

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481955 or send an e-mail to [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 October 2021 TO 31 January 2022**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
1 Oct 2021	Lead Member for Resources and Climate Change	Council Tax Reduction Scheme: Response to consultations The report will ask the Lead Member to approve the response to the consultation by Lewes District Council and Rother District Council on changes to their Council Tax Reduction Scheme, which will see a move to 100% discount under certain circumstances.			Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
1 Oct 2021	Lead Member for Resources and Climate Change	Lease extension to The Arches, 1-3 Braybrooke Terrace, Hastings TN34 1TD To consider extending the term of the	<b>P</b>	Local Member	Report, other documents may also be submitted	Jenni Freeborn <i>07734 227936</i>

		existing lease of The Arches, 1-3 Braybrooke Terrace, Hastings in order to enable the tenant to secure funding for major repairs and alteration works.				
1 Oct 2021	Lead Member for Resources and Climate Change	Modernising Back Office Systems (MBOS) Programme Resources Procurement To review the procurement outcome and approve the contract award for a flexible services contract to provide support to the MBOS programme where internal skills are not available.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Graham Forsdyke  0345 608 0190
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Final decision on the Proposed re-designation of Special Educational Needs facility at Wallands Community Primary School. Subject to the outcome of the consultation the Lead Member will be asked to take a final decision on a proposal to re-designate the SEN facility at Wallands Community Primary School from 1 September 2022, to also include pupils with a primary need of Autistic Spectrum Disorder (ASD).  Wallands Community Primary School has a designated specialist facility for up to 16 pupils aged 4-11 with speech, language and communication needs (SLCN). East Sussex County Council is proposing to extend the designation of the facility from 1 September 2022, to include pupils aged 4-11 with a primary need of Autistic Spectrum Disorder (ASD).	<b>KD</b>	Local Member	Report, other documents may also be submitted	Gary Langford  07584 262521

		The change in designation will enable the council to meet a growing need for places for pupils aged 4-11 with ASD, linked to a reduction in demand for SLCN places.				
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	In year admission arrangements 2021-22 To agree the changes to in year admission arrangements for 2021-22 required by the School Admissions Code 2021 (currently before parliament). These changes will involve a new co-ordinated scheme for community and Voluntary Controlled schools (as consulted), as well as tighter timescales for in year admissions to reflect the deadlines in the new Code.	<b>KD</b>		Report, other documents may also be submitted	Jo Miles  01273 481911
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Permission to Consult on Proposed Admission Arrangements for 2023-24 To agree to consult on the proposed admission arrangements for Community and Voluntary Controlled schools in East Sussex for the 2023-24 academic year (and on the proposed co-ordinated schemes of admission for the same year), as required by the School Admissions Code 2021.	<b>KD</b>		Report, other documents may also be submitted	Jo Miles  01273 481911
18 Oct 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Update to home to school transport policy for SEND pupils of statutory school age Changes to the above policy to reflect improvements to the appeals process and ability for applicants to request ability to make verbal representation at appeals panel hearings.			Report, other documents may also be submitted	Jo Miles  01273 481911

25 Oct 2021	Lead Member for Transport and Environment	Community Match Schemes 2021/22 To authorise expenditure of £150,000 (£50,000 maximum match funding per scheme) in 2021/22 as contribution towards three Community Match schemes at Burwash, Rotherfield & Spatham Lane Ditchling.	<b>KD</b>		Report, other documents may also be submitted	Andrew Keer  01273 336682
25 Oct 2021	Lead Member for Transport and Environment	Proposed East Sussex Bus Service Improvement Plan (BSIP) Approve the proposed East Sussex Bus Service Improvement Plan, prior to submission of the BSIP to the Department of Transport by the 31 October 2021 deadline. The BSIP proposals has been developed in collaboration with East Sussex bus operators, having engaged with stakeholders and members of the public. The Government's funding allocations to local transport authorities for future bus service improvements are expected to be based on the strength and ambition of their BSIPs.	<b>KD</b>		Report, other documents may also be submitted	Carl Valentine  01273 336199
25 Oct 2021	Lead Member for Transport and Environment	Provision of an on street advisory disabled bay To consider concerns raised by objectors and approve the provision of an advisory disabled parking bay in James Avenue, Herstmonceux		Local Member  Local Residents	Report, other documents may also be submitted	Clare Akehurst  0345 60 80 193
9 Nov 2021	Cabinet	Climate Change investment To consider a proposal for additional investment to support ESCC's climate	<b>KD</b>		Report, other documents may also be submitted	Andy Arnold  01273 481606

