

Pension Board and Committee – Work Programme

Future Pension Board Agenda		
Item	Description	Author/Owner
Standing items (items that appear on each agenda)		
Pension Committee Update	A consideration of the draft agenda of the Pension Committee and summary minutes of the last Pension Committee meeting decisions.	Head of Pensions
Pension Reform Agenda	A report on progress of the Fund with regard to the reforms set out in the governments' "Fit for the Future" consultation with regard to asset pooling and consideration of the potential future impact of local democratic reforms on the Fund.	Head of Pensions
Governance Report	A report on governance issues affecting the fund, developments in the LGPS and regulatory environment, policy amendments and ACCESS pool updates	Head of Governance
Employer Engagement and Communications Report	A report on Employer Engagement matters to note, Employer Contributions update and Communications from the Fund	Communications Manager
Pensions Administration report	An update on the performance of the Pensions Administration Team covering KPI's and projects.	Head of Pensions Administration

Internal Audit reports	All internal audit reports on the Fund are reported to the Board	Head of Internal Audit
East Sussex Pension Fund (ESPF) Quarterly budget report	An update on the Funds budget. This is reported in Q2-4 only.	Head of Investment and Accounting
East Sussex Pension Fund (ESPF) Risk Register	A report on the Funds Risk Register	Head of Pensions
Work programme	A report on the Board and Committee's work programme	Head of Pensions
East Sussex Pension Fund (ESPF) Breaches Log	A report on the Funds breaches log	Head of Governance
Employer Admissions and Cessations	A report on the admission and cessation of employers to the Fund	Head of Governance
12 February 2026		
Business Plan and Budget 2026/27	Report to set the Budget for the Pension Fund for the Financial Year 2026/27 including the Business Plan with key deliverables for the year.	Head of Investment and Accounting
2025 Valuation report and results and Final Funding Strategy Statement (FSS)	Final report and results from the Fund Actuary of the 31 March 2025 triennial valuation with the final FSS for approval post consultation.	Head of Pensions

Compliance with Fit for the Future Governance Requirements	Detailed description of the changes that are required under the Fit for the Future agenda with respect to governance of the Fund and setting a staged strategy for how the Fund will comply with these requirements that will include a full review of all policy documentation for the Fund.	Head of Governance
4 June 2026		
Governance and Compliance Review	Governance Review to ensure compliance with Fit for the Future requirements. Review of all policies to ensure Fund compliance.	Head of Governance
External Audit Plan for the East Sussex Pension Fund 2025/26	Draft External Audit Plan for 2025/26 Pension Fund Financial Statements	Head of Investment and Accounting
Review of Investment Strategy Statement	Update to ISS to take account of Fit for the Future requirements and incorporation of local investment	Head of Pensions/ Head of Investments and Accounting
10 September 2026		
Supplier Update	Update on supplier contracts and procurements	Head of Governance
6 November 2026		
Independent Auditors Report on the Pension Fund Accounts 2024/25	A report on the External Audit findings of the Pension Fund financial Statements for 2024/25	Head of Investment and Accounting
Pension Fund Annual Report and Accounts 2024/25	2024/25 Annual Report and Accounts for approval	Head of Investment and Accounting

Employer Forum Agenda	Discussion on Pension Fund Employer Forum Agenda topics	Head of Pensions
Annual Training Plan	Report on Training completed in the year and training recommendations for the up-coming year	Head of Pensions
Independent Governance Review	Independent governance review to be commissioned with external provider to review governance compliance of the fund with all regulatory requirements.	Head of Pensions / External Provider

Actions requested by the Pensions Board		
Subject Area	Detail	Status
Ill Health insurance review	The Board requested a review to be carried out on the Ill Health Insurance provision in place in terms of commercial arrangements.	Completed as part of 2025 valuation process.
Risk Register Full review	The Board have requested for a meeting to walk through all risks on the risk register as detail is usually only discussed on changes to the register, although the register is provided in full at each meeting for questions.	Completed in March 2025
AVC – Default fund/ review of option	Further investigation into the best default option for AVC investors through the Prudential.	Report completed and presented in February 2025. Work to implement recommend changes ongoing.

