

Pension Fund Risk Register May-June 2021/22

Reference	Risk	Potential Triggers of risk	Consequences of risk	Pre Mitigation			Risk Control / Response	Post Mitigation			Risk Owner	Timescales
				Likelihood	Impact	Risk score		Impact	Likelihood	Risk Score		
<b>Employer Risk</b>												
E1	<b>Contributions Funding Risk</b> Failure to collect contributions from employers in line with Funding strategy requirements and Rates and Adjustment Certificate	<p>Failure to collect contributions on time</p> <p>Failure to collect contributions in line with Rates and Adjustments certificate</p> <p>Failure to monitor and reconcile contributions</p> <p>Liquidity failures with employers due to business risk or Covid 19 implications</p> <p>Incorrect coding of contributions</p> <p>Employer unable to pay increased contributions on a trigger event</p> <p>New outsourced arrangements made without thought to Pensions implications and contribution costs</p> <p>Poor employer covenant</p>	<p>Inaccurate financial statements</p> <p>Cashflow risk to pay out pensions</p> <p>Funding deficits</p> <p>Failure to track employer cashflows leading to inaccurate FRS17/IAS19 report and Valuation reports</p> <p>Future reduction in funding level</p> <p>Future Increase in employer contributions</p> <p>Employer forced into liquidation</p> <p>Increase in investment risk taken to access higher returns</p> <p>Forced to sell investments to meet cashflow requirements</p>	3	3	9	<p>Monthly Employer contribution monitoring</p> <p>Monitoring of late payments with new Employer engagement team to address breaches for late payment</p> <p>Contributions recorded in Finance system by employer to track all employer cashflows in line with actuarial requirements for Valuation and FRS17/IAS19 reporting requirements. Also enables ability to see trends in contributions collected.</p> <p>New administration strategy in place from January 2021 clearly outlining ability to fine employers for late payment and late receipt of remittance advice or poor quality of data</p> <p>Implementation of I-Connect which is being to be rolled out in 2021 is expected to improve the quality of contribution data received to better aid reconciliation of payments and drill in the accuracy of employers contribution payments</p> <p>New report to be delivered at Pensions Board meetings to highlight any late payment of contributions and Employer engagement actions from February 2021</p> <p>Covenant review to begin in 2021 - PWC appointed to carry out the work, high risk employers identified and legal advice obtained</p> <p>Triennial valuation process aims to stabilise contribution rates where possible and senior management involved in detailed discussions on funding assumptions</p> <p>Guide to Employers on implications to Pensions on Outsourcing presented at employer forum in November 2020 and document issued to all employers</p> <p>Contribution deferral policy approved by Committee in June 2020.</p> <p>Regular communication with Employers through new Employer engagement team</p>	2	2	4	Head of Pensions	On-going
E2	<b>Employer data Risk</b> Employers fail to provide accurate and timely data to the PAT team	<p>Failure to provide Starter and Leavers information</p> <p>Failure to provide EOY returns on time and to a acceptable data standard</p> <p>Covid 19 has reducing the ability of employers to participate in the data cleansing</p> <p>Inability for Employers to respond to additional data requests for changes in regulations</p>	<p>Risk of financial loss and damage to reputation.</p> <p>Incorrect employer's contribution calculations</p> <p>Delays to triennial actuarial valuations process.</p> <p>Fines and enforcement action by The Pension Regulator</p> <p>Inability to produce ABS in time or accurately to comply with legislation</p>	4	3	12	<p>New Administration Strategy approved in September 2020 and out for consultation with Employers October to November; The new strategy was the focus of the Employer Forum in November 2020</p> <p>Employing authorities are contacted for outstanding/accurate information;</p> <p>User Guide and Training provided to Employers for outsourcing implications with LGPS November 2020</p> <p>Regular communication and meeting with administration services regarding service updates and additional data, when required.</p> <p>New employer engagement team established from January 2021 to support employer and provide training where required</p> <p>Issuance of a quarterly employer newsletter to support employers in their understanding of current pensions issues and activity for the Pension Fund</p> <p>A data cleansing plan was completed in June 2020 lead by Hymans. The PAT have been finalising outstanding areas handed over. New Data Improvement plan process to start in 2021 by the PAT BAU team and supported by the DIP working Group</p> <p>Data Improvement (DIP) working group set up to discuss data issues resulting from employers</p> <p>Introduction of I-Connect system will limit employer ability to submit incorrect data</p> <p>Meetings held between senior pensions Management team and employers where there are current or historic data concerns</p>	3	3	9	Head of Pensions	On-going
