

EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to stuart.mckeown@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 October 2022 TO 31 January 2023

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
11 Oct 2022	Lead Member for Resources and Climate Change	Orbis Environmentally Sustainable Procurement Policy Approval of the draft policy.			Report, other documents may also be submitted	Andy Arnold <i>01273 481606</i>
11 Oct 2022	Lead Member for Resources and Climate Change	Disposal of Freehold land at Southview Close Crowborough To declare surplus and to authorise the disposal of Council freehold land and buildings at Southview Close, Crowborough prior to marketing. The decision on detailed terms of disposal will be delegated to the Chief Operating Officer.	P		Report, other documents may also be submitted	Nigel Brown <i>07394 410630</i>

11 Oct 2022	Lead Member for Resources and Climate Change	To Declare Surplus and Dispose of Beacon Gate and The Gables To declare surplus and disposal of the freehold of Beacon Gate and The Gables; two former homes for adults with learning disabilities in Crowborough.	P		Report, other documents may also be submitted	Sophie Mantle <i>01273 336843</i>
11 Oct 2022	Lead Member for Resources and Climate Change	Provision of support for the Coroner's Service for the East Sussex Area	P KD		Report, other documents may also be submitted	Rachel Doran <i>01273 481292</i>
17 Oct 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Admission arrangements for community and voluntary controlled schools in East Sussex 2024-25 To seek agreement to consult on the 2024-25 arrangements for admissions to schools for which ESCC is the admission authority. The outcome of the consultation will be reported back to the Lead Member at the February 2023 meeting for a decision as to what the admission arrangements for 2024-25 will be.	KD		Report, other documents may also be submitted	Jo Miles <i>01273 481911</i>
17 Oct 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex School Organisation Plan 2022-2026 To seek Lead Member approval to publish the East Sussex School Organisation Plan, covering the period 2022 to 2026. The purpose of the School Organisation Plan is to understand the projected demand for school places in the future and to set out where we think we will need to commission additional places or re-organise existing provision to meet demand.			Report, other documents may also be submitted	Gary Langford <i>01273 481758</i>

24 Oct 2022	Lead Member for Transport and Environment	Petition for pedestrian crossing outside Cavendish School - Eldon Road, Eastbourne A petition was submitted to the County Council on 12 July 2022 and needs to be considered by Lead Member for Transport & Environment.			Report, other documents may also be submitted	Victoria Bartholomew <i>01424 724284</i>
24 Oct 2022	Lead Member for Transport and Environment	Ersham Road/South Road/Diplocks Way roundabout - consultation outcomes and next steps To consider responses to the stakeholder and public consultation exercises on the proposed introduction of a four arm roundabout at the Ersham Road/South Road/Diplocks Way junction in Hailsham and seek approval to progress the scheme to design and construction.	KD		Report, other documents may also be submitted	Jon Wheeler <i>01273 482212</i>
24 Oct 2022	Lead Member for Transport and Environment	Petition Make Eastbourne's Compton Place Road safe for schoolchildren Petition for increased safety measures – Compton Place Road, Eastbourne. A petition was submitted to the County Council on 10 May 2022 and needs to be considered by Lead Member for Transport & Environment.			Report, other documents may also be submitted	Victoria Bartholomew <i>01424 724284</i>
24 Oct 2022	Lead Member for Transport and Environment	Exceat Bridge Replacement Project - provisions for biodiversity compensation land To approve negotiations and payments to secure management arrangements for compensation land for damage to natural habitat to enable the project to progress.	P		Report, other documents may also be submitted	Dale Poore <i>01273 335506</i>

