

INCOME SUMMARY	2019/20 Budget £	2019/20 Forecast £	2020/21 Budget £
Licences and Forest Rate	190,952	194,856	200,755
Countryside Stewardship Staff Uplift	115,000	120,000	135,000
Income Generation and Donations	37,000	25,700	98,800
Unrestricted Funding	110,100	112,300	77,480
Sale of Forest Products including Meat	25,300	28,700	26,100
Visitors	8,860	13,722	12,900
Financial	200	1200	1,200
TOTAL UNRESTRICTED CORE INCOME	487,412	479,728	552,235

Restricted Funds (designated for specific purpose)	-	21,699	-
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TOTAL CORE INCOME	487,412	518,177	552,235
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EXPENDITURE SUMMARY	2019/20 Budget £	2019/20 Forecast £	2020/21 Budget £
Core Forest Staff Costs	361,500	377,000	407,732
Expenditure from Ring-fenced Funding	500	16,866	-
Operational expenses	50,579	69,887	73,101
Administration Overheads	48,153	53,442	43,692
Financial	23,280	20,280	18,160
Visitors	3,400	6,878	3,300
Governance/Charity Expenditure		5,250	5,250
TOTAL NON CAPITAL CORE EXPENDITURE	487,412	549,604	551,235

Total Core Capital Expenditure	-	-	1,000
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TOTAL CORE EXPENDITURE	487,412	549,604	552,235
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SURPLUS/DEFICIT PROJECTION	Budget 2019/20 £	Forecast 2019/20 £	Budget 2020/21 £
Total Income	487,412	518,177	552,235
Total Expenditure	487,412	549,604	552,235
Surplus/(Deficit)	-	(31,427)	-
Planned allocation from reserves	-	(31,427)	-

INCOME	2019/20 Budget £	2019/20 Forecast £	2020/21 Budget £
Licences	190,952	194,856	200,755
Domestic (Track) Rents	24,000	25,000	25,000
Commercial Rents/Licences and Wayleaves			
<i>Wayleaves - BT</i>	54,500	54,500	54,500
<i>Ice Cream Licence</i>	22,500	22,500	23,000
<i>MOD licence</i>	10,000	11,000	11,000
<i>Cats Protection</i>	4,010	4,044	4,200
<i>Dog Walking Licence</i>	1,000	1,300	1,500
<i>Wayleaves - EDF & UKPN</i>	1,150	1,150	3,755
<i>Aerial site rental</i>	500	500	500
<i>Model Airplane Licence</i>	392	392	400
Riding Permits	32,000	38,000	38,000
Forest Rate	24,000	24,000	27,000
Licence preparation/deed of covenant/ consideration fees			
<i>Consideration Fees</i>	8,000	6,000	6,000
<i>Deed of Covenant</i>	1,500	1,500	1,500
<i>Licence preparation fees</i>	1,500	1,500	1,000
Temporary licences (incl Filming, Wood, Events)			
<i>Wood Permits</i>	2,400	2,400	2,500
<i>Marketing Board licences</i>	500	500	200
<i>Filming Permits</i>	3,000	500	500
<i>Events licence incl. fitness licence</i>	-	70	200
Countryside Stewardship Staff Recharge	115,000	120,000	135,000
<i>1.8 multiplier no cost of staff fully funded by C.S.</i>	50,000	55,000	70,000
<i>Contracted-out in-house staff for CS projects</i>	65,000	65,000	65,000
Income Generation and Donations	37,000	25,700	98,800
<i>Memorials</i>	5,000	9,000	52,500
<i>The Ashdown Forest Foundation (fundraising, staff recharge)</i>			15,000
<i>Donations incl. Donations Box and Post</i>	7,500	9,400	12,200
<i>AF Centre Events</i>	4,500	1,000	10,000
<i>Donate! Text Giving (car parks)</i>	20,000	3,000	5,000
<i>Car stickers</i>	-	2,200	3,000
<i>Online maps and walks leaflets</i>	-	1,000	1,200
<i>EasyFundraising</i>	-	100	100
Unrestricted Funding	110,100	112,300	77,480
<i>Ashdown Forest Trust</i>	65,100	65,100	65,100
<i>ESCC</i>	30,000	30,000	-
<i>WDC</i>	10,000	10,000	10,000
<i>Maintenance of Pooh Car Park from ESCC</i>	-	2,000	380
<i>Parish Councils</i>	5,000	5,200	2,000
Sale of Forest Products incl Meat and Deer Carcasses	25,300	28,700	26,100
Products (e.g. Logs, Xmas trees)	500	3,000	3,000
Grazing Project Income (deer)	10,000	9,000	9,000
Grazing Project Income (sheep)			
<i>Sheep meat sales</i>	3,500	3,500	3,500
<i>Wool</i>	100	100	100
<i>Sale of breeding sheep</i>	2,000	2,000	2,000
Grazing Project Income (cattle)			
<i>Beef</i>	2,000	3,700	-