E3	<b>Delay in employers agreeing Admission Agreement</b>	<p>Complexity around agreeing contribution rate</p> <p>Negotiations around provision of security</p>	<p>Inability to recover missed payments in event of employer insolvency event</p>	2	2	4	<p>New templates being developed - this will speed up the process of agreeing new admission agreements</p>	1	2	2	Head of Pensions	On-going

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<b>Administration</b>												
A1	<b>Pensions service Delivery Risk</b> Inadequate delivery of Pensions Administration	The Scheme is not administered correctly resulting in the wrong benefits being paid or benefits not being paid, including as a result of poor data  Paying pension benefits incorrectly  Members not provided with required information	Members of the pension scheme not serviced to an adequate standards  Damaged reputation  Financial hardship to members  Employers dissatisfied with service being provided resulting in formal complaint Complaints which progress to the Pensions Ombudsman  Financial loss  Statutory deadlines not met  Active members not aware of delay in employee contributions being paid	3	3	9	The PAT team is currently undergoing a dissolution project to Insource pensions administration from Orbis Surrey to an inhouse provision.  Annual internal audit report om the administration of pensions including regular reporting and monitoring of recommendations to ensure the service is acting in line with best practice  Quarterly Reports to Pension Board and Committee  New service level KPI and expectations approved at Pensions Committee in September 2020 for the PAT service within the Administration strategy for when the team is fully in house  Awareness of the Pension Regulator Guidance by all team members  Programme management by Head of Pensions admin in liaison with Orbis partners to ensure all tasks completed as planned and to a high standard  Policies and procedures in place and all activity for members recorded on member records for other teams members to see  Constant monitoring / checking by team managers and senior officers for more junior staff members  In house risk logs, including for projects SAP / Altair reconciliation monthly to ensure financial records complete and correct Task management systems built into Altair to ensure activity is competed and monitored	2	3	6	Head of Pensions Administration	On-going
A2	<b>Risk resulting from Regulatory Change</b> Risk that new benefit structures can not be set up correctly or in time	GMP reconciliation  GMP rectification  GMP equalisation  McCloud  Pensions Dashboard  Other changes to legislation or regulatory guides	Members of pensions scheme exposed to financial loss  Inaccurate record keeping  Damaged reputation  Delays due to conflicting deadlines on heavy workloads  Penalty applied due to non-compliance	3	3	9	Projects and/or working groups in place to deal with current regulatorily benefit changes  Attendance at networks and officer groups to stay on top of up coming changes in regulation  Reports to Pension Board and Committee to ensure knowledge is shared to decision makers  Oversight via Data Improvement Working Group	2	3	6	Head of Pensions Administration	On-going
A3	<b>Production of Statutory member returns</b>	Inability to produce all ABS by the statutory deadline  Inability to produce Annual Allowance statements by the statutory deadlines  Provision of incorrect statements to members  Failure to complete event reports in time for HMRC	Reputational risk and complaints  Fines and enforcement action by The Pension Regulator  Interest charges or fines from HMRC for inaccurate AA statements  Breaches occurred	4	3	12	Regular contact with employers to get data.  Clear project plan with early communications and planning with milestones to ensure Statements created in time to allow time for distribution to staff.  Roll out of I-Connect for employer roll out as monthly interfaces system, to ease year end requirements and correct errors through out the year. Currently many leavers are not being notified until year-end.  Restructure of Pensions team to include an Employer Engagement team will support Pensions Administration with end of year returns liaising and supporting employers through the process  Breaches policy in place and Breach reporting to Committee and Board quarterly to raise and consider breach reporting levels	3	2	6	Head of Pensions Administration	On-going