Future Pension Committee Agenda

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Standing items (items that appear on each agenda)		
Pension Reform Agenda	A report on progress of the Fund with regard to the reforms set out in the governments' "Fit for the Future" consultation with regard to asset pooling and consideration of the potential future impact of local democratic reforms on the Fund.	Head of Pensions
Governance Report	A report on governance issues effecting the fund, developments in the LGPS and regulatory environment, policy amendments and requirement to ensure compliance with the governance changes proposed in the 'Fit for the Future' consultation.	Head of Governance
Pensions Administration report	An update on the performance of the Pensions Administration Team covering KPI's and projects.	Head of Pensions Administration
Internal Audit reports	Internal audit reports on the Fund and annual audit plan.	Head of Internal Audit
East Sussex Pension Fund (ESPF) Quarterly budget report	An update on the Funds budget - <i>reported Q2-4 only</i>	Head of Investment and Accounting
East Sussex Pension Fund (ESPF) Risk Register	A report on the Funds Risk Register	Head of Pensions

Work programme	A report on the Board and Committee's work programme	Head of Pensions
Investment Report	A Quarterly performance report of the investment managers	Head of Investment and Accounting
East Sussex Pension Fund (ESPF) Breaches Log	A report on the Funds breaches log – <i>reported only when a new breach is recognised, or status changed. Report goes quarterly to Board.</i>	Head of Governance
Employer Admissions and Cessations	A report on the admission and cessation of employers to the Fund - <i>reported only when outstanding admissions or cessations.</i>	Head of Governance
26 February 2026		
Business Plan and Budget 2026/27	Report to set the Budget for the Pension Fund for the Financial Year 2026/27 including the Business Plan with key deliverables for the year.	Head of Investment and Accounting
2025 Valuation report and results and Final Funding Strategy Statement (FSS)	Final report and results from the Fund Actuary of the 31 March 2025 triennial valuation with the final FSS for approval post consultation.	Head of Pensions
Governance Report	Detailed description of the changes that are required under the Fit for the Future agenda with respect to governance of the Fund and setting a staged strategy for how the Fund will comply with these requirements that will include a full review of all policy documentation for the Fund.	Head of Governance

Investment Beliefs and Investment Strategy Statement	Presentation of results from investment beliefs exercise and initial advice around changes that will be required to in the ISS	Head of Pensions / Head of Investments and Accounting
18 June 2026		
External Audit Plan for the East Sussex Pension Fund 2025/26	Draft External Audit Plan for 2025/26 Pension Fund Financial Statements	Head of Investment and Accounting
Review of Investment Strategy Statement	Update to ISS to take account of Fit for the Future requirements and incorporation of local investment	Head of Pensions/ Head of Investments and Accounting
Governance Review	Officer led review of all Governance approaches to ensure compliance with requirement of 'Fit for the Future' consultation.	Head of Governance
23 July 2026 – Strategy training day – including a focus on Local Investment		
24 September 2026		
External Audit Report for the East Sussex Pension Fund 2024/25	Draft External Audit Report for 2025/26 Pension Fund Financial Statements	Head of Investment and Accounting
Carbon Footprinting	A report on the carbon footprint of the portfolio of ESPF including whether investments are in line with transition pathways.	Head of Investment and Accounting
ESG Impact Assessment	Annual assessment by Investment consultants on the ESG standing of Investment managers with action plan	Head of Investment and Accounting

Stewardship Reporting	Update on status for submitting annual submission to FRC for Stewardship activities for calendar year 2025	Head of Investment and Accounting
Supplier Update	Update on supplier contracts and procurements	Head of Pensions
Appointment of Independent Person to Committee	Committee approval for independent appointment of non-voting member to Committee, following an officer led selection exercise	Head of Pensions
26 November 2026		
Independent Auditors Report on the Pension Fund Accounts 2025/26	A report on the External Audit findings of the Pension Fund financial Statements for 2025/26	Head of Investment and Accounting
Independent Governance Review	External Provider to carry out Independent Governance review to ensure full compliance with all Fit for the Future and Regulatory Requirements	TBC
Pension Fund Annual Report and Accounts 2025/26	2025/26 Annual Report and Accounts for approval	Head of Investment and Accounting
Employer Forum Agenda	Discussion on Pension Fund Employer Forum Agenda topics	Head of Pensions
Annual Training Plan	Report on Training completed in the year and training recommendations for the up-coming year – taking account of Fit for the Future requirements	Head of Governance

Actions requested by the Committee

Subject Area	Detail	Status
Training	TBC	TBC
Review of WHEB	Review of the WHEB portfolio to be provided by investment consultant	Completed November 2025 Meeting

Current working groups

Title of working group	Detail and meetings since last Pensions Board and Committee meetings	Membership
Investment Implementation Working Group (IIWG)	<p>The Investment Working Group and ESG working group have been amalgamated, as agreed at Pensions Committee 21 September 2020.</p> <p>The IIWG has an advisory role to over oversee the implementation of decisions by the Pension Committee in relation to investment decisions and carry out detailed research and analysis for Pensions Committee.</p>	<p>William Bourne, Russell Wood, Susan Greenwood, James Sweeney, Representatives from Investment Consultant</p> <p>Cllr Fox or substitute committee member is invited to attend</p>
Administration Working Group	<p>The Administration Working Group was set up in 2021 following the conclusion of the ABS and Data Improvement Working Group. The group discuss ongoing administration projects and areas of administration focus including McCloud implementation.</p>	<p>Cllr Fox, Ray Martin, Neil Simpson, Zoe O'Sullivan, Paul Punter, Susan Greenwood, Ian Gutsell</p>