<i>Hides</i>	-	-	-
<i>Sale of Breeding cattle</i>	-	-	-
Grazing Project Income (other)	-	100	500
Miscellaneous Other			
<i>Ashdown Forest Riding Association</i>	4,000	4,000	4,000
<i>Deposits</i>	500	200	600
<i>Corporate volunteers</i>	-	-	500
<i>Miscellaneous</i>	500	500	500
Renewable Heat Incentive (Boiler)	1,000	1,400	1,200
Feed in Tarif (Solar Panels)	1,200	1,200	1,200
Visitors	8,860	13,722	12,900
Barn sales	6,500	7,000	8,000
Pop-up café	-	3,500	3,500
Sheep Proof Your Dog	-	1,422	-
Exhibition sales	500	500	-
Education team-run events	-	500	-
Hire of premises/equipment			
<i>Hire of premises</i>	760	300	500
<i>Hire of staff/equipment</i>	1,000	400	800
Talks by staff	100	100	100
Financial	200	1,200	1,200
Bank Interest	200	1,200	1,200
Restricted Funds (designated for a specific purpose)	-	21,699	-
<i>Natural England contribution for school visits</i>		7,250	
<i>School income for school visits</i>	-	9,608	-
<i>Friends of Ashdown Forest</i>	-	3,741	-
<i>Other grants or funding received</i>	-	1,100	-
TOTAL INCOME	487,412	518,177	552,235

EXPENDITURE	2019/20 Budget £	2019/20 Forecast £	2020/21 Budget £
Staff Costs (CORE Staff)	361,500	377,000	407,732
CORE Gross salaries, NI & Pension	344,500	360,000	389,732
Pension - additional monetary amount	17,000	17,000	18,000
Operational expenses	50,579	69,887	73,101
Transport, machinery, equip (incl vehicle insurance)	38,859	53,782	43,691
<i>Machinery (Big) - Parts</i>	500	500	500
<i>Machinery (Big) - Repairs</i>	800	500	800
<i>Machinery (Small) - Parts and fuel</i>	1,000	1,000	1,000
<i>Machinery (Small) - Repairs</i>	500	500	500
<i>Tractors - Fuel & Oil</i>	3,000	6,000	6,000
<i>Tractors - Parts</i>	1,500	1,500	500
<i>Tractors - Repairs</i>	500	500	500
<i>Tractors - Servicing</i>	2,000	2,753	2,800
<i>Vehicles - Fuel & Oil</i>	8,000	8,000	9,000
<i>Vehicles - Repairs</i>	1,100	1,100	1,200
<i>Vehicles - Servicing</i>	2,000	2,000	2,000
<i>Vehicles - Parts</i>	1,000	1,000	1,000
<i>Vehicles - Insurance</i>	14,809	14,809	15,691
<i>Vehicles - Licences</i>	1,700	1,820	1,700
<i>Radio</i>	150	11,000	-
<i>Hand tools</i>	300	800	500
Income Generation expenses	-	3,000	3,500
Staff expenses	2,400	2,100	1,400
<i>Travel expenses</i>	100	100	100
<i>Mileage Allowance</i>	800	500	300
<i>Staff and Volunteer Clothing</i>	1,500	1,500	1,000
Staff training	1,000	500	-
Volunteer expenses	2,200	2,400	1,300
<i>Mileage Allowance</i>	1,200	1,200	800
<i>Meetings & volunteer expenses</i>	1,000	1,200	500
General Operations	4,700	2,900	4,000
<i>Non-CS tree work (incl. emergencies)</i>	4,000	4,000	3,000
<i>Car park maintenance</i>	-	2,000	-
<i>Non-CS Fencing</i>	200	400	-
<i>Commoners' Expenses</i>	-	-	500
<i>Health & Safety</i>	500	500	500
Other	1,420	4,205	19,210
<i>Memorials</i>	-	3,500	18,000
<i>Subscriptions</i>	420	205	210
<i>Miscellaneous Amenity and Community Costs</i>	1,000	500	1,000
Administration Overheads	48,153	53,442	43,692
Forest Centre Running costs (rates, utilities, maintenance)	14,481	17,021	15,100
<i>Office Furniture - small items</i>	-	40	-
<i>Buildings Maintenance</i>	8,150	10,750	8,800
<i>Refreshments</i>	200	100	100
<i>Rates (WDC)</i>	3,081	3,081	3,200
<i>Electricity</i>	2,000	2,000	2,000
<i>Water rates</i>	1,050	1,050	1,000
Other core staff costs (contract staff, recruitment exps)	5,000	6,500	6,500
Post, phone, printing, stationery	6,000	6,500	5,600

