

## **East Sussex Health and Wellbeing Board - Terms of Reference**

### **Constitution**

The East Sussex Health and Wellbeing Board (the Board) includes representation from all bodies in East Sussex with major responsibilities for commissioning and providing health services, public health and social care.

### **Membership:**

- 4 Members\* of the County Council chosen by the Leader of the Council
- 2 Members\* representing the five District and Borough Councils (rotated annually)
- East Sussex County Council Director of Public Health
- East Sussex County Council Director of Adult Social Care and Health
- East Sussex County Council Director of Children's Services
- Chief Executive of East Sussex Healthcare NHS Trust
- Chief Executive of Sussex Community NHS Foundation Trust
- Chief Executive of Sussex Partnership NHS Foundation Trust
- One representative from each of the three Clinical Commissioning Groups (CCG)
- One representative of NHS England Surrey and Sussex Area Team
- One representative of Healthwatch East Sussex (to avoid conflict of interest Healthwatch East Sussex will not be members of the Health and Overview Scrutiny Committee Member or any Council Scrutiny Committee)

*\* To avoid conflict of interest Members must be different from the Health and Overview Scrutiny Committee Member.*

The Board will be chaired by an elected Member of East Sussex County Council.

A Deputy Chair will be chosen from among the CCG group representatives.

The quorum for a Board meeting shall be half of the membership including at least one elected Member of the County Council and one representative of the CCGs.

In the event of equal votes the Chair will have the casting vote. All members of the Board will be entitled to vote.

### **Observers**

In addition to the Members listed above, additional non-voting observers from relevant agencies will be invited attend to assist in achieving the Board's objectives. The invited observers with speaking rights are:

- One Member\* from each of the three Borough and District Councils within East Sussex that are not voting representatives
- Chief Executive of East Sussex County Council
- One representative of the East Sussex Voluntary and Community Sector nominated by SpeakUp
- Chief Executive of Brighton and Sussex University Hospitals NHS Trust

- Chief Executive of Maidstone and Tunbridge Wells NHS Trust
- Sussex Police and Crime Commissioner
- Chief Fire Officer East Sussex Fire and Rescue Service

### **Principles of the Board**

- To provide whole system leadership for the health and wellbeing of the people of East Sussex and the development of sustainable and integrated of health and care services.
- East Sussex is the appropriate geographical building block for priority setting for the health and social care system. Given the variation across the county and the multiplicity of organisations, smaller geographical focus may well be appropriate but the county is the primary planning unit.
- A robust and up to date evidence base will be used to agree priorities and devise plans
- There will be strong and effective engagement and communications between residents, communities, commissioners and providers.
- There will be a compelling shared vision for health and social care in East Sussex that clear explains our joint purpose to residents, communities and staff/volunteers in all organisations.
- Plans for delivery and accountability for them must be clear and robustly exercised
- The partnerships and bodies involved in the local system must be coherent, well-articulated and connected by strong infrastructure.
- The HWB needs to work effectively both in and outside meetings. The meetings' programme needs to be timed appropriately (as far as possible) for the issues and all have will need to contribute to ensure they are effective and relevant.
- The core test will be "does this feel right for East Sussex?"

### **Role and Function**

- To provide strategic influence over commissioning and provision decisions across health, public health and social care.
- To strengthen democratic legitimacy by involving democratically elected representatives and patient representatives in commissioning and provision decisions across health and social care and provide a forum for challenge, discussion, and the involvement of local people.
- To bring together the NHS, the council and others to develop a shared understanding of the health and wellbeing needs of the community.
- To drive local commissioning and delivery of health care, social care and public health and create a more effective and responsive local health and care system.
- Jointly undertake responsibilities for addressing population health need and for commissioning health and social care, through oversight of integrated investment plans Better Care Fund, Improved Better Care Fund and any other responsibilities delegated to the HWB.
- To have a relationship with the East Sussex Strategic Partnership to strengthen the engagement of wider range of stakeholders.

These functions will be delivered through the following activities:

#### Identify needs and priorities

1. Publish and refresh the East Sussex Joint Strategic Needs Assessment (JSNA), using a variety of tools, evidence and data including user experience, to ensure that the JSNA supports commissioning and policy decisions and identification of priorities.

### Deliver and review the Health and Wellbeing Strategy

2. Review and update the Joint Health and Wellbeing Strategy regularly to ensure the identified priorities reflect the needs of East Sussex.
3. Ensure the council, CCGs and NHS providers contribute to the delivery of the Joint Health and Wellbeing Strategy and integrate its agreed objectives into their respective plans.
4. Set the strategic direction of investment patterns and review recommendations from the Approve the outcomes to be delivered by the ESBT Alliance to meet the needs of the population, reflecting national policy where this is appropriate.
5. Review recommendations from Integrated System Executive.
6. Oversee the implementation of agreed plans.

### Ensure achievement of outcomes

7. Communicate and engage with local people about how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.
8. Have oversight of the use of relevant public sector resources across a wide spectrum of services and interventions, with greater focus and integration across the outcomes spanning healthcare, social care and public health.
9. As part of the NHS Commissioning Board annual appraisal of CCGs within the County, the Board will report its views on the CCGs contribution to the delivery of the Joint Health and Wellbeing Strategy.
10. Work in partnership with the STP to improve outcomes for East Sussex residents and hold the STP to account for delivery in East Sussex of its parts of the system.

### Reporting

11. Propose recommendations regarding the work of the Health and Wellbeing Board to:
  - East Sussex County Council;
  - East Sussex CCGs; and
  - NHS provider Trusts
12. Direct issues to and receive reports from the appropriate ESCC Scrutiny Committees and the East Sussex Strategic Partnership.

*Reviewed following HWB workshop 2018*