

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481955 or send an e-mail to [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 September 2022 TO 31 December 2022**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
6 Sep 2022	Lead Member for Adult Social Care and Health	<p>Homes for Ukraine Move On Support Programme</p> <p>The Homes for Ukraine (HfU) scheme has enabled nearly 1600 Ukrainian adults and children to apply for visas based on matching with 665 sponsors in East Sussex, as of 27<sup>th</sup> July 2022.</p> <p>The Lead Member is asked to approve allocation of £1,380,325 of the Homes for Ukraine grant to provide a Move On Support Programme, to enable and support planned move on and reduce the risk of homelessness.</p>	<b>KD</b>		Report, other documents may also be submitted	Mark Hendriks -

		The Lead Member is asked to note that this work will include strategic alignment of the Homes for Ukraine programme with broader work across housing and social care partners to improve access to affordable housing in a way that promotes fairness and equity.				
6 Sep 2022	Lead Member for Adult Social Care and Health	<p>Fuel support payment to independent sector Home Care providers</p> <p>Considering the sustained rise in the cost of fuel and wider inflationary pressures facing Home Care providers in East Sussex, Lead Member is asked to approve a one-off payment to independent sector Home Care provider care workers.</p> <p>The proposed payment is £150 per worker, and will be in acknowledgement of the significant increase in fuel costs.</p> <p>The level of payment aligns with a separate proposal being presented to the September Governance Committee, seeking their agreement to the payment of a one-off lump sum of £150 gross, to employee's designated as a contracted car user on the single status grades.</p> <p>If agreed, funding for the Home Care payment will be made from one-off Adult Social Care reserves.</p> <p>In the region of 3,000 vulnerable adults receive home care commissioned by the Adult Social Care and Health Department in East Sussex. Home Care is an essential service which enables people to remain living in their own homes.</p>			Report, other documents may also be submitted	<p>Samantha Williams</p> <p>01273 482115</p>

		There are over 2,200 care workers employed by independent sector home care providers in East Sussex who provide personal care across the county, 7 days a week, 365 days a year. Car use is essential for care workers given the level of home care provision and rural nature of many areas within East Sussex.				
20 Sep 2022	Lead Member for Resources and Climate Change	Consider approval of an ex gratia payment	<b>P</b>		Report, other documents may also be submitted	Kathy Marriott <i>01273 481274</i>
20 Sep 2022	Lead Member for Resources and Climate Change	Approval of Social Value Policy To approve the new Social Value Policy, which will embed the ESCC approach to social value into the culture of the council. It will help council officers to be clear of their roles and responsibilities in this regard.			Report, other documents may also be submitted	Rosalie McPhrazier <i>01273 481275</i>
20 Sep 2022	Lead Member for Resources and Climate Change	New Lease - Forest Row Sports Ground Shalesbrook Lane, RH18 5LS Grant of 21 year lease to Forest Row Sports Ground Association to allow continuance of use of sports ground land for team games, tennis etc and to allow continued use of Memorial Pavilion building.			Report, other documents may also be submitted	John Tripp <i>01273 336999</i>
20 Sep 2022	Lead Member for Resources and Climate Change	Renewal Lease - Performing Arts Centre Mountfield Rd Lewes Renewal of lease with East Sussex College of rooms in the Performing Arts Centre for 20 years and underletting some parts back to the College to facilitate use by the music			Report, other documents may also be submitted	John Tripp <i>01273 336999</i>

		services, also on a similar lease for 20 years.				
20 Sep 2022	Lead Member for Resources and Climate Change	Heathfield Leisure Centre Public Consultation Outcome To note the outcome of the Heathfield Leisure Centre public consultation which concludes on 8 August 2022. To agree next steps for the future operation of Heathfield Leisure Centre. The Council own the freehold of this asset.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Pauline Young <i>01273 481180</i>
20 Sep 2022	Lead Member for Economy	Agreement for ESCC to be a partner in a Create Growth Programme (Department for Digital, Culture, Media and Sport/DCMS) partnership bid Approval to be a partner in a bid led by Kent County Council (KCC) for the Create Growth Programme (CGP), delivered by the Government Department for Digital, Culture, Media and Sport (DCMS). Agreement to enter into partnership / grant agreement with lead authority KCC. Agreement to commission and procure services as described in the bid and delegated authority to the Director of CET for all the above.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Sally Staples <i>01273 481871</i>
26 Sep 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Household Support Fund (CSD) Decision as to the scheme the Council will implement to distribute the extension of the Household Support Grant which was announced on 26 May 2022.	<b>KD</b>		Report, other documents may also be submitted	Jessica Stubbings <i>01323 463537</i>