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A4	Risk on Dissolution of Administration from Orbis to ESCC	Risk that infrastructure will not be in place on time Recruitment risk to support areas in addition to BAU Risk to data transfer and software mapping	Reputational damage Inability to provide pensions administration services one separated Risk to communications with employers and members due to structural changes	4	4	16	Project plan in place, with regulator meetings and project groups for various aspects of the dissolution Specific risk register is in place for this project and all risks currently Green or Amber, project is on track Head of Pensions Administration in place to lead on the dissolution with project updates to S151, COO and Head of Pensions Contracts in place and PID's for various aspects of the workstreams to implement Ongoing support until end of June and handover opportunities with communications and Projects teams where new resourcing is required TUPE of staff is complete and several adverts not out BAU team will be dropping Westminster work which will help in managing the teams workload	2	3	6	Head of Pensions Administration	Ongoing
A5	Failure to comply with CETV anti scam checks	Lack of clear process Process not followed	Reputational damage TPR intervention and penalties Loss to Fund due to requirement to pay compensation	3	2	6	Process in place for making checks required by law and/or recommended by TPR. Appropriate training to be identified and offered to staff to build understanding of risk and appropriate mitigations. Member informed of "red flags" identified Scorpion campaign material provided to members seeking a CETV Quality assurance checks ensure appropriate checks carried out	1	2	2	Head of Pensions Administration	on-going
A6	Major Incident preventing staff access to office	Major weather, technological or illness event	Staff unable to access post/documents Staff unable to issue payment instructions to bank	2	2	4	Administrative team equipped with laptops and can work virtually Officer's able to instruct payment be made to pensioner members	1	2	2	Head of Pensions	on-going

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<b>Governance</b>												
G1	<b>Key Person risk</b> Risk of loss of key / senior staff resulting in lost knowledge and skills within the Pensions Team	Poor management of staff  Failure to provide progression within the team structure  Poor absence management  Higher risk of sickness absence and reduced working hours as a result of Covid-19  Failure to provide a supportive working environment  Failure to communicate with staff members in relation to potential service changes  Concentration of knowledge in a small number of officers and risk of departure of key and senior staff.	Damaged reputation  Inability to deliver and failure to provide efficient pensions administration service, support to employers, accurate accounts or effective management of investments  Disruption and inability to provide a high quality pension service to members.  The risk of losing key staff could lead to a breakdown in internal processes and service delivery, causing financial loss and potential risk to reputation.	4	4	16	Diversified staff / team  Attendance at pension officers user groups to network and exchange information  Procedural notes which includes new systems, section meetings / appraisals  Succession planning within team structure, building from within the team  Robust business continuity processes in place around key business processes, including a disaster recovery plan.  Knowledge of all tasks shared by at least two team members within PAT and in addition can be covered by senior staff in all areas.  Training requirements are set out in training strategy, job descriptions and reviewed annually with team members through the appraisal process.  New training officer post within team structure to be recruited early 2021  Training strategy in place and regularly reviewed with training log where required	2	2	4	Head of Pensions / Head of Pensions Administration	On-going
G2	<b>Lack of decision making caused by loss of Pension Committee/Pension Board member</b>	Several Committee members lose seats in an election  Members resign posts  Terms of multiple members expire at same time	Committee/Board not quorate and unable to fulfil role  Inability of Pension Board to support Committee due to loss of Knowledge and Understanding  Clear instructions not given to officers  Action taken by TPR for failure meet basic compliance standards	3	3	9	Record kept of terms of Office  Pension Board terms of Office staggered  Deputy Chairs in place to cover chair absence  Officers aware of election cycle	2	3	6	Head of Pensions	On-going
