

Report to: **Audit Committee**

Date: **23 September 2022**

By: **Chief Operating Officer**

Title of report: **Internal Audit Progress Report – Quarter 1 (01/04/22 – 30/06/22)**

Purpose of report: **To provide Members with an update on all internal audit and counter fraud activity completed during the quarter, including a summary of all key findings. To also provide an update on the performance of the internal audit service during the period.**

---

## RECOMMENDATIONS

**The Committee is recommended to:**

- 1. note the report and consider any further action required in response to the issues raised.**
- 

### 1. Background

1.1 This progress report covers work completed between 1 April 2022 and 30 June 2022.

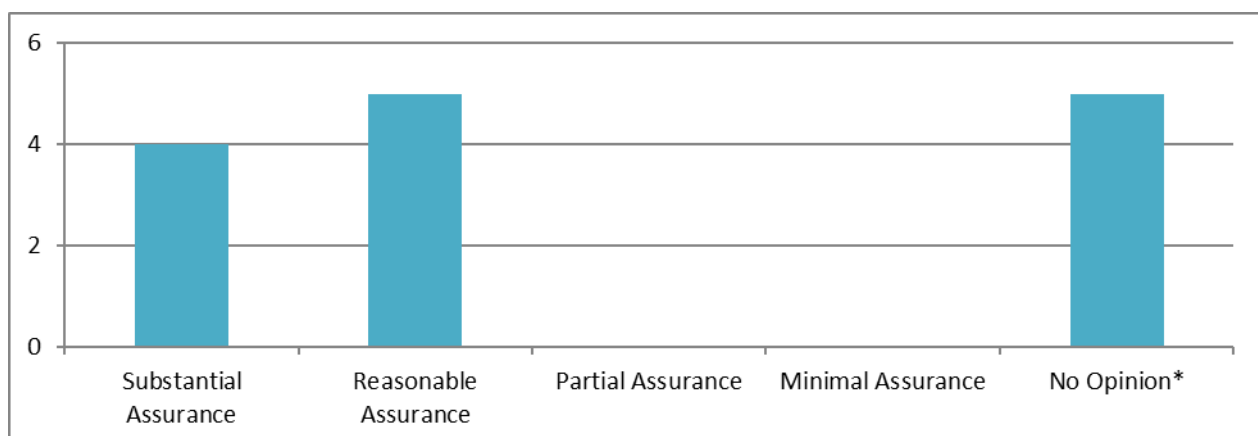
### 2. Supporting Information

2.1 The current annual plan for internal audit is contained within the Internal Audit Strategy and Annual Plan 2022-23 which was approved by Audit Committee on 29 March 2022.

### 3. Conclusion and Recommendations

3.1 Key audit findings from final reports issued during Quarter 1 are summarised in Annexe A.

3.2 Overall, of the nine formal audits finalised during the quarter in which a formal audit opinion was given, four received an opinion of 'substantial assurance' (one of which was a school) and five received opinions of 'reasonable assurance'. There were no 'partial' or 'minimal assurance' opinions in Quarter 1.



\* No opinion: Typically, this tends to be proactive advice and support activity where, due to the advisory nature of the audit work, provision of formal assurance-based opinions is not appropriate. It also includes grant certification work.

3.3 Although the same range of internal audit opinions is issued for all audit assignments (where an opinion is relevant), it is necessary to also consider the level of risk associated with each area under review when drawing an opinion on the Council's overall control environment. Taking into account these considerations, the Chief Internal Auditor continues to be able to provide assurance that the Council has in place an effective framework of governance, risk management and internal control.

3.4 The overall conclusion above has, therefore, been drawn based on all audit work completed in the year to date and considers the management response to audit findings and the level of progress in subsequent implementation. For example, as at the end of Quarter 1, 100% of high priority actions due had been implemented. This is something which will continue to be monitored and reported on throughout the year.

3.5 Formal follow up reviews continue to be carried out for all audits where 'minimal assurance' opinions have been given and for higher risk areas receiving 'partial assurance'. Two follow-up reviews were completed during the quarter (included within the nine opinion audits above) and these resulted in improved opinions of reasonable assurance in both cases.

3.6 Progress against our performance targets (focussing on a range of areas relating to our service) can also be found in Annexe A (section 5) which shows that all targets are rated as green and on track.

**ROS PARKER**  
**Chief Operating Officer**

Contact Officers: Russell Banks, Orbis Chief Internal Auditor, Tel: 07824 362739,  
Email: [russell.banks@eastsussex.gov.uk](mailto:russell.banks@eastsussex.gov.uk)

Nigel Chilcott, Audit Manager, Tel: 07557 541803  
Email: [nigel.chilcott@eastsussex.gov.uk](mailto:nigel.chilcott@eastsussex.gov.uk)

**BACKGROUND DOCUMENTS:**

Internal Audit Strategy and Annual Plan 2022-23