

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481955 or send an e-mail to [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 November 2021 TO 28 February 2022**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
9 Nov 2021	Cabinet	Climate Change investment To consider a proposal for additional investment to support ESCC's climate emergency work.	<b>KD</b>		Report, other documents may also be submitted	Andy Arnold <i>01273 481606</i>
9 Nov 2021	Cabinet	Highways investment To consider a proposal for additional investment in highways.	<b>KD</b>		Report, other documents may also be submitted	Karl Taylor <i>01273 482207</i>
9 Nov 2021	Cabinet	Appointment of external auditors The Local Audit and Accountability Act 2014 and the Local Audit (Appointing Person)			Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>

		Regulations 2015; Regulation 19 requires the decision to opt-in to the PSAA auditor appointment process to be taken by Full Council. The closing date for the notice of acceptance is Friday 11 March 2022.				
9 Nov 2021	Lead Member for Adult Social Care and Health	Household Support Fund - Voluntary, Community Social Enterprise (VCSE) and place-based options Decision as to the scheme the Council will implement to distribute the Household Support Grant with regard to families and other types of households, including individuals at risk of food and fuel poverty.	<b><i>KD</i></b>		Report, other documents may also be submitted	Tom Hook  07895 331141
12 Nov 2021	Lead Member for Economy	Sussex Tourism and Culture Recovery Group Progress report and recommendations for next steps To present a vision and high level priorities to support the medium and long term recovery of the visitor economy across East Sussex, West Sussex and Brighton & Hove	<b><i>KD</i></b>		Report, other documents may also be submitted	Sally Staples  01273 481871
15 Nov 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex School Organisation Plan 2021-2025 To seek Lead Member approval to publish the East Sussex School Organisation Plan, covering the period 2021 to 2025.  The purpose of the School Organisation Plan is to understand the projected demand for school places in the future and to set out where we think we will need to commission additional places or re-organise existing			Report, other documents may also be submitted	Gary Langford  01273 481758

		provision to meet that demand.				
15 Nov 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Household Support Fund Approval to use some of the Household Support Fund to provide food vouchers over the Christmas, February and Easter school holidays to eligible free school meal pupils between December 2021 – March 2022.	<b><i>KD</i></b>	Local Members	Report, other documents may also be submitted	Jessica Stubbings  <i>07827 084705</i>
16 Nov 2021	Lead Member for Resources and Climate Change	Lease extension - Tilling Green Community Centre, Rye Proposal to grant a long lease to facilitate capital investment	<b><i>P</i></b>		Report, other documents may also be submitted	Zoe Tweed  <i>01273 336104</i>
22 Nov 2021	Lead Member for Transport and Environment	East Sussex County Council's use of Glyphosate based herbicide to control weeds on the Public Highway To consider the response to the Motion 'to eliminate use of glyphosate herbicide formulation in ESCC/Highways' weed control' and to provide an update on East Sussex County Council's approach to weed management.	<b><i>KD</i></b>		Report, other documents may also be submitted	Dale Poore  <i>01273 481847</i>
22 Nov 2021	Lead Member for Transport and Environment	Petition to extend the 40mph speed limit on the A2100 London Road, Battle To consider the petition calling on the County Council to extend the 40mph speed limit beyond that being proposed for the new Lillybank development to a suitable location north of Canadia Road. The limit is being extended as part of a Section 106 Agreement for the Millwood Homes			Report, other documents may also be submitted	Helen Pain  <i>0345 6080193</i>

		development (Lillybank Farm), and an extension north of Canadia Road will help protect vulnerable residents from the excessive speeding frequently endangering lives				
22 Nov 2021	Lead Member for Transport and Environment	<p>Redundant assets of the Library and Information Service</p> <p>The Library and Information Service has a collection of redundant assets following the service changes in 2018 (which Cabinet approved).</p> <p>The decision required is to approve the disposal method, which would enables local organisations to expand their collections and make best use of the assets.</p>			Report, other documents may also be submitted	<p>Alice Henderson</p> <p>01273 481804</p>
7 Dec 2021	Lead Member for Economy	<p>University of Brighton @ Eastbourne consultation</p> <p>To consider the formal response to the University of Brighton @ Eastbourne consultation on its proposal to move its current provision from its campus at Eastbourne and LEAF hospital (in Eastbourne) to its Falmer campus by start of 2024-25 academic year</p>	<b><i>KD</i></b>		Report, other documents may also be submitted	<p>Richard Dawson</p> <p>07917 210721</p>
8 Dec 2021	Lead Member for Adult Social Care and Health	<p>Procurement of the Integrated Community Equipment Service</p> <p>Approval to commence procurement of the Integrated Community Equipment Service and of the preferred procurement approach. The new contract for the provision of the</p>	<b><i>KD</i></b>		Report, other documents may also be submitted	<p>Sally Reed</p> <p>01273 481912</p>