G3	<b>Cyber Security</b> Risk of Loss of data or systems breaches through cyber attacks	Cyber attack on ESCC systems and firewalls  Cyber Security of member data - personal employment and financial data  Attempt to infiltrate emails systems and data exchanges  Cyber attack on third party systems where ESPF data is stored  Cyber attack on third party systems that ESPF require to carry out service requirements and investment functions  Covid-19 Cybercrime Spike	ESCC may incur financial penalties for data breaches  Damaged reputation  Legal issues  Members of the pension scheme exposed to financial loss / identity theft  Members of the pension scheme data lost or compromised  Financial loss resulting from data manipulation  Inability to trade  Impact on funding levels  Inability to access key systems, or substantial rebuilding of alternative systems	4	4	16	ICT defence - in-depth approach  Utilising firewalls, passwords and ICT control procedures including system access and account deletion protocols  Email and content scanners  Using anti-malware.  ICT performs penetration and security tests on regular basis  Encryption used on all data transfers  Service level agreement with termination clause  Regular reports SAS 70/AAAF0106  Industry leaders providing services to the fund with data protection and cyber defence systems  Risk assessment completed with all new contracts with data transfer and new associated systems including penetration testing at outset  Pensions Team specific BCP to be developed	2	4	8	Head of Pensions	On-going

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G4	Inadequate governance arrangements to discharge powers & duties	<p>Pensions Board &amp; Committee members do not have the knowledge &amp; experience to carry out their duties properly</p> <p>In sufficient internal audit review of the fund</p> <p>Lack of advisory services</p> <p>Insufficiently qualified officers</p> <p>Poor level of testing and challenge from external auditors</p>	<p>Poor decision making</p> <p>Breaches occurred</p> <p>Areas of work not completed</p> <p>Unreliable accounting or budgetary information</p>	2	3	6	<p>Training strategy in place which covers Pension Committee, Pensions Board and officers</p> <p>100 days of internal audit commissioned for each calendar year with regular reporting from IA to committee and board</p> <p>External auditor provides audit plan at planning stage for each financial year and this is discussed by Audit committee as well as Pension Committee and Board</p> <p>Investment regulations require proper advice, procurement processes in place to ensure quality within replacement advisers</p> <p>Training coordinator being appointed. This officer will liaise with chair of Pension Board and Committee to identify training needs</p>	1	3	3	Head of Pensions	On-going
G5	Failure to comply with General Data Protection Regulations	<p>Data breaches through failure to encrypt data</p> <p>Poor security on systems</p> <p>Unpublished privacy notice, policy and guidance</p> <p>Lack of knowledge on GDPR rules by staff</p> <p>DPO not identified</p>	<p>Reputational damage</p> <p>Fines and enforcement</p> <p>Breaches by contractors and employers</p> <p>Failure to report breaches within timescales and through correct reporting methods</p>	3	3	9	<p>Contracts with external parties where there is a data role have clear terms and conditions as part of the data processing agreements</p> <p>Data Impact assessment is carried out on all new tenders where data is involved</p> <p>DPO is in place via ESCC</p> <p>Privacy notice is on the website</p> <p>Memorandum of Understanding in place with employers within the fund</p> <p>All staff are required to complete an information governance course on joining the Council and this is refreshed annually</p> <p>Information governance Internal audit currently underway (Q4 2020/21)</p> <p>New Pensions Manager for Governance and Compliance to carry out a detailed review on GDPR in next quarter</p>	2	2	4	Head of Pensions	On-going
Investment/Funding												