Training and Development – attendance at recent events

Date	Topic	Committee	Board
08 Oct 25 and 14-21 Oct 25	Fundamentals Day 1 <ul style="list-style-type: none"> • Duties and responsibilities of Pension Committees and Boards • Legislative framework and oversight bodies • LGPS benefit structure: Final salary vs CARE schemes • Legal landscape and common problem areas • Future changes to LGPS regulations • Overview of investment reforms 	Cllr Taylor- 14-21 Oct 25	Pippa - 08 Oct 25
22 Oct 25	Cyber Resilience for the LGPS: Managing Risk in a Connected World The Panel of experts examined: <ul style="list-style-type: none"> • The current cyber threat landscape and emerging risks • The role of third-party suppliers and partners in cyber exposure • The importance of cyber insurance and what it really covers • Best practices in incident response and crisis management • Regulatory expectations and governance considerations 		Pippa, Zoe
05 Nov 25 13-20 Nov 25	Fundamentals Day 2 <ul style="list-style-type: none"> • Government reforms and their impact on investments • Investment basics and asset classes • Pooling journey and roles/responsibilities • Actuarial valuations: assets, liabilities, assumptions • Funding strategies and employer covenants • Communicating with employers 	Cllr Taylor - 13-20 Nov 25	Pippa - 05 Nov 25
11 Nov 25	Access and Protections in the LGPS: understanding the proposals The government continues to play an active role in the LGPS in England and Wales. Recently, it launched a further consultation which includes significant proposals aimed at improving scheme access and protections. During the session, the experts provided: <ul style="list-style-type: none"> • Break down the key changes and proposals 		Linda, Zoe

	<ul style="list-style-type: none"> • Provide initial thoughts on what this means in practice • Offer guidance on how to respond to this consultation 		
26 Nov 25	<p>2025 Budget and its impact on pensions</p> <p>A panel of experts explored exactly what changes have been announced and the consequences they will have for the UK's pension system. This webinar provided an opportunity to discuss what changes have been announced within hours of the Chancellor, Rachel Reeves having delivered her Budget.</p>		Zoe, Linda
03 Dec 25 9-16 Dec 25	<p>Fundamentals Day 3</p> <ul style="list-style-type: none"> • Fiduciary duty and non-financial factors • Government priorities and regulatory expectations • Performance monitoring and breach reporting • Data management and pensions dashboards • Cybersecurity and AI in LGPS • Workforce development and technology use cases 	Cllr Taylor - 9-16 Dec 25	Pippa - 03 Dec 25
22 Jan 26	<p>LGPS update - A year of change ahead</p> <p>The webinar will focus on the latest developments. The expert speakers will cover:</p> <ul style="list-style-type: none"> • The latest on the Fit for the Future agenda, including the transformation of the pooling landscape. • The draft Regulations setting the new legal framework for the relationship between funds and pools. • How your fund's governance will need to change to meet the new requirements. 		Neil, Pippa
Training and Development – members registered to attend future events			
Date	Topic	Committee	Board

Training and Development – Future Training Offered to Pension Board

12 Feb 26	<p>Own Risk Assessment (ORA) countdown: the answers you need now</p> <p>The webinar is aimed at DB & DC trustees and will discuss what good looks like in practice, with simple steps to complete and embed your ORA. The webinar will cover:</p> <ul style="list-style-type: none">• Why the ORA is important and what TPR expects• The pitfalls schemes often face and how to avoid them• Examples of successful approaches from real clients• The essential steps to meet the deadline and plan beyond• What happens after completion and how to keep your ORA relevant
17 Feb 26	<p>Good governance - requirements & implementation</p> <p>With one of the most intensive implementation periods for LGPS funds fast approaching in England and Wales. The webinar will cover:</p> <ul style="list-style-type: none">• Key elements of the Good Governance framework.• Practical, result-focused solutions to help you meet the requirements.• How this fits in the broader landscape of changes coming into effect on 1 April, and how you can stay ahead.
04 Mar 26	<p>System & Governance Change - Investing for the future: practical systems thinking for pensions and governance</p> <p>This meeting will explore why systems thinking is essential for good governance and how it can be applied in practice using real-world approaches, such as the Impact Investing Principles for Pensions. It will be examined how to set impact priorities aligned to systemic risks, future retirement outcomes and organisational purpose; how to align advisers, managers and suppliers; and how capital allocation, stewardship, engagement and policy collaboration can drive change. It will also be discussed impact reporting as a tool for advocacy.</p>
18 Mar 26	<p>Pension Scams Action Group webinar: Join the fight against pension fraud</p> <p>The speakers will be focusing on:</p> <ul style="list-style-type: none">• Report Fraud – City of London Police will discuss the new cyber crime and fraud reporting service that has replaced Action Fraud• Recognising warning signs – insight to help identify suspicious activity and the importance of reporting your suspicions• An industry perspective – Standard Life's Head of Master Trust will share how they are following TPR's pledge to combat pension scams and protect members

