

| INCOME SUMMARY                    | 2015/16<br>Budget<br>£ | 2016/17<br>Budget<br>£ | 2016/17<br>% of total<br>budget |
|-----------------------------------|------------------------|------------------------|---------------------------------|
| Countryside Stewardship Funding   | 315,214                | 601,809                | 62                              |
| Grants                            | 85,800                 | 88,800                 | 9                               |
| Charitable Receipts and Donations | 85,560                 | 72,600                 | 8                               |
| Licences                          | 175,293                | 177,714                | 18                              |
| Visitors                          | 12,100                 | 11,100                 | 1                               |
| Sundry Receipts                   | 9,200                  | 10,840                 | 1                               |
| Financial                         | 7,300                  | 800                    | 0                               |
| <b>TOTAL INCOME</b>               | <b>690,467</b>         | <b>963,663</b>         | <b>100</b>                      |

| EXPENDITURE SUMMARY                                   | 2015/16<br>Budget<br>£ | 2016/17<br>Budget<br>£ | 2016 /17<br>% of total<br>budget |
|---|------------------------|------------------------|----------------------------------|
| Staff Costs   | 378,912                | 425,000                | 44                               |
| Administration Overheads                              | 62,188                 | 60,000                 | 6                                |
| Forest Centre Development                             | -                      | -                      | 0                                |
| Operational expenses                                  | 107,769                | 92,585                 | 10                               |
| Countryside Stewardship Programme (excl. staff costs) | 103,121                | 331,310                | 34                               |
| Financial   | 34,771                 | 46,010                 | 5                                |
| <b>Total non capital Expenditure</b>                  | <b>686,761</b>         | <b>954,905</b>         | <b>98</b>                        |
| Capital expenditure (incl. CS Capital)                | 16,566                 | 15,400                 | 2                                |
| <b>TOTAL EXPENDITURE</b>                              | <b>703,327</b>         | <b>970,305</b>         | <b>100</b>                       |

| BUDGET SUMMARY 2016/17 | CS      | General  |
|------------------------|---------|----------|
| Total Income           | 605,259 | 358,404  |
| Total Expenditure      | 598,065 | 372,240  |
| Surplus/(Deficit)      | 7,194   | (13,836) |

| RESERVES FORECAST                     | HLS/CS         | General        |
|---------------------------------------|----------------|----------------|
| <b>Actual Reserves b/f YE 2014/15</b> | <b>128,991</b> | <b>317,722</b> |
| Total Forecast Income 2015/16         | 315,164        | 406,940        |
| Total Forecast Expenditure 2015/16    | 329,323        | 373,826        |
| <b>Reserves Forecast YE 2015/16</b>   | <b>114,832</b> | <b>350,836</b> |
| Total Budgeted Income 2016/17         | 605,259        | 358,404        |
| Total Budgeted Expenditure 2016/17    | 598,065        | 372,240        |
| <b>Reserves Forecast YE 2016/17</b>   | <b>7,194</b>   | <b>337,000</b> |

#### Notes to the Reserves:

- 1 It is the Board's policy to maintain a general reserve equal to six months salaries and administration costs.
- 2 The Board wish to maintain additional reserves which will enable long term strategic planning and financial management
- 3 **The HLS surplus/reserves as at YE 2015/16 is ringfenced to be spent under HLS as per Natural England Policy.**