I1	Funding risk due to poor investment returns Risk that investment strategy fails to result in performance required to meet the needs of the Funding strategy discount rate	<p>Poor strategic asset allocation resulting in insufficient protection against inflation risk of liabilities</p> <p>Performance consistently under benchmark</p> <p>Inability to rebalance portfolio</p> <p>Failure to take proper advice</p> <p>Unrealistic discount rates in valuation assumptions</p>	<p>Funding Gap</p> <p>Damaged reputation</p> <p>Increase in employer contribution</p> <p>Inability to Pay Pensions</p> <p>Forced to sell investments to meet cashflow requirements</p>	3	3	9	<p>Strategy is supported by expert Investment consultants. Challenge to Consultants through Independent Adviser.</p> <p>Triennial valuation ensures funding position is known and contribution rates are stabilised</p> <p>Quarterly Performance monitoring, investment manager monitoring from consultants and Link for ACCESS sub funds</p> <p>Annual Investment Strategy Review, with interim rebalancing</p> <p>Quarterly Reporting to Pensions Committee, with decisions approved by committee, including Fund Manager performance</p> <p>Training strategy in place to ensure officers and committee members have sufficient knowledge and skills to implement and change the investment strategy</p> <p>Investment decisions are made in compliance with the ISS/FSS</p> <p>Revision of the Asset Liability Model to support a viable Strategic Asset Allocation for the new valuation.</p>	2	2	4	Head of Pensions	On-going
I2	Brexit Risk The decision to leave the European Union without a trade deal causing significant economic instability and slowdown, and as a consequence lower investment returns	<p>Inability to access certain investment vehicles</p> <p>Changes to Banking legislation and MIFID II and Basel requirements outside of EU directives</p> <p>Falls /instability in markets</p> <p>Currency fluctuations</p> <p>Increased taxation on transition of assets between investment vehicles depending on tax region</p>	<p>Financial loss, and/or failure to meet return expectations.</p> <p>Future Increase to employer contribution costs resulting from lower funding positions</p> <p>Changes to the regulatory and legislative framework within which the Fund operates.</p> <p>Changes in employer funding positions causing liquidity risk to employers</p>	4	2	8	<p>Diversification of the Fund's investments across the world, including economies where the impact of "Brexit" is likely to be smaller.</p> <p>The long-term nature of the Fund's liabilities provides some mitigation, as the impact of "Brexit" will reduce over time.</p> <p>The Govt. is likely to ensure that much of current EU regulation is enshrined in UK law.</p> <p>Officers receive regular briefing material on regulatory changes and attend training seminars and ensure any regulatory changes are implemented</p> <p>Currency Hedging requirements will be considered within the investment strategy</p>	3	2	6	Head of Pensions	On-going

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13	<b>Regulatory risk</b> Failure to comply with regulations, legislation and guidance from an accounting and investment perspective	<p>Failure to comply with CIPFA code of practice for accounting for the pension fund</p> <p>Failure to provide employers with accurate reporting for their financial statements</p> <p>Failure to comply with the LGPS investment regs</p>	<p>Risk of the accounts being qualified by the auditors.</p> <p>Risk to employers of qualified accounts causing reputational damage and potential costs</p> <p>Intervention by the secretary of state in investment strategy</p> <p>Breaches occurred</p>	3	3	9	<p>Pensions Officers are kept up to date with changes to legislative requirements via network meetings, professional press, training and internal communication procedures.</p> <p>Pension Fund financial management and administration processes are maintained in accordance with the CIPFA Code of Practice, International Financial Reporting Standards (IFRS), and the ESSC Financial Regulations.</p> <p>Regular reconciliations are carried out between in-house records and those maintained by the custodian and investment managers.</p> <p>Internal Audits - carried out in line with the Pension Audit strategy.</p> <p>External Audit review the Pension Fund's accounts annually</p> <p>Breaches policy in place to ensure breaches mapped and reported</p>	1	2	2	Head of Pensions	On-going
