

SCHEDULE OF FEES AND CHARGES REQUIRING APPROVAL AS PART OF THE ANNUAL BUDGET REPORT

Appendix 5

Service Area	Description	Detail	Current Charge 2017/18	Proposed Charge 2018/19	Increase / Decrease
Children's Services Training	Training	Implement charges for external organisations to attend the Children's Services Social Care, Early Help and ISEND training programme	n/a	£30 half day, £50 full day	new
Spray Watersports Centre	Group Rates ESCC Tariff	Sailing windsurfing, canoeing courses 12 hours	£66.00	£68.00	3.03%
		Sailing windsurfing courses 10 hours	£57.50	£59.00	2.61%
	Private Group Rates Tariff	Sailing windsurfing courses 6 hours >12 people	£60.50	£63.00	4.13%
		Sailing windsurfing courses 6 hours >12 people	£58.50	£63.00	7.69%
Membership	Sailing windsurfing courses	n/a	£30.00	new	
SLES	Governors & Clerking	Training Courses	£75.00	£80.00	6.25%
ISEND Sensory Needs	Recoupment	-	£14,000.00	£14,400.00	2.86%
DofE Planning & Perf	-	Participation places (welcome pack income)	£30.00	£32.00	6.67%
Union Officer	-	Academies pay for TU representation	£2.56 per pupil	£2.64 per pupil	3.13%
Registration Service	Surcharge for licensed venue weddings/CPs peak demand days	-	£50.00	£100.00	100.00%
	Optional Ceremony Preparation Meetings Mon - Fri	-	£55.00	£60.00	9.09%
	Marriage Packages at Southover Grange	Mon - Thurs	£357.50 to £1,190.83	£382.50 to £1,215.83	Average increase of 4.55%
		Friday	£382.50 to £1,215.83	n/a	
		Saturday & Sunday	£499.17 to £1,332.50	n/a	Average increase of 13.88%
		Friday, Saturday & Sunday	n/a	£524.17 to £1,357.50	
		Bank Holidays	£640.83 to £1640.83	£665.83 to £1,665.83	Average increase of 2.71%
	Marriages & Civil Partnerships at licensed premises (8am to 6pm)	Mon - Thurs	£475.00	£500.00	5.26%
		Friday	£500.00	n/a	
		Saturday & Sunday	£525.00	n/a	Average increase of 14.76%
		Friday, Saturday & Sunday	n/a	£550.00	
	Marriages & Civil Partnerships at Registration Office Ceremony Rooms (9am to 5pm)	Public Holiday	£575.00	£600.00	4.35%
		Mon - Thurs	£140.00 to £325.00	£155.00 to £350.00	Average increase of 9.20%
		Friday	£165.00 to £350.00	n/a	
		Saturday & Sunday	£265.00 to £450.00	n/a	Average increase of 29.16%
	Friday, Saturday & Sunday	n/a	£280.00 to £475.00		
	Public Holiday	£390.00 to £575.00	£405.00 to £600.00	Average increase of 4.10%	

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Registration Service (cont'd)	Charge to Licence Additional Room	-	£625.00	£650.00	4.00%
	Application Fee for Approved Marriage/Civil Partnership Premises	-	£1,850.00	£1,950.00	5.41%
	Funeral at Southover Grange	-	n/a	£300.00	new
	Funeral with wake at Southover Grange	-	n/a	£500.00	new
	Citizenship ceremony - Nationality Document Checking - Adults	-	£66.66	£70.83	6.26%
	Citizenship ceremony - Nationality Document Checking - Children	-	£45.83	£70.83	54.56%
	Memorial Services	-	up to £175	up to £195	11.43%
	Non-Online convenience fee	-	£1.00	£2.00	100.00%
	Certificates - Priority same day service	-	£12.50	£16.67	33.33%
	While you wait priority service	-	n/a	£33.33	new
	Change of Name Deed - Adults	-	£50.00	£54.17	8.33%
	PD2 Passport name change confirming signing	-	£5.00	£10.00	100.00%
	Settlement Checking Service - Adults Only	-	£83.33	£100.00	20.00%
	EPRS	-	£16.67	£25.00	50.00%
Rights of Way	Public Path diversions - S.119 Highways Act	Providing Training Courses	£2,300.00	£2,500.00	8.70%
Trading Standards	Performing Animal Licence	-	£67.00	£70.00	4.48%
	Check a Trade Service	-	£40.00	£45.00	12.50%
Travellers Sites	Hailsham Site	9 pitches	£60.47	£62.29	3.01%
	Maresfield Site	10 pitches	£60.47	£62.29	3.01%
	Polegate Site	6 pitches	£60.47	£62.29	3.01%
	Robertsbridge Site	8 pitches	£60.47	£62.29	3.01%
	Bridie's Tan	9 pitches	£45.00	£55.00	22.22%
Waste Disposal	Trade Refuse	Recharge of disposal cost of trade waste collected by districts and boroughs	£121.32	£125.34	3.31%
The Keep	Fee Income	-	£35.00	£36.00	2.86%
	Training Courses	-	£60-£65 half day, £120-£130 full day and £30 after 5pm.	£50 to £190 per session	46.15% increase at top of the range