Postage	500	2,000	1,200
Stationery	500	500	300
Stationery - Printing	1,500	1,500	1,200
Telephone	3,500	2,500	2,900
Professional Fees	6,000	6,500	6,000
Audit and accountancy	6,000	6,000	6,000
Legal	-	500	-
Insurances, excluding vehicles	9,772	9,921	9,242
Insurance buildings	8,572	8,721	8,042
Trustee Indemnity Insurance	1,200	1,200	1,200
IT	6,600	6,700	7,500
Computing - hardware & software small items	100	200	-
Computing - service	6,500	6,500	7,500
Miscellaneous	300	300	250
Miscellaneous finance and support purchases	300	300	250
Financial	23,280	20,280	18,160
Irrecoverable rents and rates and bad debts	-	-	100
Bad Debt Provision	-	-	100
Credit card terminal	1,300	1,300	1,100
Bank charges	980	980	960
Bank Interest Paid	30	30	10
Bank charges	950	950	950
Input VAT irrecoverable (non-CS)	21,000	18,000	16,000
Suspense account	-	-	-
Visitors	3,400	6,878	3,300
Information Centre (Shop)	2,500	3,500	2,000
Stock for resale	2,500	3,500	2,000
Forest Centre Events	900	3,378	1,300
Forest Centre Events	-	26	-
Sheep Proof Your Dog	-	1,452	-
Pop-up Café	800	1,500	1,000
Info centre purchases other than stock	100	400	300
Governance/Charity Expenditure	-	5,250	5,250
Funding for charity	-	5,250	5,250
Expenditure from Ringfenced Funding	500	16,866	-
Education programme resources	-	12,768	-
Travel bursaries for schools	-	824	-
Education Team-run Events	-	1,775	-
Other: bridge materials (Danehill Parish Council)	-	1,000	-
Total non-capital Expenditure	487,412	549,604	551,235
Capital Expenditure			1,000
Computing - Hardware & Software	-	-	1,000
TOTAL EXPENDITURE	487,412	549,604	552,235

Ashdown Forest Finances**Core Budget 2020/21****The Conservators of Ashdown Forest – Reserves****£**

Reserves 1 April 2019	374,859
Forecast deficit 2019/20	(31,427)
Forecast reserves at 31 March 2020	343,432
Forecast Movement 2020/21	-
Forecast reserves at 31 March 2021	343,432
Minimum restricted reserve	196,000
Discretionary restricted reserves	36,000
Unallocated reserves	182,432
Total Reserves	343,432

Ashdown Forest Trust Fund 2020/21 Projected Income and Expenditure

ASHDOWN FOREST TRUST FUND	Budget 2019/20	Budget 2020/21
Income	£	£
Royal Ashdown Forest Golf Club- Rent	70,000	70,000
Bank Interest	250	400
Total Income	70,250	70,400
Expenditure		
Conservators of Ashdown Forest- Annual Grant	65,100	65,100
Professional & Audit Fees	6,500	4,500
Total Expenditure	71,600	69,600
Surplus/(Deficit)	(1,350)	800
Balance Brought Forward	158,799	156,949
Balance Carried Forward	156,949	157,749