		<p>East Sussex Integrated Community Equipment Service will commence on 1st April 2023, replacing the existing contract which started in September 2016.</p> <p>The service provider is responsible for the procurement, delivery, collection, repair, maintenance, decontamination and disposal of community equipment including pressure relief mattresses, beds and hoists, walking aids, chair and bed raisers, commodes and toilet aids and support rails as prescribed by health and social care staff for residents of East Sussex.</p>				
13 Dec 2021	Lead Member for Transport and Environment	<p>Petition for increased safety measures – Robertson’s Hill, Hastings</p> <p>Petition for increased safety measures – Robertson’s Hill, Hastings. A petition was submitted to the County Council on 23 July 2021 and needs to be considered by Lead Member for Transport &amp; Environment</p>			Report, other documents may also be submitted	<p>Victoria Bartholomew</p> <p><i>01424 724284</i></p>
13 Dec 2021	Lead Member for Transport and Environment	<p>Petition to address speeding and overtaking along Whatlington Road in Battle from Caldbec Hill to Punchbowl Corner</p> <p>To consider the petition calling on the County Council to address speeding and overtaking along Whatlington Road from Caldbec Hill to Punchbowl Corner in Battle.</p>		Local Member	Report, other documents may also be submitted	<p>Helen Pain</p> <p><i>0345 6080193</i></p>
13 Dec 2021	Lead Member for Transport and Environment	<p>To consider a request to introduce a speed restriction in Milton Street, Long Man</p> <p>Petition to consider a request to introduce a speed restriction in Milton Street, Long Man.</p>		Local Member	Report, other documents may also be submitted	<p>Jo Reed</p> <p><i>0345 60 80 193</i></p>

		A petition was submitted to the County Council on 23 July 2021 and needs to be considered by the Lead Member for Transport and Environment				
13 Dec 2021	Lead Member for Transport and Environment	Approval of the updated Library and Information Service Strategic Commissioning Strategy 2022/23 to 2027/28 The Lead Member is requested to agree the Updated Libraries Strategic Commissioning Strategy 2022/23 to 2027/2028 and implementation to ensure the Library and Information Service continues to support residents' needs	<b>KD</b>		Report, other documents may also be submitted	Rhona Drever <i>07876 036901</i>
13 Dec 2021	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Final decision on the proposal to lower the age range at Cradle Hill Community Primary School To take the final decision on the proposal to lower the age range at Cradle Hill Community Primary School			Report, other documents may also be submitted	Jane Spice <i>01323 747425</i>
14 Dec 2021	Cabinet	Annual Accounts for Lewes Charitable Trust Annual position statement of accounts for onward submission to Charity Commission			Report, other documents may also be submitted	Samantha McManus <i>07919 298416</i>
14 Dec 2021	Cabinet	Council Monitoring: Quarter 2 2021/22 To consider the Council Monitoring report for the second quarter of the financial year 2021/22 as part of the Council's Reconciling Policy, Performance and Resources (RPPR) budget monitoring process.			Report, other documents may also be submitted	Victoria Beard <i>07894 708914</i>

14 Dec 2021	Cabinet	The LAC Annual Report 2020-2021 Cabinet are asked to receive and consider the Annual Report for the LAC service in their role as Corporate Parents. This will be presented on behalf of the Corporate Parenting Panel which is chaired by a member of the panel who has been elected by the panel to act as chair.		The report has previously been considered by the elected members who form the Corporate Parenting Panel.	Report, other documents may also be submitted	Liz Rugg <i>01273 481274</i>
14 Dec 2021	Cabinet	Treasury Management Annual Report 2020/21 and mid-year report 2021/22 To consider a report on the review of Treasury Management performance for 2020/21 and the outturn for the first six months of 2021/22, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.			Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
December 2021	Chief Operating Officer	Award of contracts for supply of mobile phones To approve the award of contract to the recommended supplier for the supply of replacement mobile required to refresh the existing corporate estate.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Matt Scott <i>07552 286752</i>
14 Dec 2021	Lead Member for Resources and Climate Change	Approval of a Lease for Business Space Accommodation. Approval of a lease for business space accommodation to meet the operational requirements of the Communities, Economy and Transport Department. The decision required is to agree that the	<b>P</b> <b>KD</b>	Local Member	Report, other documents may also be submitted	Peter Smith <i>01273 337647</i>