27 Oct 2022	Director of Adult Social Care and Health	Extra Care Tender Re-Evaluation To award contracts as a result of the re-evaluation of the Extra Care tender.	KD		Report, other documents may also be submitted	Angela Yphantides 01273 336599
31 Oct 2022	Lead Member for Adult Social Care and Health	Retender of the commissioned telecare service East Sussex County Council commissions an external provider to manage the existing telecare contract. This includes the installation, maintenance and removal of equipment, monitoring and responding to alerts and providing the telecheck service (a proactive call service providing, for example, wellbeing checks and medication prompts). The current telecare contract ends on 30 August 2023 therefore Lead Member approval is being sought to go out to tender in early 2023 for a provider to manage the service from 1 September 2023.	KD		Report, other documents may also be submitted	Thomas Skilton 01273 481371
31 Oct 2022	Lead Member for Adult Social Care and Health	Homes for Ukraine host Winter top-up payments In East Sussex, we want to support Homes for Ukraine sponsors to continue hosting their Ukrainians guests. Our aim is that hosts can continue to provide suitable accommodation until their guests are ready and able to move on independently, thereby reducing the risk of homelessness. The Lead Member is asked to note that sustaining host/guest arrangements is a key part of managing the risk of homelessness			Report, other documents may also be submitted	Mark Hendriks 07701 394501

		<p>to Ukrainians on the Homes for Ukraine scheme.</p> <p>The increased costs of providing accommodation this Winter and the rising cost of living will cause additional financial pressure on hosts at a time when many are considering whether they can continue hosting.</p> <p>The Lead Member is therefore asked to agree to a Winter top-up of £150 per month to the host thank you payment, paid from the Homes for Ukraine tariff grant, for a 6 month period.</p>				
October 2022	Director of Adult Social Care and Health	<p>Contract Extension</p> <p>Instituting an allowed 2year extension to an incumbent provider's contract. The extension will commence on 1st July 2023 and expire on the 30th June 2025. This to enable the continued delivery of ESCC element of the Pan-Sussex contract for Independent Mental Capacity Advocacy (IMCA) statutory duty.</p>	KD		Report, other documents may also be submitted	<p>Nigel Blake-Hussey</p> <p>01273 335115</p>
8 Nov 2022	Lead Member for Resources and Climate Change	<p>Ringmer Swimming Pool - outcome of the Public Consultation</p> <p>To analyse the results of the public consultation and to agree the next steps for Ringmer Swimming Pool. The Consultation concludes on 15 August 2022.</p>	P KD		Report, other documents may also be submitted	<p>Nigel Brown</p> <p>07394 410630</p>
8 Nov 2022	Lead Member for Resources and Climate Change	<p>Declare surplus and dispose of freehold land and buildings at former Etchingham Primary School, Etchingham</p> <p>The Council hold the freehold of land and</p>	P		Report, other documents may also be submitted	<p>Nigel Brown</p> <p>07394 410630</p>

		buildings at the former Etchingham Primary School. The Council seeks to declare the property surplus to Council requirements and dispose for a capital receipt by public auction with a reserve price to be set before the auction date.				
8 Nov 2022	Lead Member for Resources and Climate Change	To consider proposals to acquire the freehold of a property following a blight notice being served under the Town and Country Act 1990	P KD		Report, other documents may also be submitted	Zoe Tweed <i>07701 021868</i>
21 Nov 2022	Lead Member for Transport and Environment	Petition to urgently improve safety measures at the junction of the A267 with the B2102 at Cross in Hand To consider the petition asking that the County Council urgently improves safety measures to help save the lives of drivers and pedestrians at the junction of the A267 with the B2102 at Cross in Hand following a pedestrian fatality on 22 March 2022 on the A267 to the east of the B2102 junction.			Report, other documents may also be submitted	Helen Clee <i>0345 6080193</i>
21 Nov 2022	Lead Member for Transport and Environment	East Sussex County Council Household Waste Recycling Sites - waste acceptance policy relating to use of vans and cash payments for non-household waste Following the Covid-19 shutdown of the HWRS network in 2020, sites reopened with slightly amended changes to access arrangements for vans and how Non-Household Waste deposits can be charged for. In order to improve the throughput at sites, Vans were (and continue to be)			Report, other documents may also be submitted	Anthony Pope <i>01273 481657</i>