26 Sep 2022	Lead Member for Children and Families	Independent Fostering Agency placements recommissioning The decision being sought is to approve the next steps to ensure an approved provider list is in place for 1/4/23 when the current framework expires.	<b>KD</b>		Report, other documents may also be submitted	Sally Carnie 01323 747197
26 Sep 2022	Lead Member for Children and Families	Children's Services Supported Accommodation Framework contract extensions The decision being sought is to approve 9 month extensions for 2x Call-Off Contracts under the Children's Services Supported Accommodation Framework to sustain continuity of provision until a new Children's Supported Accommodation Approved List is launched in 2022.	<b>KD</b>		Report, other documents may also be submitted	Peter Lister -
28 Sep 2022	Lead Member for Adult Social Care and Health	Household Support Fund (ASCH) Decision as to the scheme the Council will implement to distribute the extension of the Household Support Fund grant which was announced on 26 May 2022.	<b>KD</b>		Report, other documents may also be submitted	Paul Rideout 01273 482911
28 Sep 2022	Lead Member for Adult Social Care and Health	Procurement of online sexual health services To approve the procurement of the online sexual health service for East Sussex residents.	<b>KD</b>		Report, other documents may also be submitted	Tony Proom 01273 335252
28 Sep 2022	Lead Member for Adult Social Care and Health	To retender our Integrated Lifestyle Service Our Integrated Health and Wellbeing Service has been in place since August 2017. As a result of an agreed extension,	<b>KD</b>		Report, other documents may also be submitted	Peter Aston 01273 337207

		<p>the contract will end on 7th August 2023.</p> <p>The service provides tailored behaviour change support to individuals who would like to make a change to one or more of their health-related behaviours – Stopping smoking, managing weight, improving diet and nutrition, reducing alcohol intake and increasing physical activity.</p> <p>We would like to retender the service for five years and six months (to bring it in line with financial years), with the option to extend the contract for a further two years.</p> <p>The new service will focus on supporting people living in areas where the need for health and wellbeing support is highest and where health inequalities are having a significant impact on the local population.</p> <p>For the new contract to commence on the 8th August 2023, we will need to begin the procurement process on 24th October 2022.</p>				
28 Sep 2022	Lead Member for Adult Social Care and Health	<p>Direct Payments Support Service DPSS Provision</p> <p>To approve the retender of the direct payments support services, that actively shape the market to support quality, choice, market resilience and enabling, person-centred care.</p> <p>To approve the recommendation to delegate contract award to the Director of</p>	<b>KD</b>		Report, other documents may also be submitted	Mark Stainton <i>01273 481238</i>

		ASC&H.				
29 Sep 2022	Cabinet	Reconciling Policy, Performance and Resources - update To consider an update on the reconciling policy, performance and resources process for 2023/24, the next steps and the medium term financial plan			Report, other documents may also be submitted	Claire Lee <i>01273 335517</i>
29 Sep 2022	Cabinet	Council Monitoring Quarter One 2022/23 To consider the Council Monitoring report for the first quarter of 2022/23 as part of the Council's Reconciling Policy, Performance and Resources monitoring process			Report, other documents may also be submitted	Victoria Beard <i>07894 708914</i>
29 Sep 2022	Cabinet	Highway Services Reprocurement Project To consider the tender evaluation report of Highway Service Reprocurement Project to consider the award of the contract	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Phil McCorry <i>01273 335993</i>
29 Sep 2022	Cabinet	Community Hubs vision and next steps To share the results of the engagement undertaken with partners to establish a collaborative vision for Community Hubs in East Sussex, and agree the suggested next steps to respond to the recommendations.	<b>KD</b>		Report, other documents may also be submitted	Vicky Smith <i>01273 482036</i>
29 Sep 2022	Cabinet	Transport for the South East - Draft Strategic Investment Plan To consider the proposed response to the Transport for the South East's formal consultation on their Draft Strategic Investment Plan			Report, other documents may also be submitted	Jon Wheeler <i>01273 482212</i>