| 2014/15<br>Actual<br>Full Year<br>£ | 2015/16<br>Budget<br>Agreed<br>£ | 2016/17<br>Budget<br>Draft<br>£ |   | 2015/16<br>1/2 yr<br>£ | 2015/16<br>Forecast<br>for YE<br>£ | 2015/16<br>Variance<br>% |
|-------------------------------------|----------------------------------|---------------------------------|---|------------------------|------------------------------------|--------------------------|
| 289692                              | 315214                           | 601809                          | <b>Countryside Stewardship Income</b>                             | 212849                 | 315164                             | 0                        |
| 289692                              | 315214                           | 431775                          | Countryside Stewardship Heathland Area Payment                    | 0                      | 315164                             | 0                        |
| 0                                   |                                  | 164934                          | Countryside Stewardship Supplementary Payments                    |                        |                                    |                          |
| 0                                   |                                  | 5100                            | Sale of Grazing Products  | 2821                   |                                    |                          |
| <b>112606</b>                       | <b>85800</b>                     | <b>88800</b>                    | <b>Grants</b>   | <b>158457</b>          | <b>95470</b>                       | <b>11</b>                |
| 75800                               | 75800                            | 75800                           | ESCC  | 37900                  | 75800                              | 0                        |
| 10000                               | 10000                            | 13000                           | WDC   | 7000                   | 13000                              | 30                       |
| 0                                   | 0                                | TBC                             | Strategic Access Management & Monitoring (SAMMs)                  | 0                      | 0                                  |                          |
| 26806                               | 0                                | 0                               | Other Grants  | 6670                   | 6670                               |                          |
| <b>103988</b>                       | <b>85560</b>                     | <b>72600</b>                    | <b>Charitable Receipts and Donations</b>                          | <b>54002</b>           | <b>100806</b>                      | <b>18</b>                |
| 86100                               | 65100                            | 65100                           | Ashdown Forest Trust  | 32550                  | 65100                              | 0                        |
| 12641                               | 18460                            | 5000                            | Friends of Ashdown Forest   | 20335                  | 20335                              | 10                       |
| 0                                   | 0                                | 0                               | AF Conservation Trust   | 0                      | 11371                              |                          |
| 5246                                | 2000                             | 2500                            | Donations   | 1117                   | 4000                               | 100                      |
| 0                                   | 0                                | 0                               | Heritage Lottery Fund   | 0                      | 0                                  |                          |
| <b>180979</b>                       | <b>175293</b>                    | <b>177714</b>                   | <b>Licences and Forest Rate</b>                                   | <b>92939</b>           | <b>178832</b>                      | <b>2</b>                 |
| 110995                              | 107343                           | 113564                          | Rents and Wayleaves   | 43976                  | 113746                             | 6                        |
| 34601                               | 33000                            | 31000                           | Riding Permits  | 29770                  | 31000                              | -6                       |
| 20876                               | 21000                            | 22000                           | Forest Rate   | 13707                  | 22000                              | 5                        |
| 8694                                | 10000                            | 7400                            | Licence preparation/deed of covenant/consideration fees           | 3723                   | 7800                               | -22                      |
| 5814                                | 3950                             | 3750                            | Temporary licences (incl Filming, Wood, Events)                   | 1764                   | 4286                               | 9                        |
| <b>14126</b>                        | <b>12100</b>                     | <b>11100</b>                    | <b>Visitors</b>   | <b>11046</b>           | <b>13841</b>                       | <b>14</b>                |
| 7419                                | 7200                             | 6700                            | Barn sales  | 4011                   | 6200                               | -14                      |
| 668                                 | 0                                | 0                               | Exhibition sales  | 154                    | 154                                |                          |
| 2498                                | 2000                             | 2500                            | AF Centre Events  | 2587                   | 2587                               | 29                       |
| 2444                                | 2000                             | 1000                            | School visits   | 3725                   | 4000                               | 100                      |
| 740                                 | 700                              | 700                             | Hire of premises/equipment  | 416                    | 700                                | 0                        |
| 358                                 | 200                              | 200                             | Talks by staff  | 154                    | 200                                | 0                        |
| <b>18998</b>                        | <b>9200</b>                      | <b>10840</b>                    | <b>Sundry Receipts</b>  | <b>8083</b>            | <b>14991</b>                       | <b>63</b>                |
| 12663                               | 7650                             | 3000                            | Products (e.g. Forest products, grazing project, memorials)       | 6374                   | 12351                              | 61                       |
| 6335                                | 1550                             | 2740                            | Services<br>Miscellaneous Other (Deposits, <i>Feed in Tarif</i> ) | 1708                   | 1740                               | 12                       |
| <b>8249</b>                         | <b>7300</b>                      | <b>800</b>                      | <b>Financial</b>  | <b>2596</b>            | <b>3000</b>                        | <b>-59</b>               |
| 830                                 | 800                              | 800                             | Bank Interest   | 396                    | 800                                | 0                        |
| 6667                                | 6500                             | 0                               | Sale of Assets  | 2200                   | 2200                               | -66                      |
| 753                                 | 0                                | 0                               | Insurance Claims  | 0                      | 0                                  |                          |
| <b>616032</b>                       | <b>690467</b>                    | <b>963663</b>                   | <b>TOTAL INCOME</b>   | <b>381514</b>          | <b>722104</b>                      | <b>5</b>                 |