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Highways	<i>Under the terms of the Highways contract the Council is responsible for determining the level of charges with the contractor being responsible for accounting for the proceeds from levying the charges. The proposed increases for 2017/18 were not actioned, so the charges for that year remained at 2016/17 levels.</i>				
	Tables & Chairs on the highway	-	£245.00	£260.00	6.12%
	Objects on Highway (Traders)	-	£120.00	£130.00	8.33%
	Treated Effluent Licences	-	£345.00	£369.20	7.01%
	Advertising 'A' boards (initial investigation)	-	£306.00	£326.56	6.72%
	Banners on the highway	-	£53.00	£57.20	7.92%
	Cultivation Licence	-	n/a	£57.20	new
	Temporary Excavation in Highway	-	£280.00	£291.20	4.00%
	Other objects in Highway (Gazebos, display stands etc)	-	£55.00	£57.20	4.00%
	Post Licences	-	£53.00	£57.20	7.92%
	Reclaiming illegally placed banners	-	n/a	£57.20	new
	Cultivation on the highway (planting)	-	£53.00	£57.20	7.92%
	Highway information - copy of agreement (inc. plans) - covers cost of producing and sending electronic copies of agreements and plans to the customer	-	£53.00	£57.20	7.92%
	Site inspection to assess safety and condition if deemed necessary before and after placing of scaffolding, hoarding, etc on the highway	-	£53.00	£57.20	7.92%
	Licensing of Skips	-	£53.00	£57.20	7.92%
	Licensing of Skips - renewal	-	£53.00	£57.20	7.92%
	Licensing of Scaffolding	-	£53.00	£108.16	104.08%
	Licensing of Scaffolding - renewal	-	£53.00	£108.16	104.08%
	Licensing of Hoarding	-	£53.00	£108.16	104.08%
	Licensing of Cherrypicker/crane - sailing over/and or operating on	-	£53.00	£110.24	108.00%
	Licensing of Building Materials etc. on Highway	-	£53.00	£87.36	64.83%
	Licensing of Building Materials etc. on Highway - renewal	-	£53.00	£87.36	64.83%
	Temporary attachment of apparatus to streetlight	-	£52.00	£57.20	10.00%
	Temporary Road Closure By Order (up to 18 months) - Admin charge	-	£204.00	£239.20	17.25%
	Temporary Road Closure by Order - Legal costs	-	£132.50	£145.60	9.89%
	Temporary Road Closure by Notice	-	£204.00	£228.80	12.16%

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Highways (cont'd)	Emergency Temporary Road Closure Notice First	-	£204.00	£228.80	12.16%
	Emergency Temporary Road Closure Order (successive notice)	-	£306.00	£332.80	8.76%
	Traffic survey data - first site	-	£53.00	£57.20	7.92%
	Traffic survey data - each additional site	-	£53.00	£57.20	7.92%
	Application to create vehicle cross over	Investigate fee for application, investigation and ordering the works	n/a	£301.60	new
		Additional 6 month extension	£100.00	£104.00	4.00%
Transport Development Control	Highways Land Information Team	Additional questions	£20.83 + vat	£21.25 + vat	2.02%
		Highway Extent Plan	£33.33 + vat	£34.00 + vat	2.01%
		S38 Agreement - electronic copy	£8.33 + vat	£8.50 + vat	2.04%
Flood Risk Management	Other requests for advice, meetings or correspondence	-	£90.00 + vat	£92.00 + vat	2.22%
Planning Services	Planning application fees are prescribed through the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulations 2017. Through these regulations, the Government has applied a blanket 20% increase to all fees, which applies from 17 January 2018.	These fees vary depending upon the type and size of the application/proposal.	£80 to £250,000	£96 to £300,000	20.00%

Note: the table above lists fees & charges that are new or have increased by more than 2% from the previous year. Approval of fees & charges where the increase is between 0% and 2% is delegated to the Chief Finance Officer.