29 Sep 2022	Cabinet	Annual Progress Report on East Sussex County Council's Climate Emergency Plan To consider the annual report on the Council's progress to becoming carbon neutral			Report, other documents may also be submitted	Andy Arnold <i>01273 481606</i>
September 2022	Director of Adult Social Care and Health	Contract Extension Instituting an allowed 2year extension to an incumbent provider's contract. The extension will commence on 1st April 2023 and expire on the 31st March 2025. This to enable the continued delivery of ESCC Independent Mental Health Advocacy (IMHA) and Care Act Advocacy statutory duty.	<b>KD</b>		Report, other documents may also be submitted	Nigel Blake-Hussey <i>01273 335115</i>
11 Oct 2022	Lead Member for Resources and Climate Change	Orbis Environmentally Sustainable Procurement Policy Approval of the draft policy.			Report, other documents may also be submitted	Andy Arnold <i>01273 481606</i>
11 Oct 2022	Lead Member for Resources and Climate Change	Disposal of Freehold land at Southview Close Crowborough To declare surplus and to authorise the disposal of Council freehold land and buildings at Southview Close, Crowborough prior to marketing. The decision on detailed terms of disposal will be delegated to the Chief Operating Officer.	<b>P</b>		Report, other documents may also be submitted	Nigel Brown <i>07394 410630</i>
11 Oct 2022	Lead Member for Resources and Climate Change	To Declare Surplus and Dispose of Beacon Gate and The Gables To declare surplus and disposal of the	<b>P</b>		Report, other documents may also be submitted	Sophie Mantle <i>01273 336843</i>

		freehold of Beacon Gate and The Gables; two former homes for adults with learning disabilities in Crowborough.				
11 Oct 2022	Lead Member for Resources and Climate Change	Provision of support for the Coroner's Service for the East Sussex Area	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Rachel Doran <i>01273 481292</i>
17 Oct 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Admission arrangements for community and voluntary controlled schools in East Sussex 2024-25 To seek agreement to consult on the 2024-25 arrangements for admissions to schools for which ESCC is the admission authority. The outcome of the consultation will be reported back to the Lead Member at the February 2023 meeting for a decision as to what the admission arrangements for 2024-25 will be.	<b>KD</b>		Report, other documents may also be submitted	Jo Miles <i>01273 481911</i>
17 Oct 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex School Organisation Plan 2022-2026 To seek Lead Member approval to publish the East Sussex School Organisation Plan, covering the period 2022 to 2026. The purpose of the School Organisation Plan is to understand the projected demand for school places in the future and to set out where we think we will need to commission additional places or re-organise existing provision to meet demand.			Report, other documents may also be submitted	Gary Langford <i>01273 481758</i>

17 Oct 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposal to lower school age range at Wivelsfield Community Primary School To consider whether to lower the age range at Wivelsfield Community Primary School to enable the governing body to provide early years provision on the school site.			Report, other documents may also be submitted	Jane Spice <i>01323 747425</i>
24 Oct 2022	Lead Member for Transport and Environment	Petition for pedestrian crossing outside Cavendish School - Eldon Road, Eastbourne A petition was submitted to the County Council on 12 July 2022 and needs to be considered by Lead Member for Transport & Environment.			Report, other documents may also be submitted	Victoria Bartholomew <i>01424 724284</i>
24 Oct 2022	Lead Member for Transport and Environment	Ersham Road/South Road/Diplocks Way roundabout - consultation outcomes and next steps To consider responses to the stakeholder and public consultation exercises on the proposed introduction of a four arm roundabout at the Ersham Road/South Road/Diplocks Way junction in Hailsham and seek approval to progress the scheme to design and construction.	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler <i>01273 482212</i>
24 Oct 2022	Lead Member for Transport and Environment	Petition Make Eastbourne's Compton Place Road safe for schoolchildren Petition for increased safety measures – Compton Place Road, Eastbourne. A petition was submitted to the County Council on 10 May 2022 and needs to be considered by Lead Member for Transport & Environment.			Report, other documents may also be submitted	Victoria Bartholomew <i>01424 724284</i>

