

## Place Scrutiny Committee – Work Programme

<b>Current Scrutiny Reviews</b>		
<b>Title of Review</b>	<b>Detail</b>	<b>Proposed Completion Date</b>
To be agreed.		
<b>Initial Scoping Reviews</b>		
<b>Subject area for initial scoping</b>	<b>Detail</b>	<b>Proposed Dates</b>
Glover Report on the Landscapes Review.	The Committee will hold an initial scoping meeting to examine the Landscapes Review: National Parks and Areas of Outstanding Natural Beauty (AONB's) led by Julian Glover and what the implications might be for East Sussex. This is an independent review considering the next steps for National Parks and AONBs in England. A Government response to the independent review is expected in the New Year.	To be agreed.
<b>List of Suggested Potential Future Scrutiny Review Topics</b>		
<b>Suggested Topic</b>	<b>Detail</b>	
Highway Licence Fees	To review the way in which licence fees are levied on Parish and Town Councils for items placed on the highway and explore options to reflect the different size and nature of such organisations.	
Communications	The Committee would like to review the Council's Communications function to understand the current work that is being delivered, the use of new technologies, and the potential impact of any changes that may be proposed to the service.	

<b>Scrutiny Reference Groups</b>		
<b>Reference Group Title</b>	<b>Subject Area</b>	<b>Meetings Dates</b>
Highways Contract Re-procurement	A reference group has been established by the Committee to work alongside Officers to examine and contribute to the development of the service delivery model and comment on the Outline and Detailed Business Cases for re-procurement of the Highway Services Maintenance contract. The reference group has produced an interim report outlining its work on the Outline Business Case and will now continue its work to contribute to the development of the Detailed Business Case (DBC).	March 2021 to May 2021.
Archives and Records Service	The Committee has established a reference group to examine the service changes being undertaken as part of The Keep Sustainability Plan (KSP), which aims to deliver the savings for the partners and those identified in the Council's Medium Term Financial Plan (MTFP).	January to April 2021.
<b>Reports for Information</b>		
<b>Subject</b>	<b>Detail</b>	<b>Proposed Date</b>
Working Practices Changes	To receive an update on the changes to working practices/working methods for ESCC staff and the use of the Council's estate in light of the changes brought about by the Covid19 pandemic.	Verbal update June 2021. Report in September/November 2021 (date to be agreed)
Economic Regeneration and Support for Business	To have a report from the Economic Development team on their work to support businesses and economic regeneration following the Covid19 pandemic and the impact of national lockdowns on the local economy.	September/November 2021
Trading Standards Service.	To gain an understanding of the current work and focus of the Trading Standards Team, and to examine whether the proposed savings will still allow a sustainable service to be provided, especially in protecting vulnerable people through the work on Scams and with Community Safety partners.	September/November 2021

Broadband Project and Gigabit Voucher Scheme	To receive on update on the roll out of the Broadband Project and how ESCC's additional support for the Gigabit Voucher scheme is enabling access to broadband services by hard to reach properties/communities.	September/November 2021
<b>Training and Development</b>		
<b>Title of Training/Briefing</b>	<b>Detail</b>	<b>Proposed Date</b>
Scrutiny Committee Induction	Provision of induction training session for new and returning scrutiny committee members to cover scrutiny committee meeting arrangements; scrutiny powers; scrutiny remit and work planning.	7 and 14 June 2021
<b>Future Committee Agenda Items</b>		<b>Author</b>
<b>22 September 2021</b>		
Reconciling Policy, Performance and Resources (RPPR)	To start the Committee's work on the RPPR process for 2022/23, by reviewing Portfolio Plans and service based information.	Chief Executive / Senior Democratic Services Adviser
Business Continuity and Emergency Planning	A report from the Emergency Planning Team on the lessons learnt and the way business continuity plans have changed in response to the Covid19 pandemic. The report is to include the work undertaken with the Sussex Resilience Forum (SRF) and any changes in working practices that are needed as well as changes to business continuity plans and risk registers.	Assistant Director, Communities
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> <li>• Reports for future meetings</li> <li>• Scrutiny reviews and potential scrutiny reviews</li> <li>• Items from the Forward Plan</li> </ul>	Senior Democratic Services Adviser
<b>17 November 2021*</b>	<b>*meeting date to be rescheduled.</b>	
Reconciling Policy, Performance and Resources (RPPR)	The Committee will examine any additional information requested at the September meeting and consider any updated RPPR information for 2022/23.	Chief Executive / Senior Democratic Services Adviser
East Sussex Road Safety Programme	To receive a final report on the outcomes of the East Sussex Road Safety Programme including the Behavioural Change and Speed Management projects.	Assistant Director, Communities

Scrutiny Review of Road Markings	To receive the second update report on the implementation of the recommendations from the Scrutiny Review of Road Markings.	Assistant Director, Operations
Scrutiny Review of Becoming a Carbon Neutral Council	To receive an update report on the implementation of the recommendations from the Scrutiny Review of Becoming a Carbon Neutral Council.	Director of Communities, Economy & Transport/Chief Operating Officer
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> <li>• Reports for future meetings</li> <li>• Scrutiny reviews and potential scrutiny reviews</li> <li>• Items from the Forward Plan</li> </ul>	Senior Democratic Services Adviser
<b>March 2022</b>		
Reconciling Policy, Performance and Resources (RPPR)	The Committee will review its input into the RPPR budget setting process, and the impact of any recommendations or comments made by the Committee.	Chief Executive / Senior Democratic Services Adviser
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> <li>• Reports for future meetings</li> <li>• Scrutiny reviews and potential scrutiny reviews</li> <li>• Items from the Forward Plan</li> </ul>	Senior Democratic Services Adviser
<b>June 2022</b>		
Scrutiny Review of Becoming a Carbon Neutral Council	To receive the second update report on the implementation of the recommendations from the Scrutiny Review of Becoming a Carbon Neutral Council.	Director of Communities, Economy & Transport/Chief Operating Officer
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> <li>• Reports for future meetings</li> <li>• Scrutiny reviews and potential scrutiny reviews</li> <li>• Items from the Forward Plan</li> </ul>	Senior Democratic Services Adviser

Work Programme updated: 15 June 2021