		emergency work.				
9 Nov 2021	Cabinet	Highways investment To consider a proposal for additional investment in highways.	<b>KD</b>		Report, other documents may also be submitted	Karl Taylor 01273 482207
9 Nov 2021	Cabinet	Appointment of external auditors The Local Audit and Accountability Act 2014 and the Local Audit (Appointing Person) Regulations 2015; Regulation 19 requires the decision to opt-in to the PSAA auditor appointment process to be taken by Full Council. The closing date for the notice of acceptance is Friday 11 March 2022.			Report, other documents may also be submitted	Ian Gutsell 01273 481399
9 Nov 2021	Lead Member for Resources and Climate Change	Approval of a Lease for Business Space Accommodation. Approval of a lease for business space accommodation to meet the operational requirements of the Communities, Economy and Transport Department. The decision required is to agree that the Council will take a commercial lease and to delegate authority to the Chief Operating Officer to sign the final lease agreements.	<b>P</b> <b>KD</b>	Local Member	Report, other documents may also be submitted	Peter Smith 01273 337647
9 Nov 2021	Lead Member for Resources and Climate Change	Former Forest Row Household Waste Recycling Centre - disposal To determine between the bids submitted in response to the marketing of the site	<b>P</b>	Local Member	Report, other documents may also be submitted	Nigel Brown 07394 410630
9 Nov 2021	Lead Member for Resources and	Transfer of freehold of the Cuckoo Trail Transfer of that part of the Cuckoo Trail that	<b>KD</b>	Local Member	Report, other documents may	Zoe Tweed

	Climate Change	is held freehold by East Sussex County Council to Wealden District Council subject to due diligence			also be submitted	01273 336104
9 Nov 2021	Lead Member for Adult Social Care and Health	Household Support Fund - Voluntary, Community Social Enterprise (VCSE) and place-based options  Decision as to the scheme the Council will implement to distribute the Household Support Grant with regard to families and other types of households, including individuals at risk of food and fuel poverty.	<b>KD</b>		Report, other documents may also be submitted	Tom Hook 01273 335340
12 Nov 2021	Lead Member for Economy	Sussex visitor economy recovery plan To present a vision and high level priorities to support the medium and long term recovery of the visitor economy across East Sussex, West Sussex and Brighton & Hove	<b>KD</b>		Report, other documents may also be submitted	Sally Staples 01273 481871
15 Nov 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex School Organisation Plan 2021-2025 To seek Lead Member approval to publish the East Sussex School Organisation Plan, covering the period 2021 to 2025.  The purpose of the School Organisation Plan is to understand the projected demand for school places in the future and to set out where we think we will need to commission additional places or re-organise existing provision to meet that demand.			Report, other documents may also be submitted	Gary Langford 01273 481758

15 Nov 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Household Support Fund Approval to use some of the Household Support Fund to provide food vouchers over the Christmas, February and Easter school holidays to eligible free school meal pupils between December 2021 – March 2022.	<b><i>KD</i></b>	Local Members	Report, other documents may also be submitted	Jessica Stubbings  07827 084705
16 Nov 2021	Lead Member for Resources and Climate Change	Lease extension - Tilling Green Community Centre, Rye Proposal to grant a long lease to facilitate capital investment	<b><i>P</i></b>		Report, other documents may also be submitted	Zoe Tweed  01273 336104
22 Nov 2021	Lead Member for Transport and Environment	East Sussex County Council's use of Glyphosate based herbicide to control weeds on the Public Highway To consider the response to the Motion 'to eliminate use of glyphosate herbicide formulation in ESCC/Highways' weed control' and to provide an update on East Sussex County Council's approach to weed management.	<b><i>KD</i></b>		Report, other documents may also be submitted	Dale Poore  01273 481847
22 Nov 2021	Lead Member for Transport and Environment	Petition calling on the County Council to address cycling measures in Alexandra Park, Hastings The petition "calls upon East Sussex County Council to remove their support for a shared cycle/pedestrian pathway through the lower part of Alexandra Park, between Dordrecht Way and Bethune Way. Otherwise there will be inevitable conflict between pedestrians, children, dogs, buggies, cyclists, the elderly and the blind."			Report, other documents may also be submitted	Tracey Vaks  01273 482123