31 Oct 2022	Lead Member for Adult Social Care and Health	Retender of the commissioned telecare service East Sussex County Council commissions an external provider to manage the existing telecare contract. This includes the installation, maintenance and removal of equipment, monitoring and responding to alerts and providing the telecheck service (a proactive call service providing, for example, wellbeing checks and medication prompts). The current telecare contract ends on 30 August 2023 therefore Lead Member approval is being sought to go out to tender in early 2023 for a provider to manage the service from 1 September 2023.	<b>KD</b>		Report, other documents may also be submitted	Thomas Skilton 07701 394691
8 Nov 2022	Lead Member for Resources and Climate Change	Declare surplus and dispose of freehold land and buildings at former Etchingham Primary School, Etchingham The Council hold the freehold of land and buildings at the former Etchingham Primary School. The Council seeks to declare the property surplus to Council requirements and dispose for a capital receipt by public auction with a reserve price to be set before the auction date.	<b>P</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630
8 Nov 2022	Lead Member for Resources and Climate Change	Ringmer Swimming Pool - outcome of the Public Consultation To analyse the results of the public consultation and to agree the next steps for Ringmer Swimming Pool. The Consultation	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630

		concludes on 15 August 2022.				
8 Nov 2022	Lead Member for Resources and Climate Change	To approve an acquisition of freehold property under Blight Notice served under the Town and Country Planning Act 1990	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Zoe Tweed -
8 Nov 2022	Cabinet	Annual Report of Looked After Children's Services To consider the annual report of the Looked After Children's Service			Report, other documents may also be submitted	Sally Carnie 01323 747194
8 Nov 2022	Cabinet	Conservators of Ashdown Forest - Medium Term Financial Plan To consider the Conservators of Ashdown Forest Strategy and Medium Term Financial Plan	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
8 Nov 2022	Cabinet	Gatwick Airport Development Consent Order for the Northern Runway Proposal To consider the County Council's approach for responding to Gatwick Airport Limited's Development Consent Order for their Northern Runway Project'	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler 01273 482212
21 Nov 2022	Lead Member for Transport and Environment	Petition to urgently improve safety measures at the junction of the A267 with the B2102 at Cross in Hand To consider the petition asking that the County Council urgently improves safety measures to help save the lives of drivers and pedestrians at the junction of the A267 with the B2102 at Cross in Hand following a pedestrian fatality on 22 March 2022 on the			Report, other documents may also be submitted	Helen Clee 0345 6080193

		A267 to the east of the B2102 junction.				
21 Nov 2022	Lead Member for Transport and Environment	<p>East Sussex County Council Household Waste Recycling Sites - waste acceptance policy relating to use of vans and cash payments for non-household waste</p> <p>Following the Covid-19 shutdown of the HWRS network in 2020, sites reopened with slightly amended changes to access arrangements for vans and how Non-Household Waste deposits can be charged for. In order to improve the throughput at sites, Vans were (and continue to be) restricted to 3 days per weeks and electronic only payment was introduced for non-household waste in order to reduce contact between residents and site staff. Lead Member is asked to consider these two aspects of HWRS usage and consider if they would like to revert to the pre-Covid-19 shutdown policies or adopt the new policies.</p>			Report, other documents may also be submitted	Anthony Pope <i>01273 481657</i>
21 Nov 2022	Lead Member for Transport and Environment	<p>East Sussex Enhanced Partnership Plan and Scheme</p> <p>In July 2021, Lead Member for Transport and Environment approved the draft Enhanced Partnership (EP) Plan and Schemes. After further development of the EP Plan and Scheme the EP Plan and Scheme will enter into the statutory process on 22 September to allow them to be made. The paper will seek approval of the Lead Member of the final version of the EP.</p>	<b>KD</b>	There is a statutory 28-day bus operator objection period for the EP plan and scheme, followed by a 28 day consultation with key stakeholders. Key stakeholders include operators	Report, other documents may also be submitted	Craig Lamberton <i>01273 337 525</i>