		restricted to 3 days per weeks and electronic only payment was introduced for non-household waste in order to reduce contact between residents and site staff. Lead Member is asked to consider these two aspects of HWRS usage and consider if they would like to revert to the pre-Covid-19 shutdown policies or adopt the new policies.				
21 Nov 2022	Lead Member for Transport and Environment	<p>East Sussex Enhanced Partnership Plan and Scheme</p> <p>In July 2021, Lead Member for Transport and Environment approved the draft Enhanced Partnership (EP) Plan and Schemes. After further development of the EP Plan and Scheme the EP Plan and Scheme will enter into the statutory process on 22 September to allow them to be made. The paper will seek approval of the Lead Member of the final version of the EP.</p>	KD	<p>There is a statutory 28-day bus operator objection period for the EP plan and scheme, followed by a 28 day consultation with key stakeholders. Key stakeholders include operators of local services, users of local services, other local authorities, the traffic commissioner, the chief officer of police, the Passengers' Council, and the Competition and Markets Authority.</p>	Report, other documents may also be submitted	<p>Craig Lamberton</p> <p>01273 337 525</p>

21 Nov 2022	Lead Member for Transport and Environment	Community Match Schemes 2022/23 To authorise expenditure (£50,000 maximum match funding per scheme) on a programme of Community Match schemes in 2022/23 as a contribution towards schemes across East Sussex with community groups contributing the remaining half of the cost of scheme design & construction.	KD		Report, other documents may also be submitted	Nicholas Mitchell <i>01273 336627</i>
21 Nov 2022	Lead Member for Transport and Environment	Bexhill-on-Sea Cycling and Pedestrian Route (A) Collington to Worsham To consider the results of the public consultation on the proposed Cycle Route between Collington and Worsham in Bexhill-on-Sea, and to recommend how the scheme will be taken forward	KD		Report, other documents may also be submitted	Andrew Keer <i>01273 336682</i>
21 Nov 2022	Lead Member for Transport and Environment	London Road, Bexhill - Town Hall Square Public Realm Proposals To consider responses to the stakeholder and public consultations on the proposed Town Hall Square Public Realm Improvements as part of the wider London Road pedestrian improvement scheme and seek approval to progress the scheme to detailed design and construction.	KD		Report, other documents may also be submitted	Andrew Keer <i>01273 336682</i>
21 Nov 2022	Lead Member for Transport and Environment	Notice of Motion: No to Fracking To consider the Notice of Motion submitted by Cllrs Georgia Taylor and Chris Collier that calls on the Council to oppose, as a matter of policy, any initiatives to develop fracking, or other methods, for the extraction of shale oil or gas in East Sussex.			Report, other documents may also be submitted	Ed Sheath <i>01273 336682</i>

28 Nov 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Retender of the Youth Employability Service contract (Advice and Guidance) Seeking Lead Member approval to commence re-tendering the Youth Employability Service contract (Advice and Guidance) which provides support to vulnerable young people who are Not in Education, Employment or Training (NEET) or at risk for becoming NEET. Current contract end date 31.08.23, procurement work to commence November 2022.	KD		Report, other documents may also be submitted	Caroline McKiddie 01323 463729
29 Nov 2022	Lead Member for Strategic Management and Economic Development	LEP Funded Capital Programme Financial Statement - Confirmed Spend for 2021/22 and Forecast for 2022/23 Lead Member will be asked to: Note the final spend for 2021/22 for the Local Growth Fund, Getting Building Fund and Growing Places programmes and the amount of funds re-profiled into the East Sussex County Council Capital Programme. Agree the confirmed scheme spend profiles for the Local Growth Fund, Getting Building Fund and Growing Places programmes for the 2022/23 financial year.			Report, other documents may also be submitted	Alex Colbran 07729 108123
29 Nov 2022	Lead Member for Strategic Management and Economic Development	Getting Building Fund - Grant Agreements Lead Member will be asked to: Approve East Sussex County Council entering into grant agreements to transfer funding secured from SELEP to East Sussex projects, subject to SELEP's prioritisation of East Sussex schemes within its Getting Building Fund reserve pipeline programme at its meeting on 21 October 2022.			Report, other documents may also be submitted	Alex Colbran 07729 108123