Countryside Stewardship Budget 2020/21

DRAFT For approval in January 2020

RESERVE FORECAST TO YEAR END 2021	£
Reserve brought forward at 31 March 2019	305,298
Income/Expenditure Surplus/(Deficit) forecast for year end 2019/20	46,768
Forecast reserve 31 March 2020	352,066
Income/Expenditure Surplus/(Deficit) forecast for year end 2020/21	(84,210)
Forecast Reserve/Project Carry Over at 31 March 2020	267,856

INCOME/EXPENDITURE SUMMARY

Budget Summary	INCOME 2019/20 £	EXPENDITURE 2019/20 £	INCOME 2020/21 £	EXPENDITURE 2020/21 £
Heathland Area Payment	431,775	352,074	431,775	499,635
Bracken Supplement	33,651	48,246	33,651	50,000
Educational Visits	7,250	7,250	7,250	7,250
Woodland CS: Deer project	45,000	56,838	45,000	45,001
Woodland CS: Woodland Management	5,000	11,500	5,000	5,000
TOTALS	522,676	475,908	522,676	606,886

EXPENDITURE BY PROJECT

CORE STAFF COSTS	Budget 2019/20 £	Budget 2020/21 £
Core staff Totals	154,118	209,235
<i>Total cost to employer (to include NI, pension)</i>	109,023	145,885
<i>1.8 multiplier difference to be attributed to Forest Core Budget</i>	45,095	63,350
Deer Programme Staff	30,254	31,241
<i>Total cost to employer (to include NI, pension)</i>	18,024	21,667
<i>1.8 multiplier difference to be attributed to Forest Core Budget</i>	12,230	9,574
PROJECTS SUMMARY	Budget 2019/20 £	Budget 2020/21 £
Heathland Area Projects	183,665	197,870
Manage Scrub (Gorse)	28,900	30,000
Wild Fire Risk and Plan	200	200
Birch, Oak, Willow and Scots Pine Control	30,000	35,000

Remove Rhododendron and Gaultheria (Heathland)	500	3,000
Provide/Maintain Livestock Control Structures (Visible)	32,668	43,000
Conservators Grazing - Cattle	11,594	12,000
Commoners Headage Payments	31,600	25,000
Conservators Grazing - Sheep	9,325	10,000
Conservators Grazing - Ponies	4,690	-
Livestock Welfare Facility - Barn	2,000	20,000
Manage Heather	350	-
Manage Grassland (Mowing)	170	170
Removal of Invasive Woodland	5,250	1,000
Remove Turkey Oak	1,200	500
Create Glades	10,000	3,000
Control of non-native species (spraying)	2,850	4,000
Annual mowing of rides	-	5,000
Manage Habitat (open waters, etc) by excavation	500	-
Manage Habitat (open waters, etc)	500	1,500
Ashdown Forest Life	7,100	4,000
Volunteer Management and Expenses	4,268	500
Bracken Supplement	37,500	50,000
Bracken Control	37,500	50,000
Educational Visits	7,250	7,250
School Visits - Teacher time & support costs	7,250	7,250
Woodland CS: Woodland Management	5,000	5,000
Rhododendron Removal Cutting/Spraying (Woodland)	5,000	5,000
Woodland CS: Deer Management (See supporting budget)	14,746	13,760
Deer Project additional costs (excl.staff cost)	14,746	13,760
Fencing Public Consultation and Application	90,670	45,000
Project costs from Project Budget v1	43,257	45,000
Staff cost: Total cost to employer (to include NI, pension)	33,455	-
1.8 multiplier on gross staff cost - recharge to Forest Core Budget	13,958	-
Additional Expenditure	24,030	47,530
Staff Expenses and Training	3,000	1,000
CMSi Software & Training	230	230
Memberships/Subscriptions	1,000	500
Small tools and equipment (under £100)	800	800
Vehicle expenses including repairs	6,000	5,000
Machinery repairs	1,000	1,000
Machinery capital	-	27,000
VAT	12,000	12,000
TOTAL CS EXPENDITURE	547,233	606,886