				of local services, users of local services, other local authorities, the traffic commissioner, the chief officer of police, the Passengers' Council, and the Competition and Markets Authority.		
21 Nov 2022	Lead Member for Transport and Environment	Community Match Schemes 2022/23 To authorise expenditure (£50,000 maximum match funding per scheme) on a programme of Community Match schemes in 2022/23 as a contribution towards schemes across East Sussex with community groups contributing the remaining half of the cost of scheme design & construction.	<b>KD</b>		Report, other documents may also be submitted	Nicholas Mitchell  <i>01273 336627</i>
23 Nov 2022	Lead Member for Strategic Management and Economic Development	LEP Funded Capital Programme Financial Statement - Confirmed Spend for 2021/22 and Forecast for 2022/23 Lead Member will be asked to: Note the final spend for 2021/22 for the Local Growth Fund, Getting Building Fund and Growing Places programmes and the amount of funds re-profiled into the East Sussex County Council Capital Programme. Agree the confirmed scheme spend profiles for the Local Growth Fund, Getting Building Fund and Growing Places programmes for			Report, other documents may also be submitted	Alex Colbran  <i>07729 108123</i>

		the 2022/23 financial year.				
23 Nov 2022	Lead Member for Strategic Management and Economic Development	Getting Building Fund - Grant Agreements Lead Member will be asked to: Approve East Sussex County Council entering into grant agreements to transfer funding secured from SELEP to East Sussex projects, subject to SELEP's prioritisation of East Sussex schemes within its Getting Building Fund reserve pipeline programme at its meeting on 21 October 2022.			Report, other documents may also be submitted	Alex Colbran <i>07729 108123</i>
28 Nov 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Retender of the Youth Employability Service contract (Advice and Guidance) Seeking Lead Member approval to commence re-tendering the Youth Employability Service contract (Advice and Guidance) which provides support to vulnerable young people who are Not in Education, Employment or Training (NEET) or at risk for becoming NEET. Current contract end date 31.08.23, procurement work to commence November 2022.	<b>KD</b>		Report, other documents may also be submitted	Caroline McKiddie <i>01323 463729</i>
November 2022	Director of Adult Social Care and Health	Contract Extension Instituting an allowed 2year extension to an incumbent provider's contract. The extension will commence on 1st July 2023 and expire on the 30th June 2025. This to enable the continued delivery of ESCC element of the Pan-Sussex contract for Independent Mental Capacity Advocacy (IMCA) statutory duty.	<b>KD</b>		Report, other documents may also be submitted	Nigel Blake-Hussey <i>01273 335115</i>



13 Dec 2022	Cabinet	Treasury Management Annual Report 2021/22 and mid-year report 2022/23 To consider a report on the review of Treasury Management performance for 2021/22 and the outturn for the first six months of 2022/23, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
13 Dec 2022	Cabinet	Treasury Management Stewardship 2021/22 To consider a review of the Council's performance on treasury management for the year 2021/22 and the mid-year review for 2022/23			Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
19 Dec 2022	Lead Member for Transport and Environment	East Sussex County Council's Alternative Weed Maintenance Techniques Trials 2022 Information presented on the outcome of the alternative techniques to using Glyphosate weed killer for weed control on the highway including opt-out volunteer service, reactive service and Foam spray. Decision to be taken on future weed maintenance techniques and whether the trials should be rolled on for 2023.	<b>KD</b>		Report, other documents may also be submitted	Dale Poore -
19 Dec 2022	Lead Member for Transport and Environment	Rural Verges as Wildlife Corridors - Trial of Early Season Reduction in Rural Grass Cutting Decision to be taken on any permanent amendments to the rural grass cutting	<b>KD</b>		Report, other documents may also be submitted	Dale Poore -

		<p>policy, following this year's trial. The trial reduced the grass cutting service of rural verges in 12 areas to only one full cut in the Autumn. This change meant that Highways would not cut rural verges (except for visibility) at a time when flowering is often at its peak and it is the most beneficial time for pollinators.</p>				
--	--	--	--	--	--	--