

Appendix 1

Southover Grange Proposed Pricing Structure

	Non-VAT'able alone	Everything becomes VAT'able if any package bought, including the ceremony		
Packages 2017/18	Marriage Ceremony	VIP Package	Premium Package	Exclusive Package
Whats included?	Marriage Ceremony Only	Champagne VIP Lounge & Marriage Ceremony	Champagne VIP Lounge, Marriage Ceremony & Drinks Toast	Champagne VIP Lounge, Ceremony & Exclusive Reception Room Hire
Evelyn Room (Capacity 30)				
Mon-Thu	£275.00	£429.00	£799.00	£1,429.00
Friday	£300.00	£459.00	£829.00	£1,459.00
Sat & Sun	£400.00	£599.00	£999.00	£1,599.00
Bank Holidays	£525.00	£769.00	£1,199.00	£1,969.00
Ainsworth Room (Capacity 60)				
Mon-Thu	£325.00	£489.00	£1,129.00	N/A
Friday	£350.00	£519.00	£1,159.00	
Sat & Sun	£450.00	£659.00	£1,329.00	
Bank Holidays	£575.00	£829.00	£1,609.00	
LM Decision:	Already approved by LM	To be approved	To be approved	To be approved

	Non-VAT'able alone	Everything becomes VAT'able if any package bought, including the ceremony		
Packages 2018/19	Marriage Ceremony	VIP Package	Premium Package	Exclusive Package
Whats included?	Marriage Ceremony Only	Champagne VIP Lounge & Marriage Ceremony	Champagne VIP Lounge, Marriage Ceremony & Drinks Toast	VIP Lounge, Marriage Ceremony & Exclusive Reception Room Hire
Evelyn Room (Capacity 30)				
Mon-Thu	£300.00	£459.00	£829.00	£1,459.00
Fri-Sun	£425.00	£629.00	£1,029.00	£1,629.00
Bank Holidays	£550.00	£799.00	£1,219.00	£1,999.00
Ainsworth Room (Capacity 60)				
Mon-Thu	£350.00	£519.00	£1,159.00	N/A
Fri-Sun	£475.00	£689.00	£1,359.00	
Bank Holidays	£600.00	£859.00	£1,639.00	
LM Decision:	To be approved	To be approved	To be approved	To be approved

Notes:

All prices in the yellow area above are shown inclusive of VAT at the standard rate of 20%.

All Drinks Toasts & Receptions take place in the Newton Room regardless of which ceremony room is purchased

Drinks Toast is Prosecco only (and a non-alcoholic substitute for non-drinkers and children)

Drinks Toast will include enough for 2 x drinks for the maximum capacity of the ceremony room being used

It is not possible to have the Drinks Toast and the Reception together as the caterers need to prepare room beforehand

The Reception will not be offered to Ainsworth Room customers as the Newton Room cannot seat 60 guests for the Reception

The proposal is to abolish the separate Friday prices and incorporate Friday into the weekend price from 2018/19 onwards

Community Use Hire - Newton Room			
	Upfront Cost	Hourly Charge	Notes
Refundable Deposit for all hires	£100		Not returned if damages or left untidy
Weekdays 9am-5pm	Nil	£15 per hour	No supervisor present but staff in building
Weekdays 5pm-9pm	£50	£15 per hour	Supervisor will be present for duration
Weekend Hire	N/A	N/A	Not available due to wedding bookings
Priority for the Newton Room is for ceremonies peripheral services, so the hire room will only be available when there is no ceremony booked in the building at the same time. Accordingly, bookings will only be taken for the community use hire room no more than 3 months in advance of the hire date.			
HMRC have confirmed no VAT is payable on this service			
Parties and loud music will not be permitted as it is not in keeping with the character of the building			