22 Nov 2021	Lead Member for Transport and Environment	<p>Petition to extend the 40mph speed limit on the A2100 London Road, Battle</p> <p>To consider the petition calling on the County Council to extend the 40mph speed limit beyond that being proposed for the new Lillybank development to a suitable location north of Canadia Road. The limit is being extended as part of a Section 106 Agreement for the Millwood Homes development (Lillybank Farm), and an extension north of Canadia Road will help protect vulnerable residents from the excessive speeding frequently endangering lives</p>		Local Member	Report, other documents may also be submitted	<p>Helen Pain</p> <p><i>0345 6080193</i></p>
22 Nov 2021	Lead Member for Transport and Environment	<p>Redundant assets of the Library and Information Service</p> <p>The Library and Information Service has a collection of redundant assets following the service changes in 2018 (which Cabinet approved).</p> <p>The decision required is to approve the disposal method, which would enables local organisations to expand their collections and make best use of the assets.</p>			Report, other documents may also be submitted	<p>Alice Henderson</p> <p><i>01273 481804</i></p>
13 Dec 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Final decision on the proposal to lower the age range at Cradle Hill Community Primary School</p> <p>To take the final decision on the proposal to lower the age range at Cradle Hill Community Primary School</p>		Local Member	Report, other documents may also be submitted	<p>Jane Spice</p> <p><i>01323 747425</i></p>

13 Dec 2021	Lead Member for Transport and Environment	Petition for increased safety measures – Robertson’s Hill, Hastings Petition for increased safety measures – Robertson’s Hill, Hastings. A petition was submitted to the County Council on 23 July 2021 and needs to be considered by Lead Member for Transport & Environment		Local Member	Report, other documents may also be submitted	Victoria Bartholomew <i>01424 724284</i>
13 Dec 2021	Lead Member for Transport and Environment	Petition to address speeding and overtaking along Whatlington Road in Battle from Caldbec Hill to Punchbowl Corner To consider the petition calling on the County Council to address speeding and overtaking along Whatlington Road from Caldbec Hill to Punchbowl Corner in Battle.		Local Member	Report, other documents may also be submitted	Helen Pain <i>0345 6080193</i>
13 Dec 2021	Lead Member for Transport and Environment	To consider a request to introduce a speed restriction in Milton Street, Long Man Petition to consider a request to introduce a speed restriction in Milton Street, Long Man. A petition was submitted to the County Council on 23 July 2021 and needs to be considered by the Lead Member for Transport and Environment		Local Member	Report, other documents may also be submitted	Jo Reed <i>0345 60 80 193</i>
14 Dec 2021	Cabinet	Annual Accounts for Lewes Charitable Trust Annual position statement of accounts for onward submission to Charity Commission			Report, other documents may also be submitted	Andy Fowler <i>01273 481774</i>
14 Dec 2021	Cabinet	Council Monitoring: Quarter 2 2021/22 To consider the Council Monitoring report for the second quarter of the financial year 2021/22 as part of the Council's Reconciling Policy, Performance and Resources			Report, other documents may also be submitted	Victoria Beard <i>07894 708914</i>

		(RPPR) budget monitoring process.				
14 Dec 2021	Cabinet	The LAC Annual Report 2020-2021 Cabinet are asked to receive and consider the Annual Report for the LAC service in their role as Corporate Parents. This will be presented on behalf of the Corporate Parenting Panel which is chaired by a member of the panel who has been elected by the panel to act as chair.		The report has previously been considered by the elected members who form the Corporate Parenting Panel.	Report, other documents may also be submitted	Liz Rugg 01273 481274
14 Dec 2021	Cabinet	Treasury Management Annual Report 2020/21 and mid-year report 2021/22 To consider a report on the review of Treasury Management performance for 2020/21 and the outturn for the first six months of 2021/22, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.			Report, other documents may also be submitted	Ian Gutsell 01273 481399
25 Jan 2022	Cabinet	Conservators of Ashdown Forest Budget 2022/23 To approve the draft Conservators of Ashdown Forest budget for the financial year 2022/23 and to consider the contribution from the Trust Fund.	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
25 Jan 2022	Cabinet	Reconciling Policy, Performance and Resources (RPPR) 2022/23: Draft Council Plan	<b>KD</b>		Report, other documents may also be submitted	Claire Lee 01273 335517

		To ask Cabinet to approve the draft Council Plan, Council Tax levels, Revenue Budget, and Capital Programme for 2022/23 for recommendation to the County Council (including Savings Proposals, Equality Impact Assessment, Engagement and Scrutiny feedback).				
25 Jan 2022	Cabinet	Treasury Management Strategy 2022/23 To approve the Treasury Management Policy and Strategy for 2022/23. This includes setting the Prudential Indicators as set out in the Prudential Code and approving the Minimum Revenue Provision policy statement and the Annual Investment Strategy for 2022/23.	<b><i>KD</i></b>		Report, other documents may also be submitted	Ian Gutsell  01273 481399