

**EAST SUSSEX COUNTY COUNCIL,
SURREY COUNTY COUNCIL AND
BRIGHTON & HOVE CITY COUNCIL**



ORBIS JOINT COMMITTEE

DATE: 6 JULY 2018

LEAD OFFICER: KEVIN FOSTER (CHIEF OPERATING OFFICER, EAST SUSSEX COUNTY COUNCIL), MICHAEL COUGHLIN (EXECUTIVE DIRECTOR FOR CUSTOMERS, DIGITAL & TRANSFORMATION SURREY COUNTY COUNCIL) & DAVID KUENSSBERG (EXECUTIVE DIRECTOR FINANCE & RESOURCES, BRIGHTON & HOVE CITY COUNCIL)

SUBJECT: ORBIS REVIEWS

SUMMARY OF ISSUE:

A number of reviews will be taking place throughout May to September 2018 that will assess the capacity, capability, value for money and savings potential for the Orbis partnership

RECOMMENDATIONS:

It is recommended that:

The Joint Committee notes the scope of reviews being undertaken.

REASON FOR RECOMMENDATIONS:

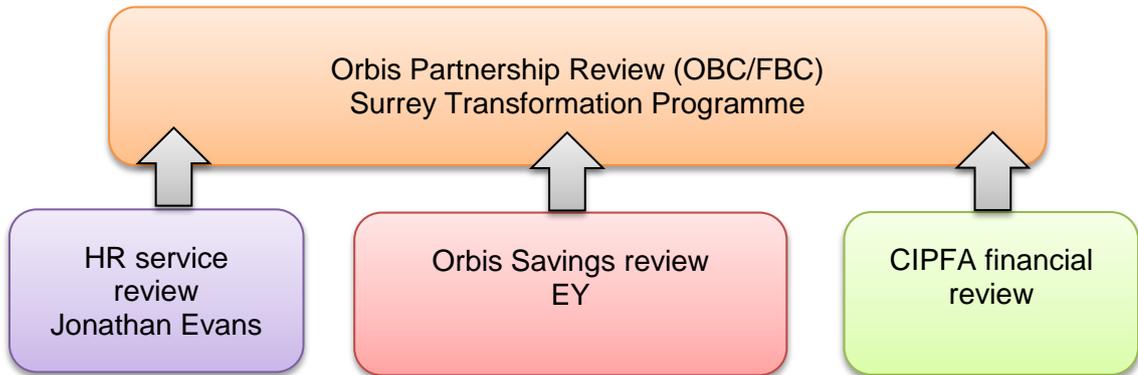
This report is to ensure that the Joint Committee continues to be informed on developments within the partnership.

DETAILS:

1. A number of reviews have been commissioned to review specific elements of the partnership and will be taking place throughout May to September 2018. The reviews will assess an number of areas within the partnership to ultimately understand whether Orbis delivers value for money and identify possible opportunities for improvements and changes.
2. Specific details and scope of the reviews are as follows:
 - HR service review (Surrey)
 - CIPFA review (Surrey)
 - Financial Savings review (EY)
 - Orbis value for money review (SCC transformation programme)
3. Although these are distinct pieces of work, they will provide vital insight and evidence that will need to be consolidated to provide a single view of the

truth. It is therefore imperative that the outputs are consolidated into an overarching view of Orbis and provide all partners with the necessary information to make informed decisions.

4. This is particularly important for Surrey as part of a wider change programme seeking to identify savings of £240m and transform service delivery models. It is proposed an overarching view will be captured in the Outline Business Case / Full Business Case for Orbis which is one of the 24 components of the overall transformation programme in Surrey.



Scope

The scope and timeframe for each review is set out below:

Title	Scope/Deliverables	Timeframe
HR Service review	<p><i>How well does the Orbis HR/OD function meet the needs of Surrey County Council in achieving its strategic objectives and transformational agenda</i></p> <ul style="list-style-type: none"> • The review should consider to what extent the Orbis HR/OD team servicing Surrey County Council has the right capacity and competencies to meet the Council's organisation's strategic goals, transformational agenda and structural change • Consider Orbis HR/OD staff and team structure, reporting lines and accountabilities. • Consider the comparative and absolute efficiency and value for money of the Orbis HR/OD service to the County. • Consider and recommend the level of strategic Human Resources capacity needed for Surrey County Council going forwards, including particularly the required organisational development and design capacity and capabilities 	Report due end June
CIPFA review	<ul style="list-style-type: none"> • The extent to which the current Finance function has the right capacity, skills and competencies to meet the Council's transformational and financial planning agenda as well as sustaining sound financial stewardship of the Council's resources. • The Finance-related organisation and service delivery functions undertaken (on the Council's behalf) by the Orbis shared services function. 	Report due mid-July

	<ul style="list-style-type: none"> The extent to which the Council has moved forwards in delivering against its budget savings challenges from the work undertaken on the previous Financial Resilience review. 	
Savings review (EY)	<ul style="list-style-type: none"> What are the opportunities within Orbis for a further £6-10m savings whilst maintaining its ability to provide resilient support for the 3 Councils and a responsive strategic capability in support of any or all of the 3 Councils organisational change and transformation change agendas The review should refer to best practice in business services in order to identify and validate options that should be considered and proposed. <p>The review would also need to consider:</p> <ul style="list-style-type: none"> the implications if there is not a uniform view across the 3 Councils of either the level of saving or the priority areas for identifying savings. Typically this would need to look at how the Orbis model can respond to differences and have a flexible approach that meets an agreed common level of Partnership-wide saving, supplemented by targeting areas that are Council specific. Opportunities for better Orbis partnership wide integration and delivery of cross functional / service responses to the Councils business needs Opportunity cost / inefficiencies due to poor compliance 	Report due end August
Orbis Partnership review (SCC transformation programme)	<p>Why: To ensure Orbis continues to deliver value for money and savings.</p> <p>What: To review Orbis Business Plan to confirm it is correctly structured and risks are understood.</p> <p>The review will need to consider three main areas:</p> <ul style="list-style-type: none"> Strategic capacity: Ability to see the bigger picture; stakeholder management; subject matter experts and Political awareness Professional Services: Provision of quality advice; responsiveness; capacity and competency and ability to deliver at pace Transactional Services: Reliability, processes, systems, efficiency, location and effectiveness of service delivery 	End August

WHAT HAPPENS NEXT:

- Discussions are progressed within Orbis Partners to investigate and develop further propositions and agree the approach for developing future strategy of the partnership.

6. A report detailing the outcomes will be presented to the next Orbis Joint Committee in October 2018.
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