

EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to stuart.mckeown@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
 County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 April 2024 TO 31 July 2024

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Vacancy – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
16 Apr 2024	Lead Member for Resources and Climate Change	A new 10- year Partnership Joint Use Agreement for community and curriculum use related to Lewes Athletic Track To consider a 10- year Joint Use Partnership Agreement renewal for Lewes Athletic Track from 2024 to enable the continuation of the curriculum and community use of the facilities. The proposed new Agreement to be broadly based on the existing arrangements.	P KD		Report, other documents may also be submitted	Nigel Brown, Pauline Young 07394 410630, 01273 481180

16 Apr 2024	Lead Member for Resources and Climate Change	A new 4- year Partnership Joint Use Agreement for community and curriculum use related to Battle Area Sports Centre. To consider a 4 - year Joint Use Partnership Agreement renewal for Battle Sports Centre from March 2024 (current Agreement expiry date) to enable the continuation of the curriculum and community use of the Centre. The proposed new Agreement to be broadly based on the existing arrangements.	P KD		Report, other documents may also be submitted	Nigel Brown, Pauline Young 07394 410630, 01273 481180
16 Apr 2024	Cabinet	Internal Audit Strategy and Plan 2024/25 This report sets out the Council's Internal Audit Strategy and Annual Plan of internal audit work to be carried out during the financial year 2024/25 for approval by Cabinet.			Report, other documents may also be submitted	Nigel Chilcott 01273 481992
16 Apr 2024	Cabinet	ESCC External Audit Plan 2023/24 This report sets out in detail the work to be carried out by the Council's External Auditors on the Council's accounts for financial year 2023/24.			Report, other documents may also be submitted	Ian Gutsell 01273 481399
25 Apr 2024	Lead Member for Adult Social Care and Health	Household Support Fund Round 5 Approval of the proposed use of the Household Support Fund Round 5 for the period (1 April 2024 – 31 March 2025) for the spend on Adults. A report is also being considered by the Lead Member for Education and Inclusion, Special Educational Needs and Disability for the spend of this fund on children.	KD		Report, other documents may also be submitted	Paul Bolton 01273 336353

30 Apr 2024	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Household Support Fund Round 5 Extension Approval of the proposed use of the Household Support Fund Round 5 for the period (1 April 2024 – 30 September 2024) for the spend on children and families. A report is also being considered by the Lead Member for Adult Social Care for the spend of this fund on adults.	KD		Report, other documents may also be submitted	Jessica Stubbings 01323 463537
30 Apr 2024	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Small school policy approval The education division is seeking approval for the introduction of a small schools policy. The aim of the policy is to support our smallest schools (those with fewer than 150 pupils) to remain sustainable in their communities wherever possible.			Report, other documents may also be submitted	Nicola Blake 01273 335060
April 2024	Chief Operating Officer	Award a main contractor for The Joff Youth Hub, Peacehaven This is to appoint a contractor for works to extend, reconfigure and renew this existing youth hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.	P KD		Report, other documents may also be submitted	Nigel Brown 07394 410630

April 2024	Chief Operating Officer	Award a main contractor for the Heathfield Youth Hub This is to appoint a contractor for works to demolish and replace the existing building with a state-of-the-art rural Youth Hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.	P KD		Report, other documents may also be submitted	Nigel Brown 07394 410630
April 2024	Director of Communities, Economy and Transport	Allowed for extension to the Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables The Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables is due to expire on 28 June 2024. The decision being made is to exercise the allowed for extension, provided by clause two of the contract 'Commencement and Duration', for a fixed period of two years. The new and final expiry date will be 28 June 2026.	KD		Report, other documents may also be submitted	Laura Tafa 07919 298462
3 May 2024	Lead Member for Strategic Management and Economic Development	Regulation of Investigatory Powers Act ('RIPA') and Investigative Powers Act ('IPA') update Set the policy for the year ahead as required by the Policy in relation to the use of covert investigative techniques.			Report, other documents may also be submitted	Robert Freeman 01273 336715

3 May 2024	Lead Member for Strategic Management and Economic Development	Record of Delegation of Executive Functions To consider delegations in relation to executive functions including the Cabinet responsibilities and functions set out in the Constitution, the Officer Scheme of Delegation and the annual report by the Leader to be submitted to the County Council on 7 May 2024.			Report, other documents may also be submitted	Stuart McKeown 01273 481583
9 May 2024	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Post-16 Transport Policy Statement 2024-2025 The Lead Member is recommended to approve the Post-16 Transport Policy Statement for the 2024-25 academic year following the required consultation.	KD		Report, other documents may also be submitted	Ian Crudge 0300 3309472
21 May 2024	Lead Member for Resources and Climate Change	Land known as Site 6, Easter Island Place, Eastbourne Decision regarding the Council's recommended property strategy.	P KD		Report, other documents may also be submitted	Rebecca Lewis 07955 312 371
21 May 2024	Lead Member for Resources and Climate Change	117 South Coast Road, Peacehaven - Disposal of Freehold This is a residential dwelling that is surplus to operational requirements. Lead Member approval is being sought to formally declare the property to be surplus, and to approve the disposal of the asset. The Lead Member report will seek for the Chief Operating Officer to be granted authority to agree detailed terms with the preferred purchaser at a later date.			Report, other documents may also be submitted	Rebecca Lewis 07955 312 371