		Council will take a commercial lease and to delegate authority to the Chief Operating Officer to sign the final lease agreements.				
14 Dec 2021	Lead Member for Resources and Climate Change	Land at Woollards Field To declare surplus ESCC freehold land at Woollards Field, Brighton with disposal to BHCC.			Report, other documents may also be submitted	Zoe Tweed <i>01273 336104</i>
14 Dec 2021	Lead Member for Resources and Climate Change	Orbis Partnership Governance To agree amended governance arrangements for the Orbis Partnership			Report, other documents may also be submitted	Phil Hall <i>07857 655532</i>
14 Dec 2021	Lead Member for Resources and Climate Change	Firstfields Resource Centre – disposal of freehold Disposal of the freehold of Firstfields Resource Centre	<b>P</b>		Report, other documents may also be submitted	Zoe Tweed <i>01273 336104</i>
14 Dec 2021	Lead Member for Resources and Climate Change	Former Forest Row Household Waste Recycling Centre - disposal To agree the disposal of the former Forest Row Household Waste Recycling Centre to the preferred purchaser following the marketing of the site, including declaring the land comprising Station Road, Forest Row surplus to the Council's requirements and agreeing its disposal to the preferred purchaser.	<b>P</b>		Report, other documents may also be submitted	Nigel Brown <i>07394 410630</i>
14 Dec 2021	Lead Member for Resources and Climate Change	Supplementary lease of land at Swan Barn Household Waste Recycling Site Approval to take a supplementary lease to the year 2080. The existing lease for the			Report, other documents may also be submitted	Zoe Tweed <i>01273 336104</i>

		Swan Barn Household Waste Recycling Site ends 2080. The supplementary lease is required to accommodate the expansion of the operational Household Waste Recycling Site for the same period. The land leased in will be subsequently leased out to the waste contractor.				
14 Jan 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex Childcare Sufficiency Assessment 2022-2023 To approve the publication of the East Sussex Childcare Sufficiency Assessment for 2022 to 2023.			Report, other documents may also be submitted	Jane Spice  01323 747425
20 Jan 2022	Lead Member for Resources and Climate Change	Ringmer Swimming Pool To consider the outcome of the market testing exercise to ascertain expressions of interest in the future management of the Ringmer Swimming Pool.		Local Member	Report, other documents may also be submitted	Pauline Young  01273 481180
20 Jan 2022	Lead Member for Resources and Climate Change	Transfer of freehold of the Cuckoo Trail Transfer of that part of the Cuckoo Trail that is held freehold by East Sussex County Council to Wealden District Council subject to due diligence	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed  01273 336104
25 Jan 2022	Cabinet	Conservators of Ashdown Forest Budget 2022/23 To approve the draft Conservators of Ashdown Forest budget for the financial year 2022/23 and to consider the contribution from the Trust Fund.	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell  01273 481399

25 Jan 2022	Cabinet	<p>Reconciling Policy, Performance and Resources (RPPR) 2022/23: Draft Council Plan</p> <p>To ask Cabinet to approve the draft Council Plan, Council Tax levels, Revenue Budget, and Capital Programme for 2022/23 for recommendation to the County Council (including Savings Proposals, Equality Impact Assessment, Engagement and Scrutiny feedback).</p>	<b><i>KD</i></b>		Report, other documents may also be submitted	Claire Lee 07523 930526
25 Jan 2022	Cabinet	<p>Treasury Management Strategy 2022/23</p> <p>To approve the Treasury Management Policy and Strategy for 2022/23. This includes setting the Prudential Indicators as set out in the Prudential Code and approving the Minimum Revenue Provision policy statement and the Annual Investment Strategy for 2022/23.</p>	<b><i>KD</i></b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
22 Feb 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Determine Admission Arrangements for 2023-24</p> <p>To determine the admission arrangements for Community and Voluntary Controlled schools in East Sussex for the 2023-24 academic year (and the co-ordinated schemes of admission for the same year), as required by the School Admissions Code 2021.</p>	<b><i>KD</i></b>		Report, other documents may also be submitted	Jo Miles 01273 481911