| 2014/15<br>Actual<br>Full Year<br>£ | 2015/16<br>Budget<br>Agreed<br>£ | 2016/17<br>Budget<br>Draft<br>£ |   | 2015/16<br>1/2 yr<br>£ | 2015/16<br>Forecast<br>for YE<br>£ | 2015/16<br>Variance<br>% |
|-------------------------------------|----------------------------------|---------------------------------|---|------------------------|------------------------------------|--------------------------|
| 373,189                             | 378,912                          | 425,000                         | <b>Staff Costs</b>  | <b>194,485</b>         | 378,817                            | 0                        |
|                                     |                                  |                                 | Gross salaries  | 152,375                |                                    |                          |
|                                     |                                  |                                 | Employer's NI   | 9,463                  |                                    |                          |
|                                     |                                  |                                 | Employer's pension contribution                             | 30,841                 |                                    |                          |
|                                     |                                  |                                 | Recruitment Expenses  | 1,806                  |                                    |                          |
| 58,073                              | 62,188                           | 60,000                          | <b>Administration Overheads</b>                             | <b>29,799</b>          | 59,962                             | -4                       |
| 17,211                              | 14,255                           | 16,110                          | Forest Centre Running costs (rates, utilities, maintenance) | 8,711                  | 13,771                             | -3                       |
| 5,573                               | 5,650                            | 5,400                           | Information Centre expenditure (stock, consumables)         | 5,011                  | 5,650                              | 0                        |
| 7,401                               | 6,987                            | 6,570                           | Post, phone, printing, stationery                           | 2,999                  | 6,445                              | -8                       |
| 5,752                               | 13,294                           | 11,000                          | Professional fees (incl land purchase)                      | 1,528                  | 12,094                             | -9                       |
| 14,571                              | 14,670                           | 14,620                          | Insurances  | 7,098                  | 14,670                             | 0                        |
| 6,849                               | 6,832                            | 5,800                           | IT  | 4,334                  | 6,832                              | 0                        |
| 717                                 | 500                              | 500                             | Miscellaneous   | 118                    | 500                                | 0                        |
| 22,214                              | 0                                | -                               | <b>Forest Centre Development</b>                            | <b>13,217</b>          | 13,217                             |                          |
| 90,581                              | 107,769                          | 92,585                          | <b>Operational expenses</b>                                 | <b>44,847</b>          | 97,744                             | -9                       |
| 43,398                              | 54,514                           | 48,230                          | Transport,machinery, equipment (incl vehicle insurance)     | 21,177                 | 48,712                             | -11                      |
| 5,821                               | 6,600                            | 9,100                           | General conservation(dangerous trees, exotics)              | 1,300                  | 6,300                              | -5                       |
| 4,830                               | 4,960                            | 5,000                           | Education Programme   | 5,304                  | -                                  |                          |
| 4,696                               | 6,628                            | 6,275                           | Staff expenses  | 2,204                  | 6,628                              | 0                        |
| 2,667                               | 7,800                            | 2,500                           | Staff training  | 2,369                  | 7,800                              | 0                        |
| 1,933                               | 1,900                            | 2,500                           | Volunteer expenses  | 1,173                  | 1,800                              | -5                       |
| 8,582                               | 8,956                            | 500                             | Interpretation  | 304                    | 8,956                              | 0                        |
| 316                                 | -                                | -                               | Vachery   | 222                    | 222                                |                          |
| -                                   | -                                | -                               | Special Projects  | -                      | -                                  |                          |
| 321                                 | -                                | -                               | Other   | 915                    | 915                                |                          |
| 102,568                             | 103,121                          | 331,310                         | <b>Countryside Stewardship (excluding staff costs)</b>      | <b>13,109</b>          | 104,745                            | 2                        |
| -                                   | 103,121                          | 331,310                         | CS Projects Total   | 13,109                 | 104,742                            | 2                        |
| -                                   | -                                | -                               | HLS Total   |                        |                                    |                          |
|                                     |                                  |                                 | Other   |                        |                                    |                          |
| 24,104                              | 34,771                           | 46,010                          | <b>Financial</b>  | <b>6,413</b>           | 32,018                             | -8                       |
| 233                                 | -                                | -                               | Irrecoverable rents and rates and bad debts                 | 891                    | -                                  |                          |
| -                                   | 5,000                            | 5,000                           | Budget Contingency  | -                      | -                                  | -100                     |
| 878                                 | 1,210                            | 1,010                           | Bank charges  | 508                    | 1,010                              | -17                      |
| 22,993                              | 28,561                           | 40,000                          | Input VAT irrecoverable                                     | 6,797                  | 31,008                             | 9                        |
| 670,729                             | 686,761                          | 954,905                         | <b>Total non capital Expenditure</b>                        | <b>301,871</b>         | 686,503                            | 0                        |
| 29,183                              | 16,566                           | 15,400                          | <b>Capital expenditure</b>                                  | <b>16,281</b>          | 16,646                             | 0                        |
| 699,912                             | <b>703,327</b>                   | 970,305                         | <b>TOTAL EXPENDITURE</b>                                    | <b>318,152</b>         | <b>703,149</b>                     | 0                        |