November 2022	Chief Operating Officer	Award of Contract for internal refurbishment of office accommodation at Muriel Matters House and Cavendish House, Hastings ESCC need to vacate Ocean House, Hastings. An office search was concluded and at a meeting for Lead Member for Resources and Climate Change it was agreed in July 2022 to taking leases at Cavendish House and Muriel Matters House, Hastings. The leases are about to be completed but refurbished works will be needed. As the contract for the building refurbishment is over £500,000 a key decision is required. The capital investment will be paid for from the non-schools planned maintenance programme and there is the budget to pay for this.	KD	The local Member was advised of the proposed lettings and received the report that advised the Lead Member for Resources and Climate Change meeting in July 2022. A programme of staff consultation to those involved in the move will commence in mid October 2022.	Report, other documents may also be submitted	Nigel Brown <i>07394 410630</i>
November 2022	Director of Adult Social Care and Health	Contract Award - online sexual health services To approve the Director of Adult Social Care and Health award of contract to the Provider for the Online Sexual Health Service for East Sussex residents in November 2022.	KD		Report, other documents may also be submitted	Tony Proom <i>01273 335252</i>
12 Dec 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposal to lower school age range at Wivelsfield Community Primary School To consider whether to lower the age range at Wivelsfield Community Primary School to enable the governing body to provide early years provision on the school site.			Report, other documents may also be submitted	Jane Spice <i>01323 747425</i>

13 Dec 2022	Cabinet	Treasury Management Annual Report 2021/22 and mid-year report 2022/23 To consider a report on the review of Treasury Management performance for 2021/22 and the outturn for the first six months of 2022/23, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.	KD		Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
13 Dec 2022	Cabinet	Treasury Management Stewardship 2021/22 To consider a review of the Council's performance on treasury management for the year 2021/22 and the mid year review for 2022/23			Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
13 Dec 2022	Cabinet	Annual Report of Looked After Children's Services To consider the annual report of the Looked After Children's Service			Report, other documents may also be submitted	Sally Carnie <i>01323 747194</i>
13 Dec 2022	Cabinet	Conservators of Ashdown Forest - Development Strategy and MTFP, 2022/23 budget and Q2 report To consider the Conservators of Ashdown Forest Strategy and Medium Term Financial Plan	KD		Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
13 Dec 2022	Cabinet	Gatwick Airport Development Consent Order for the Northern Runway Proposal To consider the County Council's approach for responding to Gatwick Airport Limited's Development Consent Order for their Northern Runway Project'	KD		Report, other documents may also be submitted	Jon Wheeler <i>01273 482212</i>

19 Dec 2022	Lead Member for Transport and Environment	East Sussex County Council's Alternative Weed Maintenance Techniques Trials 2022 Information presented on the outcome of the alternative techniques to using Glyphosate weed killer for weed control on the highway including opt-out volunteer service, reactive service and Foam spray. Decision to be taken on future weed maintenance techniques and whether the trials should be rolled on for 2023.	KD		Report, other documents may also be submitted	Dale Poore <i>01273 335506</i>
19 Dec 2022	Lead Member for Transport and Environment	Rural Verges as Wildlife Corridors - Trial of Early Season Reduction in Rural Grass Cutting Decision to be taken on any permanent amendments to the rural grass cutting policy, following this year's trial. The trial reduced the grass cutting service of rural verges in 12 areas to only one full cut in the Autumn. This change meant that Highways would not cut rural verges (except for visibility) at a time when flowering is often at its peak and it is the most beneficial time for pollinators.	KD		Report, other documents may also be submitted	Dale Poore <i>01273 335506</i>
24 Jan 2023	Cabinet	Treasury Management Strategy 2023/24 To consider the Treasury Management Strategy for 2023/24. This includes setting the Prudential Indicators as set out in the Prudential Code and approving the Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2022/23	KD		Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>

24 Jan 2023	Cabinet	Corporate Climate Emergency Plan To consider an updated Corporate Emergency Plan	KD		Report, other documents may also be submitted	Andy Arnold <i>07803 899490</i>
-------------	---------	--	-----------	--	---	------------------------------------