

Police and Crime Panel – Work Programme 2014/15

As of 18.06.14

Item	Lead Officer	Objectives and comments	Update
Committee 27 June 2014 – Annual Meeting			
PRAM despatch: Wed 11 June		PRAM date: Mon 16 June, 10.30 a.m.	Formal despatch: Wed 18 June
Appointment of Chairman and Vice Chairman		To appoint the Chairman and Vice-Chairman for the forthcoming year.	
Public QT		A public question time of 45 minutes will follow the confirmation of the minutes.	
PCCs Annual Report/Half Year monitoring report/Call centre performance	OSPCC	To scrutinise the Commissioner's Annual Report – including half year monitoring report for the period Oct 2013 – Mar 2014 and performance update relating to the call-handling times at the 111 service call centre.	
Review of proportionality and membership	Clerk to the Panel	The Panel to consider any changes to proportionality and changes to membership/composition of the Panel.	
Quarterly Review of PCC Complaints including the annual review	Clerk to the Panel	Review of the complaints received, complaints handling and current status. Review of complaints received over the course of the previous year.	
Host authority annual report including work Plan and future meeting dates	Clerk to the Panel	The report to include the annual budget report and a rolling work plan for 2015/16.	
Item	Lead Officer	Objectives and comments	Update
Committee 10 October 2014			
PRAM despatch: Wed 24 Sept		PRAM date: Mon 29 Sept, 10.30 a.m.	Formal despatch: Wed 1 Oct
Complaints against the PCC	Clerk to the Panel	Quarterly summary of complaints	
Draft budget intentions 2015/16	OSPCC	To receive a report on the draft budget intentions and investment priorities for 2015/16.	
Item	Lead Officer	Objectives and comments	Update

Committee 23 January 2015			
PRAM despatch: Wed 7 Jan		PRAM date: Mon 12 Jan 10.30 a.m.	Formal despatch: Wed 14 January
Precept and Draft Budget 2015/16	OSPCC	To review and make reports and recommendations on the proposed precept for 2015/16. To review the draft budget for 2015/16.	
Half-yearly Police and Crime Plan Monitoring Report	OSPCC	Report providing an update on performance against objectives in the Police and Crime Plan.	
Final report of the Annual Plan Working Group	Clerk to the Panel	To report the outcomes of the Police and Crime Plan working group following meetings to involve .0	
Committee 20 February 2015			
PRAM despatch:		PRAM date:	Formal despatch: Thur 12 February
Provisional meeting for consideration of the revised precept		Provisional meeting date for consideration of the revised precept for 2015/16.	
Committee 17 April 2015			
PRAM despatch: Wed 1 April		PRAM date: Mon 6 April, 10.30 a.m.	Formal despatch: Wed 8 April
Quarterly report of complaints	Clerk to the Panel	Review of the complaints received, complaints handling and current status.	
Written Questions and Questions for the PCC		Standing item for the questions to the Commissioner and the Panel	
Committee 26 June 2015 – Annual Meeting			
PRAM despatch: Wed 10 June		PRAM date: Mon 15 June	Formal despatch: Wed 17 June
Appointment of Chairman and Vice Chairman		To appoint the Chairman and Vice-Chairman for the forthcoming year.	
PCCs Annual Report and half yearly monitoring report	OSPCC	To scrutinise the Commissioner's Annual Report – including half year monitoring report for the period Oct 2013 – Mar 2014	

Public question time (45 mins)		A public question time of 45 minutes will follow the confirmation of the minutes.	
Review of proportionality and membership	Ninesh Edwards	The Panel to consider any changes to proportionality and resultant changes upon membership and composition of the Panel.	
Quarterly Review of PCC Complaints	Ninesh Edwards	Review of the complaints received, complaints handling and current status.	
Project Work	Ninesh Edwards	Priority topics for consideration.	
Work Plan and future meeting dates	Clerk	A rolling work plan for the remainder of the current year – until June – and outline plan for 2013/14 will be considered by the Panel. Future meetings to be proposed as part of the work plan.	
Working Groups			
Police and Crime Plan Working Group		Will meet in September/October 2014 date to be arranged	
Victim services Working Group		Has met once December 2013, further meetings anticipated	