travel on public transport, accompanied or otherwise.
2. Recent evidence from a relevant health professional regarding a parent/carer's health, if this means that they are not able to accompany or transport the student themselves.
3. Evidence from the parent/carer's employer regarding their work commitments, to include working hours, days, times, location of work and distance in miles from home to work and from the placement to work.
4. Written evidence to demonstrate other commitments, although broader caring responsibilities would not normally be considered as a reason why a parent/carer would not be able to transport the student, as the family would be expected to find alternative solutions in most cases.

Contribution towards post 16 travel assistance

Where travel assistance is agreed, a contribution towards to the cost of travel is required for students of sixth form age - those over 16 years but under 19 years - or continuing learners who started their programme before their 19th birthday. The contribution is based on the current cost of a 'Freedom' bus ticket and is reviewed annually. The current cost is £570 per year. Should the cost change, the contribution will be adjusted accordingly. Payment can be made in 10 instalments. Transport will not be arranged until payment in advance is made. If subsequent payments are late, transport will be suspended or even cancelled.

Low-income families are required to contribute half of the amount - currently £285. To qualify as Low Income, the applicant must meet the same eligibility criteria as for Free School Meals. More information on eligibility can be found on ESCC's website at [Free school meals | East Sussex County Council](#)

Criteria for help (Adult learners)

The gateway criteria set out for the 16-19 students applies. If an adult learner meets the gateway criteria the Council will take into account the following (and any other relevant factors) when determining whether transport is necessary and if so, what offer should be made.

1. Nature of the journey for the adult learner for example, the distance, likely journey time, and complexity of the journey by road, public transport or on foot; whether the journey on foot or public transport could be reasonably made if the adult learner is accompanied.
2. Parent/carer/broader network ability to provide transport support, e.g. accompanying the learner on some journeys; transporting the learner on certain days.
3. Available suitable vehicle for example, whether the adult learner has a vehicle for their use, which may include a Motability vehicle.
4. The adult learner's needs relating to travel for example, whether the adult learner has complex needs, and/or requires a second person on transport; if independent travel is a realistic goal.
5. Any income available to the adult learner that can reasonably be expected to be used to fund transport to and from college. This may include, for example, a college bursary, disability benefits or the mobility component of personal independence payments (PIP).
6. The financial circumstances of the adult learner and potential impact of a declined application. A financial statement will be requested in support of the application to determine reasonable outgoings on essential items.
7. Advice from the college, for example, whether independent travel training is part of the learning programme.
8. Other relevant factors.

The following evidence may be required in addition to an application for travel:

- Recent evidence from a relevant health and/or educational professional regarding the SEND of the adult learner and how these impact on the need for travel assistance, their ability to walk or travel on public transport, accompanied or otherwise.
- A copy of the care and support plan (if applicable)
- Where the parent/carer is stated as being the primary carer/advocate for the adult learner and/or in receipt of Carer's Allowance, further evidence may be required regarding the support with transport they are able to provide (if any).

In the case of adult learners, if the council agrees transport is **necessary** it will be provided free of charge.

Type of help given

It is for the council to identify the most suitable, cost-effective mode of transport to get students between home and college, taking account of any special arrangements to support the student's particular needs. This may be one of the following:

- Independent Travel Training
- Personal Travel Budget
- Minibus or taxi

Please note that minibus or taxi travel will usually only be provided if necessity is proven and for students with severe disabilities and/or the most complex health needs. This type of transport is shared with other students unless a needs assessment determines that this is not reasonable and may not be a door-to-door service.

Service limitations

Students will usually only be transported at published school/college start and finish times, and they may be expected to enable sharing with other students through early arrival or delayed collection if safe to do so; or students may need to arrive earlier or leave later than their taught hours in college.

An offer of travel assistance may be part-week or involve a pick-up or drop-off point.

Transport will not be provided for the following:

- Temporary addresses. This is a domestic matter for families to resolve.
- Journeys to and from other destinations. Transport is not offered to or from points other than the college/education centre and home or pick up/drop off points.
- To take account of work/business commitments or domestic difficulties of parents/carers.
- To accommodate attendance at before or after school or college activities or homework clubs.
- Before or after medical appointments
- To accommodate work experience or off-site educational placements
- For pre-course visits, 'taster' days or parents' evenings/visits
- In the event of sickness where a student has to be collected from college
- Specific exam timetables that start or finish outside of the normal college day
- College trips or educational visits

Review of travel provision

A new application must be made if the student moves to a new home or other circumstances change.