| 2014/15<br>Actual<br>Full Year<br>£  | 2015/16<br>Budget<br>Agreed<br>£ | 2016/17<br>Budget<br>Draft<br>£ |   | 2015/16<br>1/2 yr<br>£ | 2015/16<br>1/2 yr<br>% | 2015/16<br>Forecast<br>for YE<br>£ | 2015/16<br>Variance<br>% |
|--------------------------------------|----------------------------------|---------------------------------|---|------------------------|------------------------|------------------------------------|--------------------------|
| <b>INCOME</b>                        |                                  |                                 |   |                        |                        |                                    |                          |
| 289,692                              | 315,214                          | 431,775                         | Heathland Area Payment LH1                                      | -                      | 0                      | 315,164                            | 0                        |
|                                      |                                  | 33,651                          | Bracken Supplement SP3  |                        |                        |                                    |                          |
|                                      |                                  | 7,250                           | Educational Visits ED1  |                        |                        |                                    |                          |
|                                      |                                  | 62,551                          | Invisible Fencing Capital Payment FG6                           |                        |                        |                                    |                          |
|                                      |                                  | 11,482                          | Access Capital Payment AC1                                      |                        |                        |                                    |                          |
|                                      |                                  | 50,000                          | Woodland CS WCS   |                        |                        |                                    |                          |
| 8,845                                | 4,650                            | 8,550                           | Other (Meat sales, Commoners' Herd Fee, Reimbursed VAT)         | 2,821                  | 100                    | 6,150                              | 32                       |
| <b>298,537</b>                       | <b>319,864</b>                   | <b>605,259</b>                  | <b>TOTAL COUNTRYSIDE STEWARDSHIP INCOME</b>                     | <b>2,821</b>           | <b>100</b>             | <b>321,314</b>                     |                          |
| <b>EXPENDITURE</b>                   |                                  |                                 |   |                        |                        |                                    |                          |
| <b>STAFF COSTS (funded from LH1)</b> |                                  |                                 |   |                        |                        |                                    |                          |
| 52,044                               | 54,036                           | 57,495                          | Conservation Officer (inc 1.7 multiplier)                       | 27,018                 | 27                     | 53,091                             | -2                       |
| 44,173                               | 46,023                           | 47,577                          | Grazing Officer (inc 1.7 multiplier)                            | 22,784                 | 23                     | 45,060                             | -2                       |
| 17,512                               | 18,175                           | 30,473                          | Grazing Assistant (inc 1.7 multiplier)                          | 9,017                  | 9                      | 18,357                             | 1                        |
| -                                    | -                                | 26,676                          | Conservation Assistant (inc 1.7 multiplier)                     |                        |                        |                                    |                          |
| -                                    | -                                | 31,073                          | Deer Co-Ordinator (inc. 1.7 multiplier)                         |                        |                        |                                    |                          |
|                                      |                                  | 59,661                          | <b><i>In-house work (incorporated in project summaries)</i></b> |                        |                        |                                    |                          |
| 46,030                               | 41,487                           | -                               | Summer Work in-house (Farm Management Pocketbook derived)       | 39,819                 | 40                     | 39,819                             | -4                       |
| 9,431                                | 8,467                            | -                               | <i>Ranger Days @ £211.68</i>                                    | 11,642                 | 12                     | 11,642                             |                          |
| 4,914                                | 6,052                            | -                               | <i>Countryside Worker Days @ £121.04</i>                        | 7,141                  | 7                      | 7,141                              |                          |
| 31,685                               | 26,968                           | -                               | <i>Tractor Driver Days @ £359.57</i>                            | 21,035                 | 21                     | 21,035                             |                          |
| 31,708                               | 44,806                           | -                               | Winter Work in-house (Farm Management Pocketbook derived)       | -                      | 0                      | 44,806                             | 0                        |
| 7,964                                | 13,759                           | -                               | <i>Ranger Days @ £211.68</i>                                    | -                      | 0                      | 13,759                             |                          |
| 10,127                               | 12,709                           | -                               | <i>Countryside Worker Days @ £121.04</i>                        | -                      | 0                      | 12,709                             |                          |
| 13,617                               | 18,338                           | -                               | <i>Tractor Driver Days @ £359.57</i>                            | -                      | 0                      | 18,338                             |                          |
| <b>191,466</b>                       | <b>204,527</b>                   | <b>252,955</b>                  | <b>TOTAL STAFF COSTS</b>  | <b>98,638</b>          | <b>100</b>             | <b>201,133</b>                     |                          |

