



ASSESSMENT SUB-COMMITTEE

MONDAY, 15 SEPTEMBER 2025

3.30 PM PRIORY, ROOM 2F CENTRE BLOCK, COUNTY HALL - COUNTY HALL, LEWES

MEMBERSHIP - Councillors Colin Belsey, Godfrey Daniel and David Tutt

A G E N D A

1. Appointment of Chair
2. Minutes of meeting held on 19 March 2025 (*Pages 3 - 4*)
3. Apologies for absence
4. Disclosures of interests
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
5. Urgent items
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
6. Any non-exempt items previously notified under agenda item 5
7. Exclusion of the public and press

To consider excluding the public and press from the meeting for the remaining items of the agenda on the grounds that if the public and press were present there would be disclosure to them of exempt information as specified in Category 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), namely information relating to any individual and information that is likely to reveal the identity of an individual.
8. Exempt Minutes of the meeting held on 19 March 2025 (*Pages 5 - 8*)
9. Initial assessment of complaint referent SC.003.25 (*Pages 9 - 58*)

Report by the Deputy Chief Executive
10. Any other exempt items previously notified under agenda item 5

PHILIP BAKER
Deputy Chief Executive
County Hall, St Anne's Crescent
LEWES BN7 1UE

5 September 2025

Contact: Hannah Matthews, Governance and Democracy Manager
Telephone: 01273 335138
Email: hannah.matthews@eastsussex.gov.uk

ASSESSMENT SUB-COMMITTEE

MINUTES of a meeting of the Assessment Sub-Committee held in the Room CC1, County Hall, Lewes on 19 March 2025.

PRESENT Councillors Godfrey Daniel (Chair), Colin Belsey and David Tutt

1. APPOINTMENT OF CHAIR

1.1 It was RESOLVED that Councillor Daniel be appointed as the Chair of the meeting.

2. APOLOGIES FOR ABSENCE

2.1 No apologies for absence were received.

3. DECLARATIONS OF INTEREST

3.1 No interests were declared.

4. URGENT ITEMS

4.1 There were no urgent items.

5. EXCLUSION OF PUBLIC AND PRESS

5.1 It was RESOLVED to exclude the press and public from the meeting during consideration of Items 6 and 7 on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 namely information relating to any individual

5.2 In making its decision, the Sub-Committee confirmed that, having regard to all circumstances, it is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6. COMPLAINT SC.001.25

6.1 The Assessment Sub-Committee considered a report by the Deputy Chief Executive regarding complaint SC.001.25. The report set out the alleged misconduct by the Subject Member and which paragraphs of the Code of Conduct the complainant believed were breached.

6.2 In considering the complaint, and in addition to the evidence supplied by the complainant, the Assessment Sub-Committee had regard to the Local Assessment of Complaints about Member Conduct, the Standards Committee Assessment Criteria adopted by the County Council and the views of the Independent Person.

6.3 The Assessment Sub-Committee considered whether the Code of Conduct was engaged. The Sub-Committee agreed that in the circumstance of the case, the Code of Conduct was engaged.

6.4 The discussion regarding the case SC.001.25 is detailed in an exempt minute.

DECISIONS

6.5 The Assessment Sub-Committee RESOLVED to agree:

- (1) The Code of Conduct had not been breached by the Subject Member and that no further action should be taken in respect of the allegations;
- (2) The Decision Notice should be sent to the Complainant and the Subject Member; and
- (3) The Decision Notice should not be published publicly.

REASONS

6.6 The reasons for decision (1) are set out in the Decision Notice.

7. COMPLAINT SC.002.25

7.1 The Assessment Sub-Committee considered a report by the Deputy Chief Executive regarding complaint SC.002.25. The report set out the alleged misconduct by the Subject Member and which paragraph of the Code of Conduct the complainant believed were breached.

7.2 In considering the complaint, and in addition to the evidence supplied by the complainant, the Assessment Sub-Committee had regard to the Local Assessment of Complaints about Member Conduct, the Standards Committee Assessment Criteria adopted by the County Council and the views of the Independent Person.

7.3 The Assessment Sub-Committee considered whether the Code of Conduct was engaged. The Sub-Committee agreed that in the circumstance of the case, the Code of Conduct was engaged.

7.4 The discussion regarding the case SC.002.25 is detailed in an exempt minute.

DECISIONS

7.5 The Assessment Sub-Committee RESOLVED to agree:

- (1) The Code of Conduct had not been breached by the Subject Member and that no further action should be taken in respect of the allegations;
- (2) The Decision Notice should be sent to the Complainant and the Subject Member; and
- (3) The Decision Notice should not be published publicly.

REASONS

7.6 The reasons for decision (1) are set out in the Decision Notice.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank