

Notice of Meeting



Orbis Joint Committee

Date & time

Monday, 29 June
2015 at 3.30 pm

Place

Committee Room C,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Bryan Searle
Room 122, County Hall
Tel 020 8541 9229
bryans@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email bryans@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle on 020 8541 9019.

Members of the Committee

Ms Denise Le Gal (Business Services and Resident Experience, Surrey County Council) and Councillor David Elkin (Lead Member for Resources and Deputy Leader, East Sussex County Council)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest.

3 PROCEDURAL MATTERS

3a Members' Questions

The deadline for Members' questions is 12pm four working days before the meeting (23 June 2015).

3b Public Questions

The deadline for public questions is seven days before the meeting (22 June 2015).

4 JOINT COMMITTEE TERMS OF REFERENCE

(Pages 1
- 6)

On 15 April 2015, East Sussex and Surrey County Councils formally established a joint public sector partnership, 'Orbis' to deliver a comprehensive set of integrated business services to both authorities. The Partnership is overseen by the Joint Committee which has the assurance of democratic control and accountability by the partner authorities, with Member direction at the heart of the Partnership.

The Joint Committee is asked to approve its Terms of Reference, and thus formally become established as the governing body for Orbis.

5 INITIAL BUSINESS PLAN UPDATE REPORT

(Pages 7
- 22)

This report provides a progress update on the work carried out, since the February Cabinet at Surrey County Council and the March Cabinet at East Sussex County Council, to develop the Business Plan for Orbis and confirm its progress to Cabinet in October 2015.

6 DATE OF THE NEXT MEETING

The next meeting of the Joint Committee will be held in September 2015 (date and venue to be agreed).

7 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

8 DEVELOPING THE ORBIS PARTNERSHIP

(Pages
23 - 42)

This report provides a progress update on the work carried out, since the February Cabinet at Surrey County Council and the March Cabinet at East Sussex County Council, to develop the Business Plan for Orbis and confirm its progress to Cabinet in October 2015.

Confidential: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

9 PUBLICITY OF PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive

Published: 19 June 2015

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

This page is intentionally left blank