**MANAGEMENT PROJECTS****Heathland Area Payment (LH1)**

|        |   |
|--------|---|
| -      | Removal of Invasive Woodland                                |
| 3,074  | Manage Scrub (Gorse)  |
| 6,000  | Wild Fire Risk and Plan                                     |
| 9,420  | Birch, Oak, Willow and Scots Pine Control                   |
| 1,700  | Remove Rhododendron and Gaultheria                          |
| 46,785 | Provide/Maintain Livestock Control Structures (Visible)     |
| 10,294 | Husband Grazing Stock (Cattle) - CONSERVATORS               |
| 27,125 | Husband Grazing Stock (Cattle) - COMMONERS HEADAGE PAYMENTS |
| -      | Husband Grazing Stock (Cattle) - COMMONERS HERD             |
| 13,822 | Husband Grazing Stock (Sheep) - CONSERVATORS                |
| 4,747  | Husband Grazing Stock (Ponies) - CONSERVATORS & SPCGT       |
| -      | Welfare Facility  |
| 6,767  | Manage Heather  |
| 1,294  | Manage Grassland (Mowing)                                   |
| 3,200  | Manage Habitat (open waters, etc) by excavation             |
| 533    | Manage Habitat (open waters, etc)                           |
| 1,000  | Inform Stakeholders   |
| 7,100  | Ashdown Forest Life   |
| 4,268  | Volunteers  |
| 100    | Stakeholder Liaison (Biomass, Meat, Retail, Neighbours)     |

**147,229****Bracken Supplement (SP3)**

|        |                 |
|--------|-----------------|
| 39,390 | Bracken Control |
|--------|-----------------|

**39,390****Educational Visits (ED1)**

|        |  |
|--------|--|
| 12,300 | School Visits - Teacher time & support costs |
|--------|--|

**12,300****Invisible Fencing Capital Payment (FG6)**

|         |   |
|---------|---|
| 152,755 | Provide/Maintain Livestock Control Structures (Invisible) |
|---------|---|

**152,755****Access Capital Payment (AC1)**

|        |                           |
|--------|---------------------------|
| 1,440  | School Visits - Materials |
| 10,042 | Maintain signs & boards   |

|               |  |
|---------------|--|
| <b>11,482</b> |  |
|               | <b>Woodland CS (WCS)</b>                     |
| 5,000         | Rhododendron Removal by Cutting and Spraying |
| 783           | Remove Turkey Oak                            |
| 6,380         | Remove Japanese Knotweed                     |
| -             | Create Glades                                |
| 1,725         | Maintain Rides (Mowing)                      |
| 13,927        | Deer Project                                 |
| <b>27,815</b> |  |
|               | <b>Managing Cultural Features (MC26)</b>     |
| -             | Manage Cultural Features                     |
|               | <b>Other Costs</b>                           |
|               | Irrecoverable VAT                            |

|   |   |                |                       |  |   |   |                |  |
|---|---|----------------|-----------------------|--|---|---|----------------|--|
| - | - | <b>390,971</b> | <b>PROJECTS TOTAL</b> |  | - | 0 | <b>128,105</b> |  |
|---|---|----------------|-----------------------|--|---|---|----------------|--|

|   |   |               |   |  |   |   |   |  |
|---|---|---------------|---|--|---|---|---|--|
| - | - | <b>59,661</b> | <b>Minus In-House Staff Costs (incorporated in project summaries)</b> |  | - | 0 | - |  |
|---|---|---------------|---|--|---|---|---|--|

**Capital items**

13,800 Forage Harvester LH1

|   |   |               |                            |  |   |   |   |  |
|---|---|---------------|----------------------------|--|---|---|---|--|
| - | - | <b>13,800</b> | <b>CAPITAL ITEMS TOTAL</b> |  | - | 0 | - |  |
|---|---|---------------|----------------------------|--|---|---|---|--|

|                |         |                |                             |  |               |     |                |  |
|----------------|---------|----------------|-----------------------------|--|---------------|-----|----------------|--|
| <b>191,466</b> | 204,527 | <b>598,065</b> | <b>TOTAL CS EXPENDITURE</b> |  | <b>98,638</b> | 100 | <b>329,238</b> |  |
|----------------|---------|----------------|-----------------------------|--|---------------|-----|----------------|--|

|       |  |  |  |  |  |  |   |       |
|-------|--|--|--|--|--|--|---|-------|
| -     |  |  | Reserve brought forward at start of year |  |  |  |   |       |
| 7,194 |  |  | <b>Surplus/(Deficit) in year</b>         |  |  |  | - | 7,924 |
| 7,194 |  |  | Reserve carried forward at year end      |  |  |  | - | 7,924 |