22 May 2024	Lead Member for Transport and Environment	Registration - Statutory Fee Changes The General Register Office are making changes to their statutory fees relating to the Registration Service. The Registration Service sets some discretionary fees of its own, which are approved by Full Council in February of each year. The remainder of the fees levied are set nationally by General Register Office and these change from time to time.			Report, other documents may also be submitted	Steve Quayle
22 May 2024	Lead Member for Transport and Environment	High Weald Management Plan 2024-2029 The Lead Member will be recommended to adopt the latest review of the High Weald Management Plan, which covers the period 2024 to 2029. This will enable the County Council to meet its statutory duty of preparing and publishing a Management Plan for the High Weald Protected Landscape.	KD		Report, other documents may also be submitted	Virginia Pullan 01273 482639
22 May 2024	Lead Member for Transport and Environment	Response to Defra consultations on implementing Schedule 3 of the Flood and Water Management Act 2010 Under the Flood and Water Management Act 2010, East Sussex County Council became the Lead Local Flood Authority (LLFA) for the county. The LLFA role includes a statutory consultee to major planning applications. Parts of the Flood and Water Management Act have never been implemented and this includes Schedule 3, which will introduce additional duties and burdens to the County Council, including the statutory role of Sustainable			Report, other documents may also be submitted	Ed Sheath 01273 481632

		Drainage Systems (SuDS) Approval Body and Adopting Authority. The Government has recently indicated its intention to implement Schedule 3 and is due to consult on a series of documents in Autumn 2023, which will set out how Schedule 3 will work in practice, as well as setting out matters such as proposed transitional arrangements and any new burdens monies. The report to the Lead Member will set out the County Councils proposed response to this consultation.				
22 May 2024	Lead Member for Transport and Environment	Petition: Make 20mph a default on our residential streets (Hastings and St Leonards) To consider the petition asking that the County Council make 20mph a default on residential streets (Hastings and St Leonards).	KD		Report, other documents may also be submitted	Kelly Burr 01273 482824
23 May 2024	Lead Member for Adult Social Care and Health	Permitted Extension - Supported Accommodation Approved Provider Framework East Sussex County Council (ESCC) have a joint procurement framework & application process for organisations to become a contracted approved provider. This process ensures ESCC establish overarching quality and support requirements in the support being delivered. This also sets out specialist requirements for specific care groups.	KD		Report, other documents may also be submitted	Kenny Mackay 01323 463946

		<p>The care group are Working Age 18-65 and include Learning Disability, Physical Disability and Mental Health. The contracted period was for 5 (plus optional 2 years).</p> <p>It is requested that permission is granted for a further 2 years.</p>				
30 May 2024	Lead Member for Strategic Management and Economic Development	<p>East Sussex Energy, Infrastructure and Development Limited: Proposed changes to the Articles of Association</p> <p>The Council is a member of this company, and the company are proposing to change their articles of association. Any such change requires the consent of the Council as a company member. The Council has been liaising with the company regarding concerns with the proposed changes, but to date has not been able to resolve its concerns. The leader is requested to consider the changes and make a decision on whether or not to approve them.</p>	P		Report, other documents may also be submitted	Bekki Freeman 01273 481630
4 Jun 2024	Cabinet	<p>East Sussex, Brighton & Hove and the South Downs NPA Waste and Minerals Plan Review</p> <p>To recommend to Full Council that the reviewed Waste and Minerals Plan is adopted, following the Planning Inspectorate issuing their report that finds the plan sound and legally compliant.</p>	KD		Report, other documents may also be submitted	Ed Sheath 01273 481632

10 Jun 2024	Lead Member for Transport and Environment	Proposed update to the East Sussex Bus Service Improvement Plan (BSIP) Approve the proposed update to the East Sussex BSIP, prior to submission to the Department of Transport by the 12 June 2024 deadline. It is a requirement of the DfT that Local Authorities update their BSIP to allow the release of year 3 funding.	KD		Report, other documents may also be submitted	Craig Lamberton 01273 337 525
10 Jun 2024	Lead Member for Transport and Environment	Petition: For East Sussex County Council to agree to proceed without further delay to proceed with our simple and affordable 20mph safety scheme, which requires just the change of signage To consider the petition asking that the County Council change the existing 30mph speed limit in Burwash High Street to a 20mph speed limit.			Report, other documents may also be submitted	Kelly Burr 01273 482824
25 Jun 2024	Cabinet	Council Monitoring: Quarter 4 2023/24 - Year end To consider the Council Monitoring report for the fourth quarter of 2023/24 as part of the Council's Reconciling Policy, Performance and Resources process.	KD		Report, other documents may also be submitted	Victoria Beard 07894 708914
25 Jun 2024	Cabinet	Reconciling Policy, Performance and Resources (RPPR) - State of the County To consider the State of the County report and begin the Reconciling Policy, Performance and Resources process for 2025/26 and beyond.	KD		Report, other documents may also be submitted	Victoria Beard 07894 708914

25 Jun 2024	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	P KD		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
June 2024	Director of Communities, Economy and Transport	SuDS in Schools: procurement of services and materials to fit Sustainable Drainage Systems (SuDS) to seven schools in the Eastbourne/Southern Wealden area Request to procure the appointment of a Contractor to carry out the works of Sustainable Drainage Systems (SuDS) in selected schools in Eastbourne and Southern Wealden, which have a higher risk of flooding.	KD		Report, other documents may also be submitted	Nick Claxton 01273 481407
4 Jul 2024	Lead Member for Education and Inclusion, Special Educational Needs and Disability	West Rise Community Infant School and West Rise Junior School To update the Lead Member on the outcome of a consultation on the proposed amalgamation of West Rise Community Infant School and West Rise Junior School and to seek approval for next steps.			Report, other documents may also be submitted	Gary Langford 01273 481758