14	<b>Investment pooling risk</b>	<p>Asset classes not available in line with the funds investment strategy</p> <p>Excessive asset transition costs</p> <p>Poor governance of the ACCESS pool</p> <p>Investment beliefs on ESG issues not shared within the pool</p> <p>Inability to report performance to the fund</p> <p>Inability to manage the investment managers and structure to deal with poor performance</p> <p>Insufficient Capacity in sub funds</p> <p>There is a risk that an investment may not transition to the ACS if Link cannot resolve on-going issues relating to the operating model for the planned Feeder fund structure.</p> <p>ACCESS pool unable to generate cost efficiencies</p>	<p>Increase in investment risk taken to access higher returns</p> <p>Increased costs</p> <p>Poor governance and reputational damage</p> <p>There is a risk that an investment may not transition to the ACS if Link cannot resolve on-going issues relating to the operating model for the planned Feeder fund structure.</p> <p>Asset transition costs are greater than forecast.</p> <p>Failure to control operational risks and transaction costs during the transition process</p> <p>Insufficient risk and return parameters to comply with guidance on pooling and the investment strategy</p> <p>Intervention of the secretary of state in failing to invest in line with the statutory guidance on pooling</p> <p>An increase in the set-up costs for implementing new asset classes and managers</p>	3	3	9	<p>ACCESS Support Unit team provide support to the pool</p> <p>Operator contract provided by Link for assets held within the ACS</p> <p>The ACCESS Contracts Manager will monitor Link's progress closely. If Link cannot resolve issues in a reasonable timeframe then alternative options may be considered, e.g. Funds may continue to hold the sub fund outside the ACS</p> <p>KPI's introduced within revised operator agreements</p> <p>Consultants involved in analysing the creation of sub-funds and transitioning of our current assets into the pool, under a variety of scenarios.</p> <p>Opportunities to transfer securities in 'specie'. Reducing cost on transition</p> <p>Transition manager in place to preserving asset values, managing risk and project managing the transition process to ensure that costs are monitored and controlled.</p> <p>Due Diligence completed by legal advisers to ensure no hidden costs or governance issues not known at time of decision to invest.</p> <p>S151, chair of pension committee and monitoring officer representation on respective committees and working groups to ensure ESPF involved in all decisions and concerns and questions can be raised early in processes</p> <p>Regular meetings between officers and ACCESS pool with officers on a number of working groups to ensure involvement in decision making</p>	2	3	6	Head of Pensions	On-going
15	<b>Funding risk due to higher inflation</b> leading to increased liabilities and a funding gap	<p>Inflation rises faster than the actuarial assumption as a result of Govt. response to COVID-19</p> <p>Bond yields return to much higher levels</p>	<p>Liabilities are higher than expected.</p> <p>Bond-equity correlations rise, and equities also fall in price</p> <p>Fund's solvency level falls</p>	2	2	4	<p>Investment strategy include weighting to index linked gilts, infrastructure and real estate which are all inflation correlated to mitigate increases in liabilities from inflation.</p> <p>Potential to further increase infrastructure weightings</p> <p>Fund monitor portfolio sensitivity to inflation via expert investment consultants</p> <p>Triennial Valuation assumptions include local knowledge of the Administering authority on anticipated pay inflation.</p> <p>Quarterly monitoring of funding position helps identify risk early</p>	1	2	2	Head of Pensions	On-going

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16	Climate Change and Environmental, Social and Governance risks within Investment strategy and implementations on investment decisions	<p>Incorrect assumptions on current exposure , risk profiles and scenarios analysis leading to poor decision making</p> <p>Risk to income yields by restricting the market due to ESG concerns without considering the bigger picture of the investment strategy to compensate</p> <p>Investment environment changes radically, and Fund is slow to respond</p> <p>Uncertainty in energy transition impacts and timing</p> <p>Risk of stranded assets where invested in fossil fuel companies</p> <p>Risk to wider social and economic risks by focusing on a single issue</p> <p>Poor transparency on underlying investment manager investments decisions on behalf of the fund</p> <p>Failure of fund managers to explain or comply against voting guidelines</p> <p>Lack of reliable ESG Metrix and carbon measurement</p> <p>Poor corporate Governance or corruption in underlying investments</p> <p>Risk of regulatory policy changes resulting in fines to underlying investments</p> <p>Risk of natural disasters on underlying investments</p> <p>Risk of changes in oil prices</p>	<p>Volatile investment returns</p> <p>Loss of market value</p> <p>Reputation issues around how the Fund is progressing the move to a decarbonised global economy.