Failure to inform us of a change of circumstances may result in having to pay back for costs incurred by the council.

The mode of travel assistance being offered will also be reviewed regularly to make sure that the service provided continues to be appropriate for the student's needs and the most cost effective for the council.

Refunds

We do not reimburse travel costs incurred before an application is made.

Travel training

Based on the information given in an application, students will be assessed for suitability for our Independent Travel Training (ITT) programme, which can provide a young person with the skills and confidence for greater independence in their adult life.

A young person who is ready for travel training may be offered temporary travel assistance until they have progressed to being independent on their journey to school or college.

What can travel training provide?

The trainer works with the student and family. They tailor the programme to their journey from home to their school or college. The training sessions with the student are one-to-one. The needs of the individual determine the length of the course. The student gains independence gradually over several weeks. Progress is closely monitored, and students only move on through the programme when the trainer feels they are ready. On the final journeys the trainer follows the student without any contact unless needed.

Find out more online about [What is independent travel training \(ITT\)? | East Sussex County Council](#)

Other travel assistance available if application declined

Where it is decided that travel assistance will not be provided by the council, but the gateway criteria as set out in the policy are met, the parent/carer may be offered a low-income mileage allowance.

This scheme is available to low-income parents/carers who have to travel long distances (over 10 miles) to transport the student to the college named in their EHC plan. The mileage allowance given will be 25p per mile for one return journey per day for the miles beyond the first 10 mile of the journey from home. For example, where the distance from home to college is 15 miles, the allowance given will be calculated as 2 journeys x 5 miles x 25p. Proof of attendance will be sought from the school/college.

If you think that you may be eligible for this low income mileage allowance, you can make an application via the online application form at: [Apply for travel assistance \(16-19\) | East Sussex County Council](#)

Apprenticeships

Students doing apprenticeships should apply to their employer or learning provider to have reasonable travel expenses met.

Non-transport solutions to facilitate learner access

Speak to your learning provider about non-transport solutions to support your access to education or training such as e-learning options. For those with an EHC plan, you can also speak to your Assessment and Planning Officer.

Applying for LA transport support

Applicants must use on our online form found at [Apply for travel assistance for students aged 16-19 with an EHC plan](#) For support with completing an application please email SEN.transport@eastsussex.gov.uk

Those without internet access can phone 01273 335530 to arrange for a form to be sent.

Appeals

If an application is declined, you can follow the two-stage [transport appeals](#) process.

Mainstream college and sixth form contact information

Bexhill 6th form College

Website: [Bexhill 6th Form College](#)

Telephone: 01424 214545

Email: enquiries@bexhillcollege.ac.uk

East Sussex College (Eastbourne, Lewes and Hastings)

Website: [East Sussex College](#)

Telephone (Eastbourne): 030 300 39300 - Email: Eastbourne.admissions@escg.ac.uk

Telephone (Lewes): 030 300 39200 - Email: Lewes.admissions@escg.ac.uk

Telephone (Hastings): 030 300 39400 - Email: hastings.admissions@escg.ac.uk

Plumpton College

Website: [Plumpton College](#)

Telephone: 01273 890454

Email: enquiries@plumpton.ac.uk

DV8 Sussex

Website: [DV8 Sussex](#)

Telephone: 01424 213890 (Bexhill campus) Telephone: 01273 550432 (Brighton campus)

Beacon Academy sixth form

Website: [Beacon Academy sixth form](#)

Telephone: 01892 603018

Email: office@beacon-academy.org

Hailsham CC sixth form

Website: [Hailsham CC sixth form](#)

Telephone: 01323 841468

Email: hcc@hccat.net

Hailsham CC has decided to suspend new admissions to their sixth form in September 2025. Students currently in year 12 can continue into year 13 so they can complete their courses in Summer 2026. At this point the sixth form provision will fully close.

Heathfield CC sixth form

Website: [Heathfield CC sixth form](#)

Telephone: 01435 866066

Email: office@heathfieldcc.co.uk

Seaford Head School sixth form

Website: [Seaford Head School sixth form](#)

Telephone: 01323 872723

Email: reception@seafordhead.org

Uckfield College sixth form

Website: [Uckfield College sixth form](#)

Telephone: 01825 764844

Email: office@uckfield.college

Consultation

Each year the council is required to consult young people of sixth form age and their parents as well as other stakeholders on the Post 16 Transport Policy statement before it is finalised. Consultation lasts for a minimum of 4 weeks.

The policy could be changed in the future and the current support available does not amount to a legitimate expectation that it will continue to be offered.

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