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Training and Development – Future Training Offered to Pension Committee	
11 Feb 26	<p>Aon’s Economic & Markets Explored where institutional investors can find attractive credit opportunities and how to use them to enhance liquidity, improve capital efficiency and resilience, and unlock new, diversified sources of return and cashflow.</p>
12 Feb 26	<p>Own Risk Assessment (ORA) countdown: the answers you need now The webinar is aimed at DB & DC trustees and will discuss what good looks like in practice, with simple steps to complete and embed your ORA. During the webinar, will be covered:</p> <ul style="list-style-type: none"> • Why the ORA is important and what TPR expects • The pitfalls schemes often face and how to avoid them • Examples of successful approaches from real clients • The essential steps to meet the deadline and plan beyond • What happens after completion and how to keep your ORA relevant
17 Feb 26	<p>Good governance - requirements & implementation With one of the most intensive implementation periods for LGPS funds fast approaching in England and Wales. To be covered:</p> <ul style="list-style-type: none"> • Key elements of the Good Governance framework. • Practical, result-focused solutions to help you meet the requirements. • How this fits in the broader landscape of changes coming into effect on 1 April, and how you can stay ahead.
04 Mar 26	<p>SPS Investment Insights Series - LGPS Conference This conference will be tailored specifically for the LGPS community. The speakers will explore key issues and timely themes relevant to your role and attendance.</p> <ul style="list-style-type: none"> • Setting Up for Success - The New Pool-Fund Partnership

	<ul style="list-style-type: none"> • Collaboration in Action - Asset Classes with the Most Potential • Managing Competing Pressures - ESG, Local Investment, and Government Expectations
04 Mar 26	<p>System & Governance Change - Investing for the future: practical systems thinking for pensions and governance</p> <p>This meeting will explore why systems thinking is essential for good governance and how it can be applied in practice using real-world approaches, such as the Impact Investing Principles for Pensions. We will examine how to set impact priorities aligned to systemic risks, future retirement outcomes and organisational purpose; how to align advisers, managers and suppliers; and how capital allocation, stewardship, engagement and policy collaboration can drive change. We will also discuss impact reporting as a tool for advocacy.</p>
10-12 Mar 26	<p>Pensions UK Investment Conference 2026</p> <p>The experts will cover different topics. From political change and regulatory reform, to sustainability, technology, and global market shifts, the Pensions UK Investment Conference will spotlight new ideas, new strategies, and new perspectives on growth, value, and the power of pensions to transform economies and lives</p>
18 Mar 26	<p>Pension Scams Action Group webinar: Join the fight against pension fraud</p> <p>The speakers will be focusing on:</p> <ul style="list-style-type: none"> • Report Fraud – City of London Police will discuss the new cyber crime and fraud reporting service that has replaced Action Fraud • Recognising warning signs – insight to help identify suspicious activity and the importance of reporting your suspicions • An industry perspective – Standard Life's Head of Master Trust will share how they are following TPR's pledge to combat pension scams and protect members
18-20 Mar 26	<p>LGC Investment Seminar 2026</p> <p>The event will include the latest intelligence directly relevant to the LGPS. Topics include:</p> <ul style="list-style-type: none"> • Economic market overview – current themes and future focus • Changing relationships in investment strategy and engagement • Consultants, advice and evolving relationships • The Moral Dilemmas of a MAC ESG Manager • From Venture to Scale: How Growth Equity bridges the gap • Sustainable investing through the lens of resilience • Digital infrastructure: supporting the backbone of a modern, connected economy • The Moral Dilemmas of a MAC ESG Manager

- Driving UK and Local Growth: Policy, Strategy and Delivery for the LGPS
- Pensions Bill, regulations and guidance: where are we now and what does it mean
- Pool huddle: it's all about operations, governance and delivery
- Fund Governance: Evolving Roles, Accountability, and Structural Change
- Valuation and Funding Strategy: insights, outcomes, and next steps
- Global Equities: growth, risks, and the AI boom
- SAB Update: Regulatory and Policy Developments in the LGPS
- An outside perspective on the LGPS and the political and pensions landscape

Pensions and Retirement Conference

The event will cover:

- Mind over money: how behavioural science is reshaping pensions decisions
- AI in practice: transforming pensions through better member experiences
- A legacy of resilience: navigating strategy with flexibility
- What the LGPS can learn from the wider pensions market
- The LGPS successes: strengths, impact and lessons
- From principal to practice: Applying fiduciary oversight to LGPS pools
- A shared pensions legacy: shaping a system that works for everyone

28 Apr 26