</p> <p>unconscious exposure to high carbon emitters or companies in violation of UN policies</p> <p>Reputational risk where EGS beliefs and strategy are not aligned with expectation of members</p> <p>Increased workload responding to questions and challenges over ESG risks taking officer time away from manging the fund effectively</p> <p>Increase in investment risk taken due to unassessed ESG issues</p> <p>Weaker control leading to poorer governance</p>	4	2	8	<p>Statement of Responsible Investment Principles outline investment beliefs within ESG, implementation of decisions and monitoring of EGS factors.</p> <p>Investment Working Group and ESG working group consolidated into a single group to ensure ESG is in the heart of all investment decisions</p> <p>Restructuring of the equity portfolio to avoid high risk companies and exploit opportunities, including decision to invest in impact fund in September 2020</p> <p>Trim unconscious exposure to companies with poor ESG rating or fossil fuel companies, through reduction in index funds</p> <p>Tracking of the portfolio as underweight in fossil fuel exposure to benchmarks</p> <p>Production of annual reports on the carbon footprint of the Fund and review of managers from EGS perspective including transition pathway of underlying companies</p> <p>Signatory to PRI and Stewardship code with commitment to comply with the new 2020 code</p> <p>Challenging managers on their holdings with regard ESG issues</p> <p>Member of Institutional Investors group on climate change</p> <p>Engaging via managers and investor groups including LAPFF with companies and driving them forward to comply with key ESG concerns using the greater voice by combined investment power</p>	2	2	4	Head of Pensions	On-going
17	Insufficient cash to pay benefits as they fall due	<p>Too much investment in illiquid assets</p> <p>Failure to track payments due</p> <p>Large investment commitments not anticipated and planned for</p> <p>Contributions not collected when due</p>	<p>Benefits not paid as they fall due</p> <p>Beneficiary financial hardship</p> <p>Forced sale of investments</p> <p>Reputational risk</p>	2	4	8	<p>Contributions monitored on monthly basis monitoring of members close to retirement</p> <p>Daily cash position monitored.</p> <p>Distributing investments to ensure stream of income from investment activity</p> <p>Income from investments is considered as a key risk in all investment strategy decisions and the income profile managed</p> <p>liaison between administration and investment team on cash requirements</p>	1	4	4	Head of Pensions	on-going
18	Internal fraud	<p>Member of staff has multiple accounts and can self authorise</p> <p>Lack of internal controls and sign off procedures</p> <p>Failure to monitor staff actions</p> <p>Failure to monitor payments from the Fund</p>	<p>Loss of Fund assets</p> <p>Reputational risk</p> <p>Loss of member confidence</p> <p>Loss of Fund assets</p>	2	3	6	<p>Quarterly review of log in credentials</p> <p>Senior officer's have sight of bank account</p> <p>Senior officer's are signatories to bank account</p> <p>Multiple sign off needed to make payment</p>	1	3	3	Head of Pensions	On-going
19	External fraud	<p>Failure to properly authenticate benefit claims</p> <p>Failure to identify deceased members</p>	<p>Reputational risk</p> <p>Loss of member confidence</p>	2	3	6	<p>Monthly mortality checks</p> <p>Regular member tracing exercises</p>	1	3	3	Head of Pensions	On-going

## Risk Register Risk Scores

The risk scores are calculated using the risk matrix below:

90-100%	This week	Very High	LIKELIHOOD	5	5	10	15	20
60-90%	This Month	High		4	4	8	12	16
40-60%	This year	Medium		3	3	6	9	12
10-40%	Next 5 years	Low		2	2	4	6	8
0-10%	Next 10 years	Very Low		1	1	2	3	4
				1	2	3	4	
				IMPACT				
				Negligible No noticeable impact	Minor Minor impact, Some degradation of service	Major Significant impact, disruption to core services	Critical Disastrous impact, Catastrophic failure	
SERVICE DELIVERY				Handled within normal day-to-day routines.	Management action required to overcome short-term difficulties.	Key targets missed. Some services compromised.	Prolonged interruption to core service. Failure of key Strategic Project	
FINANCAL				Little loss anticipated.	Some costs incurred. Handled within management responsibilities.	Significant costs incurred. Service level budgets exceeded.	Severe costs incurred. Statutory intervention triggered.	
REPUTATION				Little or no publicity. Little staff comments.	Limited local publicity. Mainly within local government community. Causes staff concern.	Local media interest. Comment from external inspection agencies. Noticeable impact on public opinion.	National media interest seriously affecting public opinion	